

MINUTES OF THE NAYLAND WITH WISSINGTON PARISH COUNCIL MEETING HELD ON WEDNESDAY, 13<sup>th</sup> NOVEMBER 2024, AT 7.30 PM AT NAYLAND VILLAGE HALL AND BY VIDEO CONFERENCING.

Present: Cllr L Erith (Chair), Cllrs G Battye, O Brown, P Fuller, D Harris and S Treharne attended in person. Cllr K Sheath joined the Meeting following his co-option. D Hattrell (Clerk), District Cllr I Reece and 2 members of the public attended in person. County Cllr J Finch arrived late as advised. L Brooks and 1 resident attended by Video link.

Before Commencement of the Meeting

a. **Public Forum:** L Brooks raised the delays at Caley Green with long reed bed and revetment and asked if the Parish Council could show support to the County Council to encourage resolution. Graham Walker had attended on behalf of the Lady Anne Windsor Charity to try to collaborate with both Leavenheath Parish Council and this Parish Council (PC) for a Call for Sites for Social Housing. He explained the remit of the Charity includes residents of Nayland even if a site in Leavenheath was used. This was on the agenda to be discussed later in the Meeting.

b. **District Council Report**

District Cllr Isabelle Reece attended, and her general report issued in advance covered the Community Infrastructure Levy (CIL), Council Housing, extended deadline on solar scheme, Stour Valley Community Energy Projects and the National Landscapes strengthened duty. Cllr Reece had circulated slides to the PC on the latter item.

She agreed to chase the by-pass sweeping and for a schedule of weed maintenance. The fees for litter and dog waste bin emptying are to increase substantially. In relation to the old burial ground wall, the Clerk agreed to forward correspondence from the Babergh Officer – **Action Clerk**.

c. **County Council Report**

County Cllr J Finch attended later due to other meetings and his report was covered later in the meeting on his arrival. He reported that the County Council (SCC) is investing in further flood prevention work. However, needs more significant funding from central government. An online consultation has been launched for next year's budget priorities. The SCC has included local views in a new Local Transport Plan. The final consultation on this plan closes shortly and will then go before cabinet. The SCC urges government to put infrastructure first when meeting new housing targets. Interest free loans are being offered to make homes more energy efficient. Virtual Fostering and Adoption sessions continue, and a new fostering film was launched last month.

Cllr Fuller agreed to report the Heycroft Way street sign that has been removed recently potentially by Anglian Water – **Action Cllr Fuller**. Cllr Harris was thankful for the bollards that are now in place on the A134.

**Parish Council Meeting**

1. **Co-option of Member**

Kevin Sheath had been invited to be co-opted onto the PC following his interest. He was duly co-opted, and the Declaration of Acceptance of Office duly signed. He therefore joined the Meeting as a Councillor.

2. **Apologies:** were received and accepted from Cllrs A Birchweaver and T Leach.

3. **Approval of Minutes of 9<sup>th</sup> October Meeting:** These were accepted as a true record.

4. **Declarations of Interest by Councillors:** Nothing was declared.

5. **Highways:** District Cllr I Reece was chasing the District Council (DC) sweep of the A134 traffic islands. The reflective bollards are now in place. Attention turned to the proposed link pathway from Horkesley Rd to Boxted with a potential crossing to Little Horkesley. Whilst this PC has no funding to contribute, members were supportive of the principle and agreed to ask our County Cllr on his arrival whether the SCC could assist with any funding. \*\*Cllr Finch agreed to investigate, however, did remind the meeting of the location of the proposed path in Essex.

## 6. **Finance Report:**

i) The Chair read from the bank balances as of 30<sup>th</sup> October 2024 as £1000 in the Current Account, £49,755.95 in the linked Account and £65,525.91 in the Capital Investment Account, £4,400.73 in the National Savings Account making a total of £120,682.59.

ii) List of pre-agreed payments for the October period: -

Funds Transfer	Mortimer Contracts	£841.20	Litter/Grass
Funds Transfer	Employment Costs totalled	£1866.23	Salary, NI and Pension
Funds Transfer	Nayland Village Hall	£385.00	Webbs Meadow grass contribution
Funds Transfer	SALC	£168.00	Training webinars
Funds Transfer	M George	£27.99	Horse trough planting

The staffing costs include the pay settlement backdated to 1<sup>st</sup> April 2024. The refund owed from HMRC due to tax code change has now been recouped. All the above payments were duly approved.

iii) Quotations from our Grounds Maintenance Contractors following site meeting. At Webb's Meadow the bordering elder was agreed to be cut down to ground level and debris removed. At Pop's Piece, a reduction in the hedge and trees and bushes overhanging the garden were agreed. A strim around the Burial Ground was agreed and the regime of cutting the long grass twice per year will remain. At the Recreation Ground (Fairfield) shrubs and side hedge along boundary will be trimmed and crown lifts to some trees. The quote for new playground fencing was noted. Cllr Harris agreed to investigate what is required at Candy Lane by way of overhanging vegetation on access track to the allotments – **Action Cllr Harris**. At the Allotments, the overhanging vegetation on the path around the allotment field will be cut back. The Clerk outlined where budgets can be moved from various headings to make all this work possible – **Action Clerk to authorise the contractor**.

iv) Preparations for Finance Sub Committee Meeting were to take place after the Meeting.

v) **Any other urgent Finance Matters:** - It was noted signage is outstanding for the Recreation Ground (Fairfield) and should be considered in the budget.

## 7. **Planning**

1. Decision from the Planning Authority: -

- The Appeal was allowed on land adjacent to Nayland Primary School, Bear Street – **DC/22/05339**. This was for a single storey detached dwelling with carport and garage.
- Discharge of Conditions were approved at Smokey Farm, Campions Hill – **DC/24/04080** for Biodiversity Enhancement Strategy.
- Planning Permission and Listed Building Consent were granted to extend 72-78 Bear Street – **DC/24/03738/39**.
- Non-material amendment was approved in relation to replacement French doors for existing window, to extend the patio and revise steps at The Coach House, 86 Bear Str – **DC/24/04477**.
- Manure Management Condition has been approved at Smokey Farm, Campions Hill – **DC/24/04778**.

2. Application for Planning Permission and Listed Building Consent for alterations at 5 High Street – **DC/24/04419/20**.

The PC had **No Objections** between Meetings subject to thorough consideration by the Heritage Team and by stipulating appropriate conditions in relation to materials, colours and windows and doors.

3. Application for Planning Permission and Listed Building Consent for proposed WC to the first floor at 16 Court Street – **DC/24/04751/2**.

**The PC had No Objections providing the Heritage Officer is happy with the studwork proposals.**

4. Lady Anne Windsor Charity potential Call for Sites/project. Cllr Fuller volunteered to be the contact point for this project – **Action Cllr Fuller**.

- 5.** Any other urgent planning matters – including arrangements for the planning webinars. The first viewing of the Planning Webinars was scheduled. It was agreed to make the Diocesan Surveyor aware of the Planning Appeal granting permission for the new home on land adjacent to the scout hut and the implications in relation to the driveway – **Action Clerk**. Any plans to resurface the driveway should be delayed until after construction.
- 8. Street Lighting:** There was nothing to report.
- 9. Community Led Housing:** Cllr Brown agreed to ask for the power point slides for the Housing session at Lavenham Village Hall – **Action Cllr Brown**. The discussion of the desktop review of possible housing locations in the Village was still outstanding.
- 10. Recreation and Open Spaces:** In relation to the former shelter/green area Harpers Est/Heycroft Way, it was resolved to ask the **DC** to remove the strip of weeds and put grass in their place and the future mowing regime should be regular enough to keep the area tidy – **Action Clerk** to communicate this to the **DC**. It was agreed to diary to include “Arrangements for Tree Risk Assessment” for a February 2025 Agenda item – **Action Clerk**. Cllr Harris will investigate the maintenance of the former bus shelter noted above – **Action Cllr Harris**. In relation to the Woodland Corner idea for further parking along the edge of the Fairfield Recreation Ground, this was discussed. Whilst all agreed parking was an issue during pick up times, the Fairfield charity aims and safety of children using the Play Park were reasons given not to pursue this idea. Woodland Corner will be encouraged to attend the start of a future **PC Meeting** to share further ideas and further discussions on this subject are anticipated.
- 11. Village Hall:** including roof project. It was agreed to receive an update in Committee following the Meeting in relation to funding the Village Hall Roof and the progress of the project.
- 12. Community Council:** The Minutes are regularly circulated and there was nothing to report.
- 13. Allotments:** update from the sub-committee. The allocation of the 3 vacant half plots were agreed and the Clerk was to contact the recipients on the waiting list – **Action Clerk**. 11a will not attract rent in the first year to enable the new Allotment holder to bring it back into cultivation. All but 1 of last years rents have been successfully collected. This year’s rents are currently being paid.
- 14. Burial Ground:** The polite notice re glass on graves has been put in place and the winter maintenance priorities reviewed.
- 15. Footpaths:** Cllr Brown reported that our current Footpath Warden would like to stand down by May 2025, however, she will still help with complex issues in the future. Although the general reporting should be up to individual residents, it was agreed to seek a new Warden to keep more focus to this area – **Action Cllr Brown** to provide the notice to Community Times.
- 16. Correspondence:** The correspondence report had been circulated ahead of the meeting. The items had been picked up under the various agenda items. The January 2025 Meeting will take place on 15<sup>th</sup> January and the Meeting Room bookings for next year have been made. Cllr Battye agreed to liaise regarding a notice seeking ideas for the Scout hut in the future – **Action Cllr Battye**.

The meeting closed at **9.20 pm**.