

MINUTES OF THE NAYLAND WITH WISSINGTON PARISH COUNCIL MEETING HELD ON WEDNESDAY, 10TH APRIL 2024, AT 7.30 PM AT NAYLAND VILLAGE HALL AND BY VIDEO CONFERENCING.

Present: Cllr R Thorogood (Chair), Cllrs L Erith, D Harris, G Battye, A Birchweaver, O Brown, P Fuller, T Leach, S Treharne, and D Hattrell (Clerk), and 2 members of the public attended in person. L Brooks attended by Video link.

Before Commencement of the Meeting

a. **Public Forum:** A representative from the Conservation Society attended to draw attention to the public consultation on removal of restrictions on night flights at Stansted. He had sent an email to the Parish Council which had been circulated. He confirmed arrangements were in hand regarding the forthcoming spring litter pick. Cllr O Brown is representing the Parish Council. Others are encouraged to get involved.

b. **District Council Report**

District Cllr Isabelle Reece had sent apologies and asked for details on any matter we would like her to follow up.

c. **County Council Report**

County Cllr J Finch had sent apologies and his report confirmed that to reduce pollution, there is a new Suffolk Campaign to urge drivers to switch off their car engines when parked – this is particularly relevant outside schools. The County Council considers the National Grid projects of Lion Link and Sea Link could share infrastructure. Further funding has been allocated for new and existing bus services and Electric Vehicle charging points in Suffolk. Suffolk Highways have a new machine called “The Roadmender” to join their new “Dragon Patcher” to fill potholes in the County. Virtual Fostering and Adoption information sessions continue.

Parish Council Meeting

1. **Apologies:** were received from District Cllr I Reece and County Cllr J Finch.
2. **Approval of Minutes of 13th March Meeting:** These were accepted as a true record. Cllr G Battye thanked the Clerk for getting the draft Minutes out early for Councillors to use as a working document.
3. **Declarations of Interest by Councillors:** Cllr D Harris declared an interest in the matter adjacent to Paddock Grove if it was to be discussed during the meeting.
4. **Highways:** The Chair had received correspondence between meetings about a road sign leaning at the lower corner of Champions Hill as it was knocked by HGV. The sign is now missing, and the pole has recently been reinstated. The Chair agreed to investigate the details more closely and inform the Clerk so that an appropriate report can be made – **Action Chair and Clerk.** It was noted Bear Street was closed that night. Thanks were expressed to District Cllr I Reece for organising the sweep of the Bear Street cul-de-sac and giving plenty of notice. Thanks also went to the Daltons who kindly liaised with the residents to ensure the cul-de-sac was clear of cars for the sweep. The results are good, and the yellow lines are now visible again. Cllr D Harris is arranging to speak with County Cllr J Finch regarding the traffic island at Caley Green and will report to the Parish Council accordingly.
5. **Finance Report:**
 - i) The Chairman read from the bank balances as of 2nd April 2024 as £1000 in the Current Account, £30388.42 in the linked Account and £63472.38 in the Capital Investment Account making a total of £94,860.80.

ii) List of pre-agreed payments for the March period (paid early April 2024): -

Funds Transfer	Suffolk CC	£2159.76	Street Lighting - annual
Funds Transfer	Mortimer Contracts Ltd	£694.80	Litter, Grass Cutting
Funds Transfer	Employment Costs totalled	£1448.00	Salary, NI and Pension
Funds Transfer	Scribe Accounting	£788.40	Accounting system fee
Funds Transfer	the Nat. Allot. Soc	£66.00	Membership

iii) Other Invoices had just been received. The Tree Surgery at the Burial Ground at £3350 plus VAT as approved. The installation of weed proof membrane and wood chippings at Royal Memorial tree at £300 plus VAT. The Play Park Inspection at £195. It was agreed for the Burial Sub Committee to inspect the tree work and confirm to the Clerk. All Invoices were approved for payment between Meetings.

iv) Any other urgent Finance Matters: - Cllr G Battye reminded the Meeting we have an Agenda item for the May Meeting to consider further charity payments – **Action Clerk**

6. **Planning**

1. Decision from the Planning Authority: -

Planning Permission was granted for roofing and extensions at 3 Gravel Hill – **DC/24/00578**.

2. Appeal for dwelling on land adjacent to Nayland Primary School, Bear Street (next to Burial Ground). – **APP/D3505/W/24/3336897**.

It was agreed to issue a further submission towards this Appeal continuing to object. This is to be drafted by Cllrs G Battye and L Erith between meetings and forwarded to the Clerk ahead of Monday 22nd April – **Action Cllrs G Battye and L Erith and the Clerk**

3. Full Planning Application for rear extension at Doctors Surgery, 93 Bear Street – **DC/24/01508**.

No Objections were agreed to this application. In addition, it was agreed for the Clerk to contact the Surgery seeking their cooperation in relation to a complaint about their lighting – **Action Clerk**.

4. The response from Planning Control to correspondence re land adjacent to Paddock Grove had been noted.

5. Any other urgent planning matters. The Clerk confirmed she has written to SALC seeking information about training for the full Parish Council about Planning.

7. **Street Lighting:** There was nothing to report.

8. **Recreation and Open Spaces:** including Caley Green. A weed barrier and chippings have been installed around the Royal Memorial tree for ease of maintenance. This was agreed between meetings to support our Grounds Maintenance Contractor. The Play Park Safety Inspection had been carried out and the report received. The report is favourable about the well-kept condition of the Play Park and the point of concern is already in hand. Cllr D Harris agreed to liaise with District Cllr I Reece in relation to the planting and maintenance scheme for the Harpers Shelter green area – **Action Cllr D Harris**. The shelter needs maintenance and Cllr D Harris agreed to circulate details – **Action Cllr D Harris**. The Parish Council thanked Bear, Fish and Elaine for their wonderful celebration of Easter. So many residents were captivated by the transformation of the bus shelter over the Easter holiday. The Councillors appreciated all the work done by Bear and Fish, helped, of course, by Elaine. It was agreed to issue a thank-you - **Action Clerk**. The Caley Green culvert wooden rail needs painting, and it was agreed for the Clerk to email the County Council and chase them in relation to the wooden revetment – **Action Clerk**.

9. **Village Hall:** including roof project. Cllr D Harris had circulated the Minutes. County Broadband had offered a free internet connection for the Village Hall which was being considered. The Councillors who helped with the Village Hall gardening were thanked. A tree in the Village Hall car park will need attention, so it was agreed for the Clerk to seek a meeting between our ground's maintenance contractors and Cllr G Battye – **Action Clerk and Cllr G Battye**. It was agreed to discuss the Village Hall Roof Project in Committee after the Meeting.

10. **Community Council:** The Minutes are regularly circulated including the recent AGM Minutes and there was nothing further to report.

11. **Allotments**:- update from the sub-committee. The Sub Committee have been investigating the allotments which are currently in a poor state of upkeep and cultivation. The Clerk had provided details of non-payment. Letters will be issued between meetings in this regard – **Action Allotment Sub Committee**.
12. **Burial Ground**: The patching repairs were scheduled for 7th May and our Grounds Maintenance Contractors have been advised. It was agreed to remind our contractors to remove and dispose of the Memorial bench at the burial ground which is beyond repair. The Jane Walker Memorial is now in place with a ceremony planned for 18th April. Cllr S Treharne was approached by a resident concerned at the state of the old Burial Ground. It was agreed for the Clerk to pass on the concerns to Babergh District Council who manage that part – **Action Clerk**. It was noted that the new fence panels installed by our Grounds Maintenance Contractors are a great improvement in the new Burial Ground. In relation to the parking bays in the turning circle near the Burial Ground, the residents making the complaint were encouraged to come along to a Parish Council Meeting to share their views. Following lengthy discussion, three action points were resolved: –
 - 1) The Chair is to speak to the School and Woodland Corner – **Action Chair**,
 - 2) One of the bays will have a polite notice for burial ground parking only,
 - 3) The dog sign on the entrance to the Burial Ground will be laminated.**Cllr D Harris agreed to action points 2 and 3.**
13. **Footpaths**: There was nothing to report.
14. **Correspondence**: The correspondence report had been circulated ahead of the meeting. The items had been picked up under the various agenda items.
15. **Annual Parish Assembly arrangements**: The Chair explained the Annual Parish Assembly for the benefit of new Councillors. The whole Parish is invited, and this time a representative from Community Action Suffolk will be attending as guest speaker. The Chair will produce the agenda and it was agreed to allow Mr G Walker to give a report from the Lady Anne Windsor Charity. The Clerk will provide financial information to Cllr S Treharne and Planning information to Cllr L Erith and issue the Agenda to Parish Council and Village Organisations– **Action Clerk**.

The meeting closed at **9.05 pm**.