

MINUTES OF THE NAYLAND WITH WISSINGTON PARISH COUNCIL MEETING HELD ON WEDNESDAY, 13th NOVEMBER 2019, AT 7.30 PM IN THE VILLAGE HALL, NAYLAND.

Present: M George (Chairman), P Fuller, N Cartwright, L Erith, D Hattrell (Clerk), J Finch (County Cllr), M Barrett (District Cllr) and M Cook (Village Reporter).

**Before Commencement of the Meeting**

**a. Public Forum**

There were no public present.

**b. District Council Report**

District Cllr M Barrett attended and had issued her report covering the forthcoming parking enforcement which is passing to Babergh District Council. The Election purdah period has started and the development name suggestion by the Parish Council was accepted. She was then questioned about the affordable element of the Bungalow applications and the potential loop hole due to piecemeal applications. It was stressed to her that as the development is in the AONB, the policy requires affordable dwellings for developments of over 5 units. It was agreed to ask the Chief Planning Officer to attend at the start of a Parish Council Meeting to clarify these potential contradictions in Planning Policy. We will also seek clarity on the marketing requirement ahead of change of use of village business premises as recent decisions seem to conflict. It was noted that a 5 year land supply is in place currently. The potential name change of Babergh District Council has been shelved for the time being.

**c. County Council Report**

County Cllr James Finch had sent his apologies, however, had issued a report covering "Braking Point", a scheme to help encourage young people to stay safe on the roads, the installation of heating in properties without heating systems in Suffolk and the launch of the Annual Public Health Report through a child's eyes. Further Fostering/Adoption information sessions were arranged.

**Parish Council Meeting**

1. **Apologies:** G Battye

2. **Approval of Minutes of 9th October Meeting:** These were accepted as a true record.

3. **Declarations of Interest by Councillors:** Nothing was declared.

4. **Finance Report**

The Chairman read from the bank balances as at 12th November 2019 as £1000 in the Current Account, £38654.21 in the linked Account and £17200.80 in the Capital Investment Account making a total of £56855.01. The Half Year Budget Review was discussed. The Risk Management Policy was reviewed and agreed with a minor amendment agreed requiring professional inspections of the war memorial every 4 years. It was noted the Finance Meeting was scheduled for 27th November at 7.30 p.m. at the Chairman's address.

5. **Planning**

**1. Decision from the Planning Authority:-**

a) Approval of non material amendment to extension at The Mill House, Wiston Hall Lane - **DC/19/04748**.

b) Planning Permission had been refused for change of use of former public house to dwelling at White Hart, 11 High Street - **DC/19/04081**

c) Consent had been granted to fell a lime tree at St George House, Wissington Uplands - **DC/19/04523**.

d) Outline Planning Permission had been granted for 6 new dwellings at The Bungalow, Harpers Hill - **DC/19/03822**

e) Planning Permission and Listed Building Consent had been granted to re-roof dwelling and widen existing vehicular access and erect entrance gates at 2 Gravel Hill - **DC/19/03572 & 03700**

**2.** The Mill House, Wiston Hall Lane - Listed Building application for single storey side extension - **DC/19/04751**. This was considered between meetings to comply with the deadline - There were **No Objections**.

3. 1 Fox Cottages, Bures Road - Erection of two storey side extension - **DC/19/04750** - This was considered between meetings to comply with the deadline - There were **No Objections**.
- 4) 30 Bear Street - Proposed reduction of yew tree and felling of 2 other trees - **DC/19/04014**. This was considered between meetings to comply with the deadline - The Parish Council in liaison with the Tree Warden **objected** to the felling of healthy trees that were causing no concern, specifically the Handkerchief and Sycamore trees in the application. There were no objections to the proposed work to the Yew tree.
- 5) The Malt House, 16 Stoke Road - Proposed reduction of oak - **DC/19/04929** - This was considered between meetings to comply with the deadline - There were **No Objections**.
- 6) 15 The Westerings - Erection of two storey rear extension - **DC/19/04960**. There were **No Objections**.
- 7) Longwood House, Stoke Road - Conversion of barn/stables to annexed accommodation for relatives - **DC/19/05106**. There were **No Objections** to a residential annexe subject to a condition to ensure it cannot be used or sold separately from the host dwelling.
- 8) The Doll's House, 4 Mill Street - Planning and Listed Building application to replace render, guttering and refurbish window. Subject to the Heritage Officers approval and advice on the mix of the render, there were **No Objections**.

Any other Planning item: The Minerals and Waste Consultation - it was agreed to await the assessment from G Battye on how this affects the Parish. In respect of the proposed work to conifer hedge at 39 Fen Street, there were No Objections. With regard to the concerns expressed during the District Council report, it was agreed to invite the Chief Planning Officer to explain what appears to be contradictions in the application of Planning Policies - specifically the affordable housing element, the requirement to market commercial premises before changing the use and the summing up of objections for Planning Committee - **Action Chairman and Clerk**.

6. **Recreation and Open Spaces:** There have been concerns about the low level of the river and an installation of a water level gauge has been suggested. The Parish Council supported this suggestion and will write to the Conservation Society in this regard and at the same time enquiring what is in place currently - **Action Clerk**. The Environment Agency carried out the grill clearance on 5th November and asked that riverside residents are reminded to refrain from dumping tree stumps, mowed grass and leaf litter in the watercourse - **Action Chairman**. The Annual Playground safety inspection has been arranged. The driveway patching/surfacing was to take place on 19th/20th November. The Chairman had contacted the school for a timely reminder to parents not to park in the vicinity. A hedge bordering a property and the Playing Field is very high and ideally needs lowering to the level on the other side. It was agreed to see if the Deeds give an indication of the border responsibility and to seek a quote for Finance Committee to consider - **Action Clerk**. A Backwater project was mentioned on Wiston Flood Plain which involves work to protect fish and not affect the flow of the river.
7. **Co-option of Members:** Four Vacancies exist and no recent enquiries have been made. N Cartwright agreed to update the poster he produced just following the elections. This will be put up at prominent locations including the Village Hall and on the Facebook page - **Action N Cartwright**. The Chairman will put an advert in Community Times - **Action Chairman**.
8. **Housing Needs Survey/Neighbourhood Planning:**  
No developments were reported.
9. **Highways:** The drainage survey was discussed and it is intended to carry out the work along with the bridge repairs. Bats under the Mill affect timings. The report of the meeting was circulated to members. The work to fill the pot hole in Church Lane had been ordered. The bollard in Bear street is still in need of replacement and a new type of bollard is intended to be used.
10. **Street Lighting** It was confirmed that the site Meeting with the County Council Engineer was scheduled for Thursday 14th November.

11. **Footpaths** : The proposed tree planting was reported on and the Chairman and Footpath Warden have raised some potential issues.
12. **Allotments** : A shed proposal was considered and approved - **Action Clerk**.
13. **Village Hall** : P Fuller reported that there would be no Cinema showing in December, however, she was pleased to report that the Cinema was attracting regulars and showing a healthy profit. A booking secretary is now in place. The report on the roof has now been sent to the CIL team for further consideration. The next meeting was scheduled for 25th November and no meeting planned for December.
14. **Community Council** : N Cartwright attended and the Minutes circulated as always.
15. **Correspondence**: The correspondence report had been circulated ahead of the meeting. The items had been picked up under the various agenda items. The circulation envelope was started. It was suggested that Recycling may be a topic for the Annual Parish Assembly. The Chairman asked everyone to consider dates for the Assembly as the hall is already fairly booked up around that time. The Chairman is on the Committee for the VE Day arrangements.
16. **Burial Ground** : The Chairman proposed approval of the Memorial Application which was duly carried. She has a request from a resident to erect a Memorial Seat. All agreed in principle the Chairman can meet with the resident to find a suitable location - **Action Clerk to set up**.
17. **Accounts for Payment**
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| Mortimer Contracts (Litter/grass/open/recreation)                  | 931.20  |
| Employment Costs totalled  | 1230.96 |
| Nayland Village Hall (Hall hire and Webbs Meadow cut contribution) | 354.00  |
| Community Action Suffolk (Email hosting)                           | 60.00   |
| A Gowen (Remembrance Wreath)                                       | 30.00   |
| S Carter (Bus Shelter Clean)                                       | 20.00   |

**The meeting closed at 9.45 pm.**