

MINUTES OF THE NAYLAND WITH WISSINGTON PARISH COUNCIL MEETING HELD ON WEDNESDAY, 11TH OCTOBER 2023, AT 7.30 PM AT NAYLAND VILLAGE HALL AND BY VIDEO CONFERENCING.

Present: L Erith (Chair), D Harris, G Battye, A Birchweaver, O Brown, R Thorogood, D Hattrell (Clerk), J Finch (County Cllr), I Reece (District Cllr) and 3 members of the public attended in person. L Brooks and 2 attended by Video link.

Before Commencement of the Meeting

a. **Public Forum:** A representative attended from the group organising a Memorial for the Jane Walker Hospital residents, who were laid to rest in the Burial Ground. He thanked the Parish Council for the support given and stated they are now close to achieving the objectives. They have raised very close to their target to install a Memorial Stone near the burials with the names of the residents buried there. Another resident raised the issue of substantial planning proposals in the neighbouring Parish of Leavenheath which may, if approved, negatively impact the current services locally including school and doctors provision and roads. In relation to the Village Hall Roof, funds continue to be raised and the project is still dependent on further substantial grant funding.

b. **District Council Report**

District Cllr Isabelle Reece attended and reported that she was pleased the Church Lane sign is now back in place. She has been pursuing a resolution for the damage to the tree/hedge near the bus shelter on Harpers/start of Heycroft Way. She believes funding may be available if the Parish Council wanted to pursue it. G Battye explained that it is not on Parish Council land, so if a hazard still remains Babergh District Council should resolve.

c. **County Council Report**

County Cllr J Finch attended and reported that Milestone Infrastructure was awarded Suffolk's new highways services contract commencing this month. This includes roads, pavements, right of way, drainage, hedge trimming, construction of new road schemes, snow clearance, gritting and many other services. Funding has been allocated to upgrade Haughley and Ely rail junctions. When complete this is hoped to ease road congestion and provide a boost to the local economy. Fire Service control is being brought back to Suffolk by the end of 2024. Inflation, transport for children with Special Educational Needs and the cost of children in Care is contributing to a predicted overspend this year. Councils unite against National Grid pylon proposals for Norwich to Tilbury. A new fostering film has been launched and virtual Fostering and Adoption sessions continue.

Locally, the weed control should have been done, although, J Finch has concerns that the product they are using may not be sufficient. The unlit bollards on the A134 junction are being chased and the Wiston Road ditch situation is being investigated. He continues to monitor the situation with the Mill Street bridge.

**Parish Council Meeting**

1. **Apologies:** which were received and accepted from P Fuller and S Treharne.

2. **Approval of Minutes of 13th September Meeting:** These were accepted as a true record.

3. **Declarations of Interest by Councillors :** D Harris declared an interest in the application to continue to use land as a garden at Sandpits Farm, Campion Hill.

4. **Finance Report:**

i)The Chairman read from the bank balances as at 2nd October 2023 as £1000 in the Current Account, £56607.72 in the linked Account and £63194.36 in the Capital Investment Account making a total of £120,802.08.

ii) List of Pre-agreed payments for the September period: -

Funds Transfer	Mortimer Contracts Ltd	£1118.40	Litter/ OpenSp/Grass/
Funds Transfer	Employment Costs totalled	£1349.96	Salary, NI and Pension
Funds Transfer	Business Services at CAS Ltd	£510.98	PC Insurance
Funds Transfer	PKF Littlejohn LLP	£378.00	External Audit Fee
Funds Transfer	SALC	£368.40	Internal Audit Fee
Funds Transfer	Community Action Suffolk	£60.00	Web Hosting -email

Funds Transfer Suffolk.Cloud £320.00 Web developmt & hosting

iii) External Audit Report had been circulated and is now on our Website. The Auditors found no areas of concern during the Audit.

iv) Half Year Budget Review - The document was circulated ahead of the Meeting showing overall expenditure at 45% of budget at this half way point in the financial year. The £50,000 pledged towards the Village Hall Roof has been moved to the Capital Investment Account pending the work being carried out.

v) Risk Management Policy Review - the document had been circulated ahead of the Meeting. The Clerk had suggested reducing our reference to Covid 19 confirming we will continue to follow any National Guidelines. It was resolved to approve the current document with the change suggested.

vi) Any other urgent Finance Matters - R Thorogood offered to host the Finance Sub Committee Meeting again and it was agreed to email between Meetings to agree a suitable date for the Meeting - **Action Finance Sub Committee** \*the date has since been agreed as **Monday 20th November at 7.30 p.m.**

## 5. Planning

### 1. Decisions from the Planning Authority:-

- a. The Planning Authority do not wish to object to tree work at Timbers 22 Court Street - **DC/23/04030.**
- b. The Planning Authority consents to work to protected trees at Stour House, 23 Court Street - **DC/23/04008.**
- c. Planning Permission and Listed Building Consent were granted for a garden room at 82 Bear Street - **DC/23/03762/3.**
- d. Discharge of Conditions were refused for Condition 3 - timber frame, Infill and brickwork repairs and Condition 4 - Insulation and Render at 82 Bear Street - **DC/23/03572.**

2. Stour House, 23 Court Street - application for work to protected trees - **DC/23/04008.**  
This was considered between Meetings and both our Parish Tree Warden and the Parish Council had **No Objections.**

3. Hillside, 14 Stoke Road - Listed Building Consent for 7 photovoltaic panels - **DC/23/04342.**  
This was considered between Meetings to comply with the deadline  
The Parish Council had **No Objections.**

4. Hill Farm Business Centre, Harpers Hill - application for Planning Permission for storage unit - **DC/23/04190. Following discussion the following was agreed: -**  
"The Parish Council Objects to this application due to the lack of detail and we therefore recommend refusal as the application stands. The application site is located on former agricultural land in the AONB. It is a sensitive location and next to luxury holiday accommodation. Therefore, if compliance with the necessary Planning Policies was found, essential conditions must be incorporated. These should cover the maintenance of screening, restricting operating hours and minimising the environmental impact, all to the level expected in the AONB. Operating hour restrictions and light and noise pollution prevention should be in place both through the construction phase and thereafter. Conditions should be in place to protect the amenity of neighbours and the neighbouring holiday business. Should this development be approved with relevant conditions in place, a program of robust monitoring is essential to ensure continued compliance in this sensitive location."

5. 9 Birch Street - Householder Application for outbulding for use as a home office/summer house - **DC/23/04577.**  
The Parish Council had **No Objections.**

### 6. **Future Housing**

G Battye was pleased to go along to the opening of Underwood Close in Stoke by Nayland recently. He was impressed with the quality of work which reminded him of our scheme at Meadow Close, Wiston Road some years ago. O Brown confirmed that

CommunityAction Suffolk are happy to come along to a Parish Council Meeting to discuss a future Housing Needs Survey. I Reece confirmed some Parishes are considering a more straight- forward Neighbourhood Plan scheme which is being piloted (Neighbourhood Plan Lite) she agreed to provide details. \*These were provided and circulated between meetings. It was agreed to continue this Agenda item and O Brown agreed to carry out some further research.

7. **Any other urgent Planning matters** - O Brown raised a concern about a duplicated application at 82 Bear Street and it was agreed for I Reece to research further - **Action O Brown and I Reece.**
  
6. **Highways:** It was confirmed that the paper on a reduced 20 mph limit had been officially received from the Conservation Society. This was discussed again and the meeting closed during the discussion to enable M Hunter from the Conservation Society to explain the exceptional circumstances required to pursue a 20 mph speed limit. There were mixed views on pursuing the 20 mph limit, however, consensus on the desire to make the Village safer. It was agreed to request a Highways Site Meeting to discuss traffic calming options. D Harris, A Birchweaver and O Brown all agreed to be part of the site Meeting - **Action Clerk to contact J Finch.** It was also agreed to chase the Surveyer for the Diocese regarding the pot holes on the Recreation/Burial Ground driveway - **Action Clerk.**
  
7. **Street Lighting:** There was nothing to report.
  
8. **Recreation and Open Spaces:** including Caley Green. Update on the Royal Lasting Memorial bench and tree. D Harris reported that some tweaks have been needed to ease maintenance and the railings for around the Memorial Tree would be lower as a result. Members took the opportunity to thank D Harris for all her work in this regard. Work is on-going on Caley Green as organised by Suffolk County Council (the owners). The relevant permit was obtained. The revetment is still outstanding and the work to the long reed bed is still to be completed. Members took the opportunity to thank Sally Dalton (Friends of Caley Green) for her hard work and monitoring in this regard. The Recreation Sub Committee will turn their attention to signage for the Play Park (Fairfield) and obtain quotes to feed into budget - **Action Recreation Sub Committee.**
  
9. **Village Hall:** including roof project. The progress of the Village Hall Roof project had been discussed in the public forum. The project is dependent on grant applications, the outcome of which were awaited. The gardening working group from the Parish Council was to be organised - **Action D Harris.**
  
10. **Community Council:** The Minutes are regularly circulated and there was nothing to report.
  
11. **Allotments:-** update from the sub-committee. The Allotment Rents have been requested and we now have two people on the waiting list. One from the Parish and one from an adjoining Parish. The Allotment Sub Committee now includes L Erith, D Harris and A Birchweaver. They agreed to meet between meetings.
  
12. **Burial Ground:** The Parish Council considered Approval of the proposed Jane Walker Memorial. This was resolved subject to agreement of the wording including the names of those being remembered - **Action Clerk to follow up with the project group.** Some correspondence about the Burial Ground was noted between meetings and it was agreed to monitor any issues with dog owners using the area and it was also noted the parking in the new bays in the turning circle is often at full capacity.
  
13. **Footpaths:** There was a confidential item to discuss after the meeting.
  
14. **Correspondence:** The correspondence report had been circulated ahead of the meeting. The items had been picked up under the various agenda items.

The meeting closed at **9.30 pm.**