

MINUTES OF THE NAYLAND WITH WISSINGTON PARISH COUNCIL MEETING HELD ON WEDNESDAY, 12TH OCTOBER 2022, AT 7.00 PM AT NAYLAND VILLAGE HALL AND BY VIDEO CONFERENCING.

Present: L Erith (Chairman), G Battye, M George, N Cartwright, P Fuller, R Thorogood, D Hattrell (Clerk), M Barrett (District Cllr), I Wright (Village Hall), Chris Exley (Architect) and 1 member of the public attended in person and L Brooks (Community Times) and 1 member of the public joined by Video link.

**Before Commencement of the Meeting**

**a. Public Forum: Including discussion about Village Hall Roof**

Iain Wright from the Village Hall was joined by Chris Exley Architect to bring the Parish Council up to date with the proposals for the Village Hall Roof. There is an amendment to the scheme incorporating solar panels and a non-material amendment application was required to get the plans approved. Provided a CIL grant of £100,000 can be gained, the scheme may be viable. They asked for the support of the Parish Council and for the applications for CIL monies and for planning approval for the amendments to be made by the Parish Council. They explained that various meetings had taken place and they have been guided by Babergh District Council and understood their application was on the right track and quotes could be submitted at a later date. This was to be discussed under the Village Hall Agenda item. On other matters the idea of a memorial for our late Queen and for the King's Coronation was raised again. The representative from the Conservation Society confirmed their weeding session concentrated on the Church, so only a small section of Socket Alley was cleared. Socket Alley was to be picked up under the Highways Agenda item. They have lodged an objection to the new telegraph poles and had followed up with the Enforcement Officer the spoil heap to the rear of Down to Earth.

**b. District Council Report**

District Cllr Melanie Barrett attended and confirmed the next full council meeting is coming up having been deferred due to the period of mourning. The Agenda will include CIFCO reports, Cycling and Walking Infrastructure Plans and CIL review. From the June Meeting a target was agreed of 65 new social houses a year for the next 5 years. Cllr Barrett has queried the failure to implement fixed term tenancies which was part of the Localism Act. Kate Jarrett is our new Community Engagement Police Officer and is looking to engage with Village groups to understand local issues. The Police have been asked to carry out regular monitoring as a result of anti-social behaviour reports from youth's visiting Stoke by Nayland. Planning enforcement have told a Village landowner to discontinue using a field for parking and materials. Cllr Barrett asked for residents to raise any noise, dust, mud and waste issues from the Bugg's Waste Transfer Station with planning enforcement at the County Council.

Cllr Barrett attended the Harpers Hill Farm Planning Committee Meeting together with County Cllr J Finch which, she was sorry to report, passed the extended working hours.

**c. County Council Report**

County Cllr J Finch had sent his apologies due to illness. He had circulated a report to Parish Councillors and asked for specific locations for vehicle speed monitoring in the Village. This was to be discussed under the Highways Agenda item.

**Parish Council Meeting**

1. **Apologies:** were received and accepted from D Harris and P Wilkie.
2. **Approval of Minutes of 21st September Meeting:** These were accepted as a true record.
3. **Declarations of Interest by Councillors :** M George declared an interest in the Tree Application at 4 Birch Street as she is a nearby neighbour.
4. **Finance Report :**
  - i)The Chairman read from the bank balances as at 3rd October 2022 as £1000 in the Current Account, £87,679.45 in the linked Account and £34600.24 in the Capital Investment Account making a total of £123,279.69. This includes income during September of £20,879.00 Precept instalment and £7,700.00 donation towards play equipment in memory of Margaret Underwood. Since then £14,938.16 is being received as CIL receipts which added to existing CIL funds amounts to £31,064.34.

ii) List of Pre-agreed payments for the September period: -

Funds Transfer	Employment Costs totalled	£1270.75	Salary, NI and Pension
Funds Transfer	John Moore Tree Services	£1595.00	VH Tree Work
Funds Transfer	Mortimer Contracts	£512.40	Litter/Grass
Funds Transfer	Community Action Suffolk	£60.00	Email web hosting
Funds Transfer	Business Services at CAS	£511.86	PC Insurance
Funds Transfer	PKF Littlejohn LLP	£360.00	External Audit Fee

iii) External Audit Report had been received and circulated and all matters were approved. The Clerk was thanked for her hard work in this respect.

iv) The Risk Management Policy was reviewed and approval was proposed by M George, seconded by P Fuller and unanimously carried for a further year.

iv) Any other urgent Finance matters: It was noted that we now have substantial CIL receipts to allocate towards capital projects in the Village.

## 5. Planning

### 1. Decision from the Planning Authority:-

Planning Permission and Listed Building Consent was granted for re-construction of boundary wall at 8 Mill Street - **DC/22/03692/93**.

2. Tree Application for work to protected trees to reduce crown of yew and fell 3 lime trees at 43 Bear Street - **DC/22/04942**. This application was still being considered by the Parish Council and our Parish Tree Warden at the time of the meeting. It was agreed for the Clerk to issue a response ahead of the deadline - **Action Clerk**.

3. Tree Application: Mill Ho, 12 Mill Street - **DC/22/04941**. The Parish Council and our Parish Tree Warden had **No Objections**.

4. Tree Application: 4 Birch Street - **DC/22/04956**. The Parish Council and our Parish Tree Warden had **No Objections**.

5. Tree Application: Shaddelows House, Gravel Hill - **DC/22/04976**. The Parish Council and our Parish Tree Warden had **No Objections**.

6. Any other urgent Planning matters - G Battye raised the phone poles on Bures Road mentioned in the Public Forum by the Conservation Society. All agreed that they support improved broadband, however, this should be done in a sensitive way. It was agreed to email our County Councillor and establish his views together with that of Dedham Vale - **Action Clerk**.

6. **Highways:** It was agreed to ask our contractors to attend to Socket Alley and give it a general tidy up - **Action Clerk**. The Conservation Society offered to provide details regarding the proposal to reduce the speed limit to 20 mph in the centre of the Village. It was agreed for the Clerk to circulate this information - **Action Clerk**. In order to get information to Cllr J Finch regarding the locations for Speed Monitoring in the Village, it was agreed for the Clerk to circulate a shared form with a deadline of around 2 weeks and thereafter advise Cllr Finch of our suggested locations for monitoring - **Action Clerk**. It was agreed to chase up the damaged signage issue at Parkers Way - **Action Clerk**.

7. **Street Lighting:** It was agreed to review the position on all the authorised and billed work on the Street Lighting improvements ahead of Finance Committee - **Action Clerk and Chairman**. It was also suggested to issue a gentle reminder to the householder wishing to remove the light from their property subject to Heritage Permission - **Action Clerk**.

8. **Recreation and Open Spaces:** The Playground sub-committee had made recommendations ahead of the meeting. It was agreed to proceed with those recommendations - **Action Clerk**. It was agreed to continue to monitor the driveway at the Fairfield. It was delegated to R Thorogood to discuss with the School some safety concerns along the driveway due to changes with School/Parents practises - **Action R Thorogood**. G Battye agreed to contact the Underwood family to provide details of the Playground project to date and thank them for their very generous donation - **Action G Battye**. In relation to the

Caley Green River project, site meetings with contractors were underway (organised by the working group). Full notes were to be collated and discussed by the working group ahead of reporting to the Parish Council. It was agreed to include an Agenda item for next time of a Memorial for the late Queen and for the Kings Coronation - **Action Clerk** (also to produce a shared form for this purpose). The Parish Council was pleased to receive a copy of the Tree Risk Assessment carried out by the land owners of Caley Green. It was agreed to remind our contractors to cut Pop's Piece hedge - **Action Clerk**. In relation to a commercial banner request, it was agreed subject to all the usual criteria they will be allowed 1 week - **Action Clerk to follow up**.

9. **Village Hall**: In relation to the Village Hall Roof members resolved to pursue the CIL application for substantial funding and also the Non-material Amendment to the plans to incorporate the solar panels. The question of up to date quotations was raised and it was agreed these should be provided closer to the scheduled completion of the work - **Action Clerk to send CIL application and Non Material Amendment Application**.
10. **Community Council**: The Minutes are regularly circulated and there was nothing to report.
11. **Allotments**: The Annual Allotment Meeting has been booked for the Church Hall to start at 7.30 p.m. on Monday 14th November - \*the Clerk has informed the Allotment Holders. It was noted that volunteers will be needed for tree planting at the Allotments. This could be raised at the Annual Allotment Meeting and also the school may wish to get involved in the planting.
12. **Burial Ground**: The Annual walk around at the Burial Ground with our Contractors to review the schedule of maintenance would be arranged and the Chairman agreed to join M George - **Action Clerk to make contact with our Contractors**.
13. **Footpaths**: The Chairman reported in relation to Dead Lane, that the County Council have apologised for the delay. Suffolk Wildlife Trust will make good the surface in conjunction with the landowner.
14. **Correspondence**: The correspondence report had been circulated ahead of the meeting. The items had been picked up under the various agenda items.

The meeting closed at **9.32 pm**.