

MINUTES OF THE NAYLAND WITH WISSINGTON PARISH COUNCIL MEETING HELD ON WEDNESDAY, 13th FEBRUARY 2019, AT 7.30 PM IN THE VILLAGE HALL, NAYLAND.

Present: M George (Chairman), P Fuller, K Cannings, M Booth, G Walker, N Cartwright, L Erith, D Hattrell (Clerk), J Finch (County Cllr), M Barrett (District Cllr) and 4 members of the public.

Before Commencement of the Meeting

a. Public Forum

A spokesperson from the Conservation Society advised Stoke by Nayland Parish has just secured a 20 mph speed limit without the restrictions this Parish has been advised over the years. There seems to be a change of policy. The Conservation Society therefore fully supports the Parish Council to seek such a reduction for Nayland with Wissington.

b. District Council Report

District Cllr M Barrett was present and her report had been received in advance covering budget and that their element of Council Tax is likely to increase by 3.15%. 100% reduction in care leavers council tax will be agreed until the care leaver reaches 25 years. Council tax will increase on long term empty properties. An application has been approved on the Corks Lane former HQ for housing. Civil parking enforcement will be passed to the District Council later this year. East Bergholt have lost their judicial review against Babergh District Council and have appealed to the High Court. Costs could be significant for the District Council. M Booth queried the cost of producing and distributing a publication to each household promoting the Council. M Barrett agreed to research.

c. County Council Report

County Cllr James Finch attended and reported on specialist educational placements in Suffolk, collaborative funding has been agreed for the Citizens Advice Bureau for 2019/20 so there is no reduction for this coming year. Suffolk road thermal patching technology is being used successfully. Energy efficiency funding for businesses in Suffolk and Norfolk continues. Potential foster carer information sessions are being offered. M Booth asked whether the specialist educational placements cover students over 16 years. J Finch will research.

Parish Council Meeting

1. **Apologies:** G Battye, I Harris
2. **Approval of Minutes of 9th January Meeting:** These were accepted as a true record.
3. **Declarations of Interest by Councillors:** The Chairman confirmed she would abstain from voting and leave the Chair in respect of the 8 Mill Street application.
4. **Finance Report**

The Chairman read from the bank balances as at 31st January 2019 as £1000 in the Current Account, £42510.20 in the linked Account and £10948.10 in the Capital Investment Account making a total of £54458.30. The Parish Council continues to progress with changes brought about by GDPR. The shredding sacks are on order to safely dispose of old paperwork in the storeroom.
5. **Planning**
 1. **Decisions from the Planning Authority:-**
 - a. 6 Bear Street. Listed Building Consent had been granted for the installation of rooflight - **DC/19/00088.**
 - b. 6 Bear Street - Non Material amendment for insertion of rooflight was approved - **DC/19/00086.**
 - c. Discharge of Conditions in relation to conditions 3 (Fenestration), 4 (Staircase), 5 (Works to timber frame), 6 (Internal attic space works), 7 (Interior works) and 8 (insulation details) all had been approved at Old Brewery House, 20 Church Lane - **DC/18/05008.**
 - d. Discharge of condition 3 (Fenestration) had been approved also at Old Brewery House, 20 Church Lane - **DC/18/05034.**
 - e. 20 Fen Street - Planning Permission had been granted for front fencing - **DC/18/05098.**
 - f. Discharge of condition 3 (Details of Joinery) had been approved at 5 High Street - **DC/18/05276.**
 - g. Grove House, Bures Road - Planning permission had been granted for double garage and storage room - **DC/18/05391.**
 - h. Land rear of Bear House (The Woodyard), Bear Street, Gravel Hill - Planning Permission had been granted for DC/17/04048 without compliance with condition 2 (Approved plans and documents) - **DC/18/05492.**

2. 4 Church Mews - Change of Use. This application was considered between meetings to comply with the deadline - **DC/19/00069**.

The Parish Council had **No Objections**.

3. 6 Bear Street - Listed Building application - This application was considered between meetings to comply with the deadline - **DC/19/00088**.

The Parish Council had **No Objections**.

4. The Bungalow, Harpers Hill - access. This application was considered between meetings to comply with the deadline - **DC/19/00072**.

The Parish Council had **No Objections**.

5. Nayland Village Hall - Conservation Area Notification of works to 2 ash trees - **DC/19/00427**. The Parish Council had already approved the work in principle subject to consultation with the Planning Authority. There were therefore **No Objections**.

6. Vine House, 1 Court Street - Application for Planning Permission and Listed Building Consent for driveway gates - **DC/18/04781 & 6**. The Parish Council **objects** to the removal of the original gates without replacement of new gates in the same position in view of loss of neighbour amenity and dramatically changing the street scene in a Conservation Area.

7. Chatsworth House, Wissington Uplands - single storey rear extension, first floor side extension and garden store - **DC/19/00446**. The Parish Council had **No Objections**.

8. 8 Mill Street - dwelling and annex - **DC/18/05465**. K Cannings Chaired this item. Members took the opportunity to scrutinize the plans and to consider the views expressed by the neighbours and the applicants. P Fuller made the point that if the Parish Council are supportive of the plans, we should still ask for a condition that the annex cannot be let or sold separately from the main property. It was agreed to finalise views at the March Meeting allowing some members to undertake a site inspection between meetings - **Action Clerk - Agenda item March**.

6. **Recreation and Open Spaces**

It was agreed to proceed with cutting back the hedge at the Playground as suggested by our grounds maintenance contractors. The Chairman updated the meeting on the previous progress in relation to the playground signage and suggested a small working group is appointed to work between meetings. She asked for those interested to make contact with her. The Burial Ground driveway continues to be in a poor state and it was agreed to pursue the Diocese in this respect - **Action Clerk**. She also asked for members to inspect the horsewatering to come up with views. It was agreed to contact our grounds maintenance contractors for advice and a quote to repair the vehicle ruts on Caley Green, Pop's Piece and since the meeting the Fairfield - **Action Clerk**. A further litter pick was agreed for our contractors at Champions Hill - **Action Clerk**.

7. **Management of the Mill Stream (Environment Agency)**

There was nothing further to report.

8. **Housing Needs Survey**

There was nothing further to report.

9. **Elections**

Elections are due on 2nd May. Councillors have been informed about the nomination process and that the Clerk is happy to deliver their papers on the designated appointment date only. The Chairman put a notice in Community Times explaining the criteria and urging people to consider becoming a Parish Councillor.

10. **Highways**

The Meeting was closed briefly to allow J Finch to give an update on HGV signage, the A134 junction and speed limit and the planned work to Mill Street bridge. The speed limit reduction on the A134 at Nayland is scheduled for March this year. J Finch will press again for HGV signage to help them avoid the village as he will argue alternative routes now exist with the A12 improvement. The bridge work at Bures is taking priority and therefore taking place during the summer holidays this year. The Mill Street bridge works are now due in the first quarter next year from mid February onwards. He has followed up concerns at Wissington of unsuitable vehicles damaging the verges with

the Highways Safety Officers. The meeting was re-opened. The Parish Council agreed to write a polite standard letter to local businesses using the lanes, in Wissington, seeking their cooperation with urging their drivers to take more care, reduce speed, make full use of passing places and to avoid mounting the verges - **Action Clerk**. Members to provide the Clerk with a list of businesses to write to within two weeks of this meeting - **Action All**. K Cannings is to report again the pot holes in Church Lane - **Action K Cannings**. A recent incident of a lorry hitting a building in Birch Street has been reported. It was agreed for G Walker and M Booth to draft a response agreeing to an "Unsuitable for HGV" sign at Cawley Road but also stressing the overall situation to County Highways - **Action G Walker and M Booth**.

11. Street Lighting

Various chase ups have been made to County Street Lighting between meetings. The Babergh Planning Department confirmed a new column for Court Street would be permitted development, so the work has been authorised. However, removal of a light from the building would require permission. The light can be turned off without permission, however, structural changes need to go through the Planning process. There has been correspondence concerned about the lack of lighting in Mill Street presently.

12. Footpaths

Again our Footpath Warden has been busy between meetings with various reports in the vicinity of Horkesley Lock.

13. Allotments

The padlock code has been shared with the Allotment Holders and remaining rents chased. It was agreed to defer the annual meeting with the Allotment Holders until the new Council is in place after the Elections.

14. Village Hall

Due to member resignations, the Committee are in need of new members. The AGM was scheduled for 6th March where full details of the roof will be given. P Fuller attended a recent funding seminar.

15. Community Council

The AGM was scheduled for 6th March.

16. Correspondence

The correspondence report had been circulated. N Cartwright had started researching email domain provision for the Parish Council. It was agreed for a working group of N Cartwright, G Walker and the Clerk to liaise in this regard when time permits - **Action**.

17. Burial Ground

There was nothing to report.

18. Annual Parish Assembly

It will take place on Monday 29th April with the doors opening at 7.30 p.m. for a 7.45 p.m. start. A speaker could be scheduled for 8.00 p.m. Members agreed to ask J Finch to explain the bridge works and closure and also to ask a speaker to come along on the subject of Neighbourhood Planning - **Action Chairman and Clerk**.

19. Accounts for Payment

Mortimer Contracts Ltd (Litter/rec)	945.60
Employment Costs totalled	1153.84
Sudbury Citizens Advice Bureau (Under specific power from Charity budget)	93.75
Homestart Babergh (S137 - Charity)	93.75
Suffolk Accident Rescue (S137 - Charity)	93.75
Suffolk Age UK (S137 - Charity)	93.75
P Fuller (Travel Expenses)	27.90
Babergh District Council (Bus Shelter)	1.00

The meeting closed at 9.50 pm.