

MINUTES OF THE NAYLAND WITH WISSINGTON PARISH COUNCIL ANNUAL MEETING HELD ON WEDNESDAY, 11TH MAY 2022, AT 7.30 PM AT NAYLAND VILLAGE HALL AND BY VIDEO CONFERENCING.

Present: G Battye (Chairman), L Erith, P Wilkie, M George, P Fuller, D Harris, R Thorogood, D Hattrell (Clerk) and no members of the public attended in person and L Brooks (Community Times) and 2 members of the public joined by Video link.

**Before Commencement of the Meeting**

**a. Public Forum:** Nothing was raised.

**b. District Council Report**

District Cllr Melanie Barrett had sent her apologies and had reported in advance on the political upheaval and disputes affecting the control of Babergh District Council. The cabinet meeting in May was cancelled. Councillors in the Conservative Group were divided over the proposals to reduce free parking. These divisions escalated last month. In other news, in relation to the weed spraying, the County Council will spray all adopted highway kerbs and footways.

**c. County Council Report**

---

J Finch had sent his apologies and circulated his report to members ahead of the meeting.

**Parish Council Meeting**

1. **Election of Chairman:** Mary George had decided to step down from the Chairmanship. L Erith proposed Gerry Battye and he confirmed his willingness to take on the role. This was seconded by D Harris and unanimously carried. G Battye duly signed the declaration of acceptance of office and then formally thanked Mary George from the Parish Council and the Village for her tremendous hard work and the knowledge she had brought to the role.
2. **Apologies:** were received from N Cartwright, District Cllr M Barrett and County Cllr J Finch.

**Approval of Minutes of 13th April Meeting:** These were accepted as a true record.

3. **Declarations of Interest by Councillors :** Nothing was declared.
4. **Appointment of Vice Chairman, sub committees and representatives:** M George nominated Laura Erith as Vice Chairman. This was seconded by P Wilkie and unanimously agreed. It was agreed to consider the sub committees and representatives following the meeting. Gerry Battye, Chairman, took the opportunity to praise the recent Church Fete as a great event for bringing the Village together. He mentioned the Village businesses and the sad loss of the Village Butchers. M George had delivered a thank you card and letter from the Parish Council.
5. **Community Governance Review:** It was noted that the District and County Councillors already cross boundaries. The need to recruit our 9th member was also noted and it was agreed to make every effort to get back to full strength. However, it was resolved that at the present time, we would like to continue as we are. It was agreed for the Clerk to respond to the review confirming we would like to maintain our current arrangements - **Action Clerk.**
6. **Planning**
  1. **Decisions from the Planning Authority:-**
    - A) Prior Approval was Refused for larger home extension at 2 Ash Rise - **DC/22/01534**
    - B) Planning Permission was granted for replacement roof at Nayland Village Hall - **DC/22/01286**
    - C) Listed Building Consent was granted for work to roof including 3 velux windows at 1 Fen Street - **DC/22/01271**
  2. Any other urgent Planning matters - Nothing was raised.

7. **Urgent Highways Safety matters including new litter and dog waste bins**

It was reported that the first phase of drainage works on private land had been completed and further works were due to start the following day. Mill Street was next to be closed. Concern was raised regarding dustbin collections during the closures and this had been left with J Finch to confirm to the residents if they needed to do anything differently. In relation to the trees on Harpers Hill, the Chairman agreed to follow up his report on the Highways Reporting Tool and also seek support from J Finch - **Action Chairman**. M George reported that the locations of the new bins had been resolved and the next step is for the working party to select the bins from the online catalogue and advise the Clerk so she can ask our grounds maintenance contractors for a quote to install the bins and at the same time seek permission to have the bins delivered directly to them for this purpose. Members of the working party agreed to meet our contractors in the village to go through the locations of each bin - **Action Working Party**. It was noted a resident had enquired about funding to enhance the bus stops and serious safety concerns in this respect on the A134. It was believed that the application for funding from Suffolk was unsuccessful. It was agreed to correspond with the Suffolk Transport Manager and copy in J Finch asking their intentions regarding bringing the bus stop on the A134 up to appropriate safety standards - **Action Clerk**. It was noted the speed survey project, which can be utilised in Nayland following the road closures, is being funded by our County Councillor. Further concerns were raised about damage to the verges in Wiston.

8. **Urgent Recreation and Open Spaces matters including Caley Green updates**

The Chairman reported on the generous donations in memory of Margaret Underwood towards new playground equipment. The fund is expected to grow to around £8 to £9K. A new item would also meet the CIL criteria, so there was potential to add to the sum. It was suggested to ask the children at the school and woodland corner for ideas. It was agreed for the recreation sub-committee to consider whether the hedge at the Heights/Fairfield should now wait until the autumn - **Action Sub-Committee**. M George reported on the site meeting to consider the long reed bed on Caley Green and that work was being considered for this winter initially. A long term management plan was being drafted and it was agreed for M George to issue a reminder in this respect - **Action M George**. This plan will form an Agenda item at next meeting - **Action Clerk**. P Wilkie agreed to arrange a meeting for the Caley Green working party to consider the next steps with the project - **Action P Wilkie**. The meeting were reminded about the replacement circular memorial seat on Caley Green being organised by the family.

9. **Any updates from Community Response to Covid 19**

The way the Village was opening up again was praised including the success of the Church Fete.

10. **Finance Report**

i) The Chairman read from the bank balances as at 3rd May 2022 as £1000 in the Current Account, £69980.14 in the linked Account and £34600.24 in the Capital Investment Account making a total of £105580.38

ii) List of Pre-agreed payments for the April period: -

Funds Transfer	Mortimer Contracts Ltd	£877.20	Litter/Grass
Funds Transfer	Employment Costs totalled	£1270.70	Salary, NI and Pension
Funds Transfer	SALC	£454.47	Subscription
Funds Transfer	Nayland Village Hall	£108.00	Hall hire

iii) The End of Year Accounts were considered and approved by resolution. R Thorogood proposed approval, this was seconded by D Harris and unanimously carried.

iv) Charity Payments - As the Charity budget was not fully spent in the last financial year, it was agreed to top the amount up to £500 for distribution. After discussion, L Erith proposed £100 to be paid to each of the following: -

*Sudbury Citizen's Advice Burea*  
*The Community Pantry in Nayland*  
*Homestart, Suffolk*  
*Age Concern and*  
*Suffolk Accident Rescue.*

The payments will be made with the June Payment run - **Action Clerk**.

iv) Any other urgent Finance matters: It was agreed to reimburse Chairman's Expenses to M George in the June Payment run also - **Action Clerk**.

11. **Urgent Burial Ground issues:** Nothing was raised.
12. **Urgent Street Lighting Matters:** Nothing was raised
13. **Urgent Footpaths Matters :** With regard to Dead Lane, the severe surfacing with sharp flints leading to Dead Lane was causing concern. L Erith had spoken to one land owner who had no knowledge of the origins of the work. She was going to investigate with another land owner. Meanwhile she has emailed full details to the Area Right of Way Officer and J Finch. L Erith will continue to try and get matters resolved between meetings - **Action L Erith.**
14. **Urgent Allotment issues :** It was agreed for the Clerk to try to secure a judge for the Annual Competition - **Action Clerk.** There were 5 people on the waiting list for Allotments. It was agreed for the Clerk to make an enquiry with the CIL team at the District Council as to whether extending the allotments and installing a perimeter fence fulfilled the criteria for our own CIL monies - **Action Clerk.** It was agreed to await proposals from the Allotment Sub-Committee regarding the work to extend the allotments - **Action Allotment Sub-Committee.** (Please advise the Clerk when to add as an Agenda item.) During the Meeting the Clerk reminded the Parish Council of necessary delays to actions at this very busy time of the Parish Council Year.
15. **Urgent Village Hall matters:** It was noted the Planning Application for the roof was successful. The difficulty of opening the front entrance door was mentioned and it was confirmed the replacement is in hand. M George reported that they met the Tree Surgeon in relation to the trees mentioned in previous meetings and a report was awaited. The recommendations were not to reduce below 5 meters as this would be detrimental to the trees.
16. **Urgent Community Council matters:** The Minutes are regularly circulated and plans were progressing towards the Jubilee celebrations. D Harris had agreed to represent the Parish Council at the School and details were being gathered in relation to timings.
17. **Correspondence:** The correspondence report had been circulated ahead of the meeting. The items had been picked up under the various agenda items.
18. **Matters arising from the Annual Parish Assembly:** A point raised at the Annual Parish Assembly was potential vehicle damage to the Playing Field at the Village Hall caused by driving across the field to the Allotments. There is currently a gap in the hedge at the corner by the Allotments. A suggestion was made of a solution of erecting chestnut fencing to define the boundary at that corner. Pedestrian access is nearby so will be unaffected by the new fencing proposal. It was agreed to ask for a quote from our Grounds Maintenance Contractors and D Harris agreed to meet them on site - **Action Clerk and D Harris.**

The meeting closed at **9.16 pm.**