

MINUTES OF THE NAYLAND WITH WISSINGTON PARISH COUNCIL MEETING HELD ON WEDNESDAY, 9TH DECEMBER 2020, AT 7.30 PM BY VIDEO CONFERENCING.

Present: M George (Chairman), G Battye, N Cartwright, L Erith, P Fuller, D Harris, P Wilkie, D Hattrell (Clerk), J Finch (County Cllr), L Brooks (Community Times) and 1 member of the public.

Before Commencement of the Meeting

a. Public Forum

Nothing was raised.

b. District Council Report

District Cllr M Barrett had sent her apologies, however, had sent a report covering the motion that was passed at the District Council to record the vote of each Councillor for future decisions at full council and committees for greater transparency. Cabinet Member, Lee Parker, assured members he is committed to providing face to face support despite the proposed changes to the Access Point in Sudbury currently at the Town Hall. Cllr Barrett is concerned about this potential change as Sudbury is the only Access Point in Babergh. She is supporting projects at Stoke by Nayland and Bures with her Locality Budget. A possible breach of planning is being investigated at Beacham's Farm, Stoke by Nayland. An appeal against demolition of 2 plots at Cuckoo Hill, Bures were refused by the Planning Inspector (this supported the stance by the District Council).

c. County Council Report

County Cllr J Finch attended and reported on the latest Covid 19 news including the local hotspots and pressure on hospitals are among the reasons Suffolk was placed in tier two local restrictions. In particular Ipswich and Hadleigh had higher numbers of cases than anticipated which in turn puts pressure on the NHS. In his report Cllr Finch reminded people of the tier two restrictions that were in place in the area. On other news, an initial report was published about Special Educational Needs Development services during the Covid-19 pandemic. Suffolk County Council has also delivered its largest digital care support project allowing people with little or no technological ability to have two way video contact with care workers, family members and service providers.

Parish Council Meeting

1. **Apologies:** were received from District Cllr Melanie Barrett and Mike Hunter (Conservation Society).
2. **Approval of Minutes of 11th November Meeting:** These were accepted as a true record.
3. **Declarations of Interest by Councillors:** Nothing was declared.
4. **Finance Report**
 - i)The Chairman read from the bank balances as at 1st December 2020 as £1000 in the Current Account, £48284.88 in the linked Account and £17257.94 in the Capital Investment Account making a total of £66542.82.
 - ii) List of Pre-agreed payments for December: -

Mortimer Contracts (Litter/recreation hedge)	1044.00
Employment Costs totalled	1244.99
Babergh District Council (Bin Empty Charges)	599.46
Spingold (Recreation - Dog banners)	96.00
SALC (Training)	90.00
PKF Littlejohn LLP (External Audit Fee)	240.00

The Finance Committee Minutes from 24th November were approved. G Battye thanked the Finance Committee for their hard work. It was agreed to add an Agenda item of finalising the budget and precept in January in accordance with the advice from Babergh District Council of delaying this until the final tax base figures are available. The Chairman updated the Parish Council on the meeting she attended in relation to tax base changes this year which may result in less income due to a reduction of contributors. A resolution was passed to approve the remaining recommendations made by Finance

Committee with the exception of budget/precept setting. The approved recommendations were as follows: -

- 1) The additional funds to the Capital Investment Funds during the current financial year 2020/21 will be allocated with £1000 to Allotments and £1000 to Street Lighting
- 2) The Parish Council to continue to adhere to the National Scale for Clerks Salaries.
- 3) The Parish Council to award the Grass and Litter Contracts for 2021/22 to the existing Contractors
- 4) The Burial Fees and Allotment Rents to remain at the same level for next financial year.
- 5) The Parish Council to continue to monitor potential support to the Village Hall
- 6) The Financial Regulations and Standing Orders have been reviewed and the Parish Council will adopt the recommended changes made by SALC/NALC - **Action Clerk to amend.**
- 7) The Parish Council will adopt the amended Internal Control Policy to reflect slight changes in procedure brought about by Video Conferencing Meetings.

G Battye reported on the Walsh Trust allocated funds this year to the over 80's.

5. **Planning**

1. Decisions from the Planning Authority:-

- a) The Planning Authority had approved the Tree Applications at: -
 - i) Rose Cottage, 5 Fen Street - **DC/20/04939**
 - ii) 104 Bear Street - **DC/20/04998**
 - iii) 85 Bear Street - **DC/20/04295**
- b) Various applications and discharge of conditions at 100 Bear Street. Conditions had been approved and partially approved under **DC/20/03676, 04044,03683**. Full details can be read on the Decision Notices. Listed Building Consent Application for internal repairs, alterations and installation of rooflight had been granted - **DC/20/04328**. Application to vary condition 2 on approved plans had been granted - **DC/20/04533**.
- c) Planning Permission and listed Building had been granted for single storey extension at The Mill House, Wiston Hall Lane - **DC/20/04351/2**.
- d) Planning Permission and Listed Building had been granted for alterations to dwelling and conversion of outbuilding to annex at 43 Bear Street - **DC/20/03661/2**.
- e) Planning Permission and Listed Building had been granted for garden study/store at 4 Birch Street - **DC/20/04553/4**.

2. Yew Tree Cottage, 15 Court Street - DC/20/05071 - Notification of works to Conservation Area trees.

This application was considered between meetings to comply with the deadline. The Tree Warden and the Parish Council had **No Objections**.

3. 31 Heycroft Way - DC/20/05209. Erection of a detached dwelling. Amendment to previously approved scheme. The following response was agreed: -

"Please note that Nayland with Wissington Parish Council has No Objections to the dwelling, however, we feel it is essential for the Planning Authority to consult with SCC Highways on the shared access situation and also safe access onto Heycroft Way."

4. Any urgent Planning matters - A Conservation Area tree application had recently been received and circulated to cut back 2 oak trees at Haysel, 36 Stoke Road - DC/20/05552. The Tree Warden and the Parish Council had No Objections.

6. **Urgent Recreation and Open Spaces:** It was agreed to post-poner the Agenda item regarding the permanent signage for the Recreation Ground until the January Meeting - **Action Clerk**. Meanwhile the Chairman is circulating details of the previously agreed specification. It was noted the Play Park was inspected, however, the report is still awaited. The Playpark vicinity (the Fairfield) continues to be well used by children and their parents and carers at school drop and pick up times. The hedge on the Fairfield has been reduced as agreed and platform equipment was needed to reach to top of the hedge and was authorised between meetings. The letter to the organisers of the work at the Horserwatering was delivered between meetings and an excellent report of the work has since been received and circulated. Members agreed as soon as the situation allows, a site meeting should be arranged as suggested.

7. **Any updates from Community Response to Covid 19:** The regular bulletins have been circulated to local organisations. L Brooks continues to update the FaceBook page. The Chairman thanked L Brooks for updating the Community contacts. The Community Pantry continues to be a much needed support to people at these tough times.
8. **Urgent Highways Safety Matters:** J Finch was chasing for a date for the yellow lines to be painted as agreed at last meeting. The Manager at the Anchor has also been asked to encourage more parking in their car park. The "No HGV" signage for the A134 prompted discussion on the best locations to warn drivers in good time before encountering the junctions. J Finch agreed to discuss with P Fuller out of the meeting to fully appreciate the detail of the feedback being given. It was resolved to support the proposed signage with the optimum locations/distances being agreed. The meeting was updated about the provision of grit in the Parish bins and the list of locations had been submitted to the relevant highways team to ensure all were recorded. J Finch agreed to assist in chasing for the grit. It was observed that some hedges were overgrown on Stoke Road and it was agreed to write polite letters to the home owners concerned once the details are identified to the Clerk - **Action Clerk**. J Finch continues to investigate the drainage issues in the Parish and update the Parish Council. The survey was done and solutions are being considered. The specification is now awaited. G Battye took the opportunity to thank J Finch for all the support he is giving to the Parish.
9. **Urgent Street Lighting Matters:** There was nothing to report other than a quote will be sought in the New Year for a new light near the Anchor car park for consideration by the Parish Council - **Action Clerk**.
10. **Urgent Footpaths Matters :** The Footpath Warden had reported a safety hazard to FP28 (41) in Nayland, part of the Stour Vally Path/ St Edmunds Way. Originally it had been closed with no action. However, on further investigation by our Footpath Warden, it was noted that work has been ordered. However, the Parish Council were concerned that it is a safety hazard in need of immediate action. It was agreed for the Clerk to contact the Right of Way Officer at the County Council to seek further support - **Action Clerk**. On another matter, there have been some good comments from residents and walkers about the new steps constructed by the Conservation Society.
11. **Urgent Allotment issues :** The ash tree sapling on the Allotments has now been cleared. The Allotment Committee has created a hedgehog pile. A resident has requested permission to supply and install a bench near the allotments. The Parish Council were supportive and delegated the matter to the Allotment Committee to choose a location for the bench. The Chairman will liaise with the resident concerned - **Action Allotment Committee and Chairman**.
12. **Urgent Village Hall matters:** The Chairman had circulated a brief report about essential maintenance that has been carried out to the Hall recently. J Finch asked for permission for the field behind the Village Hall (Webbs Meadow) to be used for carol singing with all the appropriate Covid-19 measures in place. The Village Hall Management Committee have confirmed their agreement. The Parish Council approved this request.
13. **Urgent Community Council matters:** The Community Council Minutes had been circulated and there was nothing further to report.
14. **Correspondence:** The correspondence report had been circulated ahead of the meeting. The items had been picked up under the various agenda items.
15. **Urgent Burial Ground issues:** Routine burial and memorial enquiries continue between meetings. An issue at the lych gate entrance to the Burial Ground had been identified and it was agreed for the Clerk to report to Babergh District Council who manage the old Burial Ground - **Action Clerk**.
16. **CO-OPTION OF NEW MEMBER:** Members had agreed to invite Robin Thorogood to join the Parish Council provided he still wanted to join following observation of the meeting. Robin confirmed he did and he was then duly co-opted. It was agreed for the Clerk to forward the relevant Declaration of Acceptance and Register of Interests forms for completion - **Action Clerk**.

The meeting closed at **9.09 pm**.