

MINUTES OF THE NAYLAND WITH WISSINGTON PARISH COUNCIL MEETING HELD ON WEDNESDAY, 9th JANUARY 2019, AT 7.30 PM IN THE VILLAGE HALL, NAYLAND.

Present: M George (Chairman), P Fuller, G Battye, M Booth, N Cartwright, L Erith, D Hattrell (Clerk), J Finch (County Cllr), M Barrett (District Cllr), M Cook (Meeting Reporter) and 6 members of the public.

**Before Commencement of the Meeting**

**a. Public Forum**

Members of the public spoke for and against the Application at 100 Bear Street as it stands currently. The Applicants were present and confirmed a willingness to listen to views in order to find a way forward to carry out some necessary improvements. The objections were many and focused on the scale, dominance, loss of character and of neighbour amenity. Members listened to all the views shared. The Chairman confirmed the Application would be discussed during the Meeting for the Parish Council to consider its views, however, the Parish Council were only one of the Consultees. The Planning Authority would decide whether to approve the plans. On other matters, the stile at the bottom of Fen Street was reported as difficult to negotiate. It was agreed to report to the Footpath Warden to investigate - **Action Clerk.**

**b. District Council Report**

District Cllr M Barrett was present and her report had been received in advance covering delays to budget as information has only just been received from Central Government. A Planning Application to develop the Corks Lane premises for housing was due shortly and will include an affordable element. The waste contract had been extended with the current provider. East Bergholt had lost the Judicial Review against the District Council and were within the Appeal period. The Local Plan review will now be put back as the Elections are imminent and it would be more sensible for newly elected Councillors to engage fully.

**c. County Council Report**

County Cllr James Finch attended and reported that the options report to relieve Sudbury road congestion was published on 5th December 2018. A list of suitable schemes to improve junctions will be drawn up. The County Council is considering removing its grant to the Citizens Advice Bureau by phasing it out over a couple of years. It was reported that the Sport and Physical Activity sector is worth £270m a year to the Suffolk Economy. Cllr Finch is arranging drop in sessions in the vicinity to provide information to potential Foster Carers.

**Parish Council Meeting**

- 1. Apologies:** K Cannings, I Harris and G Walker. Laura Erith had been invited to be co-opted onto the Parish Council, she duly accepted and the Declaration of Acceptance of Office form completed. She therefore joined the Meeting.
- 2. Approval of Minutes of 12th December Meeting:** These were accepted as a true record.
- 3. Declarations of Interest by Councillors:** None were made
- 4. Finance Report**

The Chairman read from the bank balances as at 7th January 2019 as £1000 in the Current Account, £46288.48 in the linked Account and £10948.10 in the Capital Investment Account making a total of £58236.58.

The Precept form was duly completed and signed approving the Precept of £35,822 agreed at the December Meeting.

The Parish Council continues to progress with changes brought about by GDPR. Shredding of old paperwork, that is no longer of use, will happen over the coming months under the contract agreed following finance committee recommendations. The Chairman, K Cannings and the Clerk will work together in this regard. The changes with the operation of the gov.uk email addresses owned by the County Council means we can no longer amend the current arrangements when we have member or staff changes. Our own domain is worth exploring

and N Cartwright agreed to research this between meetings - **Action N Cartwright and Clerk.**

Attention then turned to charity payments: In recent years, the Parish Council has supported Sudbury Citizens Advice Bureau, Homestart Babergh, Suffolk Accident Rescue and Suffolk Age UK. Following discussion, P Fuller proposed we divide the Charity pot of £375 equally between the 4 Charities and that donations are made at next meeting. This was seconded by L Erith and unanimously carried - **Action Clerk (February Payments).**

Quotation for work to 2 ash trees on the corner of Webbs Meadow which arose from our Village Tree Risk Assessment was discussed in Committee and it was agreed to authorise the work to take place (P Fuller agreed to inform the Village Hall Committee) - **Action Clerk.**

## 5. **Planning**

### **1. Decisions from the Planning Authority:-**

- a. Kingfishers, 108 Bear Street. Work can proceed to fell Canadian maple tree - **DC/18/05220.**
- b. Discharge of Conditions in relation to Boundary Hedge and Landscaping at The Bungalow, Harpers Hill had been approved - **DC/18/04612.**
- c. Discharge of Conditions in relation to condition 7 (Refuse Bins and Collection Areas) and Condition 16 (Lighting Design Scheme) at The Bungalow, Harpers Hill were approved - **DC/17/01128.**
- 2.** 11 Gravel Hill - Listed Building Application for replacement window to utility room. This application was considered between meetings to comply with the deadline - **DC/18/05420.**  
The Parish Council had **No Objections.**
- 3.** Grove House, Bures Road - Application for detached double garage and storage room - **DC/18/05391.**  
The Parish Council had **No Objections.**

**4.** Land Rear of Bear House (The Woodyard), Bear Street, Gravel Hill. Application under Section 73 of the Town and Country Planning Act reference DC/17/04048 without compliance with condition 2 (Approved plans and documents) - **DC/18/05492.**

The following response was agreed: -

*Whilst the Parish Council has No Objection to re-locating the building further down the hill, please keep in mind the Archeological survey and the need to have clarification on access - a clear drawing would be helpful in this respect.*

**5.** 100 Bear Street. Application including Listed Building for side and rear extensions, detached cartlodge and detached workshop following demolition of extensions and chimney stacks - **DC/18/05592/3.** The various aspects of this application were discussed in depth with each member having their say. Reference was also made to the response issued by the Suffolk Wildlife Trust. Following discussion it was agreed not to support the application in its current form. The Chairman and Clerk would liaise over a draft response between meetings to be circulated to members for approval ahead of the deadline. The following response was agreed and issued: -

*The Parish Council objects to this application. The Parish Council believes that a site visit by Babergh District Council is essential in order to understand the full impact on the listed building, the street-scape in the Nayland conservation area, the amenity of neighbours in the adjacent property and the riverside location in the AONB. Policy CN01 is relevant to this application.*

*It has been noted that no pre-application advice was sought for this sensitive site and the Parish Council feels that the Heritage Officer needs to be fully involved in any planning applications for this historically important property.*

*The Parish Council supports the Suffolk Wildlife's request for a full ecological survey report to cover the variety of habitats in proximity to the property and the impact of both demolition and riverside construction before any decision is made by Babergh District Council (letter of objection dated 9<sup>th</sup> January).*

*Whilst it is recognised that there is a need to update the property and improve on some of the inappropriate alterations and materials used during the 20<sup>th</sup> century, the Parish Council has the following reasons for objecting to this application.*

1. *The over dominant scale and mass of the extension along the eastern boundary will have a detrimental impact on the amenity of neighbours in the adjacent property. There is a very small gap*

*between the two properties and the extension will take light from rooms within the house as well as the garden as the proposed extension extends from ground level to above the eaves of the neighbouring property.*

2. *The alterations at the western end of the property will improve the existing 20<sup>th</sup> century extension, but the Heritage Officer needs to be satisfied that this involves no adverse impact on the integrity of the building.*

3. *It is not clear from the application why the various chimneys need to be removed rather than repaired/restored as their removal will have a visual impact on the streetscape and on the history of the fabric of this medieval building as a whole.*

4. *The dominant scale of the Boathouse/workshop and decking beside the river will have an impact on the river bank, the neighbouring property, and the long distance Stour Valley Footpath that runs along the opposite river bank. It should be remembered that there needs to be an input from the Environment Agency for any construction within 8m of the river.*

5. *The Parish Council has concerns about the space provided for vehicular access and turning in relation to the proposed double cartlodge. This is a very busy and congested part of the village, opposite the primary school, fire station, recreation ground and doctors surgery. Any alterations to the boundary wall and splays of access should be examined by SCC Highways Department with the existing extensive on street parking in Bear Street in mind.*

6. **Recreation and Open Spaces**

Favourable comments were made regarding the work at the Playground and the investment in the life of the play equipment.

7. **Management of the Mill Stream (Environment Agency)**

There was no further new information to report other than the concerns raised and reminders issued. J Finch also reinforces the comments that it would not be appropriate to delegate this task to residents.

8. **Housing Needs Survey**

A working group from this Parish Council had been formed. It was agreed for them to liaise with representatives at Stoke by Nayland Parish Council and Lady Anne Windsor Charity on matters of common interest.

9. **Highways**

Forthcoming road closures were discussed with input from J Finch. M Booth raised the on-going issue of vehicles unsuitable for the Wiston lanes causing damage. J Finch will try to arrange a site meeting. Full vehicle registration numbers and photographs have already been submitted through the appropriate channels.

10. **Street Lights**

It was agreed for the Chairman and Clerk to progress an application between meetings to erect a new Street Lighting column in Court Street - **Action Chairman and Clerk.**

11. **Footpaths**

The stile difficult to negotiate by walkers at the bottom of Fen Street was discussed in the Public section and it was agreed to ask the Footpath Warden to investigate. Footways in the vicinity of Horkesley Lock had been reviewed and followed up by the Footpath Warden. On Footpath 13 a concerning tree had been reported to the County Council.

12. **Allotments**

The padlock for the Allotments gate had been received. It was agreed to notify the Allotment Holders of the code between meetings - **Action Clerk.**

13. **Village Hall**

The Village Hall Management Committee are short of members. A quote will be available soon for the Roof Project.

14. **Community Council:**

The Community Council are also short of members. The Fun Run will go ahead again this year on 30th June. There was a request for further information about Neighbourhood Planning. It was agreed to research a suitable speaker for the Annual Parish Assembly - **Action Chairman and Clerk.**

**15. Correspondence**

Members had information about the on-going correspondence and the circulation items were started. The Chairman will provide information for Community Times about the Election Procedures. The Election is taking place on 2nd May and the new Council will be in place on 7th May. The Community Litter pick was being arranged and 6th April has been suggested. The Village Hall gardening day was scheduled for 16th March.

**16. Burial Ground**

There was nothing to report.

**17. Annual Parish Assembly**

Monday 29th April was the agreed date with the doors opening at 7.30 p.m. for a 7.45 p.m. start. A speaker could be scheduled for 8.00 p.m.

**18. Accounts for Payment**

Mortimer Contracts Ltd (Litter/rec)	1425.00
Employment Costs totalled	1153.84
Glasdon UK Limited (Assets - new grit bin)	137.81
Nayland Village Hall (Hall hire)	45.00

**The meeting closed at 9.45 pm.**