

MINUTES OF THE NAYLAND WITH WISSINGTON PARISH COUNCIL MEETING HELD ON WEDNESDAY, 9<sup>th</sup> OCTOBER 2024, AT 7.30 PM AT NAYLAND VILLAGE HALL AND BY VIDEO CONFERENCING.

Present: Cllr G Battye (Chaired the Meeting), Cllrs O Brown, P Fuller, and T Leach attended in person. D Hattrell (Clerk), County Cllr J Finch and 2 members of the public attended in person. L Brooks and 2 residents attended by Video link.

**Before Commencement of the Meeting**

a. **Public Forum:** Kevin Sheath had attended the public forum and was introduced to the Meeting. He had applied to join the Parish Council (PC). It was agreed for him to observe the meeting and confirm before leaving whether he would still want to be considered. L Brooks asked whether access could be restored to PC Minutes going back to 2005. It was noted all were available on request and it would be considered later in the meeting how many should routinely be made available on the PC Website. It was noted there is no lighting or reflective posts in the vicinity of the traffic islands on the A134 and with the darker evenings concern was expressed.

**b. District Council Report**

District Cllr Isabelle Reece had sent apologies and had reported on the following: -

She enquired whether the planting plan for the old bus stop had been completed as she was looking to agree a sum from the Locality Budget. She has been pursuing the cemetery wall matter but had not got as far as she would have liked. Having been sent round in circles, she has only recently managed to track down the right department and was awaiting a reply and will chase.

She is trying to get Public Realm to say whether the pavement weeds schedule next year will be more effectively scheduled than this year's, which is during the winter, after things are dying down and already seeded.

The Bins issue is growing: her Group is pursuing. Lorraine Brooks has been sending correspondence, and she welcomes more.

They had a National Landscape Panel session last week on the 'Strengthened Duty' S85 of the Countryside and Rights of Way Act relating to land in an AONB requiring a duty of conserving and enhancing the Natural Beauty. She will send notes and slides for our information.

**c. County Council Report**

County Cllr J Finch attended and reported that although the Bramford to Twinstead project was approved, local decisions are required in delivery relating to construction and environmental management. Ofsted have published their report on SCC Children's Services as "requires improvement to be good". Seven points for improvement are in progress. A major fire at Great Blakenham in August this year was likely to have been caused by discarded batteries. Waste batteries and electrical items should never be thrown into household waste. People across Suffolk aged between 40 and 74 without pre-existing health conditions are being offered preventative health checks. Parents and Carers can now apply for school places for September 2025. A group buying solar panel scheme is being launched. Two Suffolk Flood Investigation reports in response to Storm Babet are available and the recommendations should reduce the future risk. Virtual Fostering and Adoption Sessions Continue. On local matters Cllr Finch is chasing the issues on the A134 reported in previous meetings including the reflective bollards and condition of the traffic islands. He had previously flagged the inadequacy, in his opinion, of the weed control. The recent reply has suggested that the District Council now attends with the mechanical sweeper on and around the traffic islands and it was agreed to ask District Cllr I Reece to see what she can arrange. Cllr G Battye read details of the Bramford to Twinstead project management.

**Parish Council Meeting**

**1. Appoint a Chair for the Meeting**

It was resolved for Cllr G Battye to Chair the Meeting.

**2. Apologies:** were received and accepted from Cllr L Erith (Chair), Cllrs D Harris, A Birchweaver and S Treharne.

**3. Approval of Minutes of 11<sup>th</sup> September Meeting:** These were accepted as a true record.

4. **Declarations of Interest by Councillors:** Nothing was declared.
5. **Highways:** It was agreed to express concern to County Highways at the inadequate response and unsightly appearance on the A134 in the Village in relation to the delay with the proposed reflective bollards and the condition of the traffic islands falling short of the requirements in an AONB – **Action Clerk**. It was also agreed to ask our District Cllr to assist in organising a sweep around the traffic islands – **Action Clerk**.

6. **Finance Report:**

i) The Chair read from the bank balances as of 27<sup>th</sup> September 2024 as £1000 in the Current Account, £52,114.23 in the linked Account and £65,000.00 in the Capital Investment Account, £4,400.73 in the National Savings Account making a total of £122,514.96.

ii) List of pre-agreed payments for the September period: -

Funds Transfer	Mortimer Contracts	£844.80	Litter/Grass/Burial/Open spaces
Funds Transfer	Employment Costs totalled	£1468.95	Salary, NI and Pension
Funds Transfer	C Fulcher	£50.00	Horsewatering gardening
Funds Transfer	Business Services at CAS	£533.99	PC Insurance
Funds Transfer	Suffolk Cloud	£120.00	Web hosting

We currently have a refund due from HMRC due to change to Clerk's Tax Code – the net total after the refund is quoted above under employment costs.

iii) Review of Risk Management Policy. The document was circulated ahead of the meeting. It was resolved to adopt the policy, and members were urged to read the document alongside their Sub Committee and individual highways checking responsibilities in the Village. It is important that all areas in the Village are checked at the appropriate frequencies, and it was agreed to include an Agenda item for next meeting of Arrangements for Tree Risk Assessment – **Action All and Clerk**. Councillors should raise any cost issues with Finance Committee ahead of budget – **Action All**.

iv) Half Year Budget Review. The document was circulated ahead of the meeting, and the financial position was noted.

v) It was resolved to contribute 50% of the cost of a new defibrillator for Wiston from PC CIL funds – in the region of £1300. The Clerk is to write to nearby homeowner regarding the proposed siting of the defibrillator – **Action Clerk**.

vi) The date of the Finance Sub Committee Meeting was arranged for the evening of Wednesday 27<sup>th</sup> November. The venue or zoom is still to be arranged.

vii) Model Publication Scheme update – Cllr G Battye confirmed progress was being made and it was agreed to set up a shared form to enable Cllr Battye to share and consult on the information – **Action Clerk**.

viii) **Any other urgent Finance Matters:** - It was agreed to upload 10 years of PC Minutes and make it clear how to request copies from further back – **Action Clerk**.

7. **Planning**

1. Decision from the Planning Authority: -

- The Planning Authority raised **No Objections** to the reduction of hazel tree at The White House, 16 Church Lane – **DC/24/03666**
- Consent was granted** to crown lift protected oak at The Cartlodge, Lower Courtwood, 13A Court Street – **DC/24/03706**
- The Planning Authority raised **No Objections** to the pollarding of tulip tree at 9 Court Street – **DC/24/03707**.
- The Planning Authority raised **No Objections** to the felling of walnut tree at 39 Fen Street – **DC/24/03976**.
- Planning Permission was granted for 6 separate secure storage spaces at Hill Farm Business Centre subject to conditions including landscaping, operating times, loading stipulation and

construction hours – **DC/24/03661**. It was agreed to monitor going forward and report any concerns – **Action All**.

**2.** Application for double carport/store at 2 Gravel Hill – **DC/24/03691**.

Following this PC's submission dated 12<sup>th</sup> September, we further understood neighbours were being consulted. However, we were still unable to locate the required statutory notice on display. We again contacted the Planning Authority with concerns with incorrect information on the Plans. We also urged them to consider the scale of the building in relation to neighbour amenity.

**3.** Application for works to a walnut tree in a conservation area at 39 Fen Street – **DC/24/03976**.

Both the Parish Tree Warden and the PC had **No Objections** between Meetings.

**4.** Listed Building Application to retain pub sign bracket (without sign) at 11 High Street – **DC/24/04395**.

During the discussion, the meeting was closed briefly for the Conservation Society to share their strong objections to this application as it was a condition of the Appeal to reinstate the sign and bracket. Whilst some Councillors were sympathetic to this argument, it was resolved on a casting vote not to Object subject to full consultation with the Heritage Team.

**5.** Progress report on recently received application for Planning and Listed Building Consent for windows, doors and external alterations at 5 High Street – **DC/24/04419/20**.

This was delegated between meetings and Councillors urged to get their comments on our shared document ahead of the deadline – **Action All**.

**6.** Any other urgent planning matters – In regard to the arrangements to view the planning webinars, progress was being made and a date was still to be set. It was agreed that Councillors are free to chat on WhatsApp, however, any official communication should be confirmed via email.

**8.** **Street Lighting:** There was nothing to report.

**9.** **Proposed Changes to Waste Bin Collection:** The changes proposed are a central government requirement for uniformity across the Country. Weekly collections of food waste are proposed and 3 weekly collections of

- paper/card,
- plastic/tins/glass,
- and other general waste in rotation.

The reason for separating the paper from the plastic is that any liquid content contaminates the paper. Concerns have been expressed about the 3 weekly frequency and the future of funds raised at bottle banks. It was resolved not to make a comment at this stage.

**10.** **Community Led Housing:** No new progress has been made in this respect.

**11.** **Recreation and Open Spaces:** There were no objections in principle for Woodland Corner to erect their own sign discouraging people from driving all the way around the corner to their entrance. This would be subject to the PC approving the position and size. Cllr G Battye agreed to liaise with Woodland Corner in this respect – **Action Cllr G Battye**. The potential design of a planting scheme for the shelter green area at the entrance to Heycroft Way/Harpers Estate had been considered and the consensus seemed to be to keep it simple for the District Council to maintain. It was agreed to include as an Agenda item for next meeting to finalise and in the meantime for all Councillors to look at the area between meetings – **Action All and Clerk**. Attention then turned to the correspondence about the future of the Scout Hut and the owners request for ideas from the community. It was agreed for our representatives to take it to the next Community Council Meeting for discussion and perhaps publicise in Community Times – **Action Chair and Cllr S Treharne**.

12. **Village Hall**: Tenders are being requested for the Village Hall Roof and the application with the National Lottery is proceeding made directly by the Village Hall Charity. A Meeting has been arranged between our Chair and our Grounds Maintenance Contractor to progress various matters towards quotations including the Webb's Meadow trees raised by adjoining residents. The Meeting will take place on 26<sup>th</sup> October and Cllr O Brown agreed to attend in respect of the Burial Ground annual review of garden maintenance – **Action Chair and Cllr O Brown.**
13. **Community Council**: The Minutes are regularly circulated and there was nothing to report.
14. **Allotments**: update from the sub-committee. It was confirmed that all but 1 Allotment Rent were paid for last year. The new rents had just been requested. There were two half allotments to allocate as soon as the first on the waiting list returns home.
15. **Burial Ground**: The polite notice re glass on graves was being arranged by Cllr O Brown.
16. **Footpaths**: Cllr O Brown explained that our Footpath Warden wants to step down and it was agreed to publicise for a new warden in Community Times – **Action Cllr O Brown.**
17. **Correspondence**: The correspondence report had been circulated ahead of the meeting. The items had been picked up under the various agenda items. Following the meeting, it was agreed to invite Kevin Sheath to be formally co-opted onto the PC at the November PC Meeting – **Action Clerk.**

The meeting closed at **9.37 pm.**