

MINUTES OF THE NAYLAND WITH WISSINGTON PARISH COUNCIL MEETING HELD ON WEDNESDAY, 13th MARCH 2019, AT 7.30 PM IN THE VILLAGE HALL, NAYLAND.

Present: M George (Chairman), P Fuller, K Cannings, G Battye, M Booth, N Cartwright, L Erith, D Hattrell (Clerk), J Finch (County Cllr), M Cook (Meeting Reporter) and 4 members of the public.

**Before Commencement of the Meeting**

**a. Public Forum**

Nothing was raised

**b. District Council Report**

District Cllr M Barrett had sent her apologies and reported in advance confirming the increase in Council Tax by 3.15% (including a 100% discount for care leavers until they reach the age of 25). Council House rents were decreasing by 1% however Sheltered Housing utility charges were increasing by 5%. Significant Council Tax increases are being applied to empty properties awaiting primary legislation. As advised before the housing Planning Application for the former Corks Lane Headquarters was approved. Civil Parking enforcement will pass to the District Council later this year.

**c. County Council Report**

County Cllr James Finch attended and reported that the County Council budget had been approved increasing the basic Council Tax by 2.99%. A further 1% is being taken for Adult Care. Funding had been agreed for Suffolk Citizens Advice next year. A Consultation in relation to Suffolk Fire and Rescue Service is currently taking place. Changes to the School Travel arrangements will be starting this September. The Information sessions for potential Foster Carers had been arranged in the vicinity. The speed limit changes on the A134 were still scheduled for mid March.

**Parish Council Meeting**

1. **Apologies:** G Walker and I Harris
2. **Approval of Minutes of 13th February Meeting:** These were accepted as a true record.
3. **Declarations of Interest by Councillors:** The Chairman confirmed she would be abstaining from the 8 Mill Street planning item.
4. **Finance Report**

The Chairman read from the bank balances as at 28th February 2019 as £1000 in the Current Account, £40006.86 in the linked Account and £10948.10 in the Capital Investment Account making a total of £51954.96. The Parish Council continues to progress with changes brought about by GDPR. The shredding sacks have been received to safely dispose of old paperwork in the storeroom. In relation to this Council's **Standing Orders**, members believed these meet our requirements currently, however, a review was agreed later in the year by the new Council following the May Elections.

The **Financial Regulations** were reviewed at Finance Committee last November and it was recommended they continue to meet our needs. The Parish Council approved this recommendation. It was agreed to appoint SALC again as **Internal Auditors** until further notice.
5. **Planning**
  1. **Decisions from the Planning Authority:-**
    - a. 11 Gravel Hill - Listed Building Consent has been granted to replace window in utility room - **DC/18/05420.**
    - b. Chatsworth House, Wissington Uplands - Planning Permission had been granted for single storey rear extension, first floor side extension and single storey garden store extension - **DC/19/00446.**
    - c. Vine House, 1 Court Street - Planning permission had been granted to retain driveway gates following removal of existing - **DC/18/04781.**
    - d. Work can proceed to cut 2 ash trees away from surrounding properties and lift crowns at Nayland Village Hall, Church Lane - **DC/19/00427.**
    - e. The Bungalow, Harpers Hill - Planning Permission was refused for variation of condition 9 (Access) to allow agricultural access to the field to the north east of the application site - **DC/19/00072.**
    - f. Discharge of condition 4 (Agreement of Materials) had been approved at 6 Bear Street - **DC/19/00132.**
  2. Millstone Cottage, 4 Fen Street - Listed Building Application for alterations to garden wall. This application was considered between meetings to comply with the deadline - **DC/19/00705.**

The Parish Council had **No Objections** subject to the Heritage Officers involvement. We also commented about anticipating a requirement to re-use existing bricks and a suitable lime mortar.

3. 8 Mill Street - dwelling and annex - **DC/18/05465**. The Chairman left the table and K Cannings Chaired this item. Each aspect of this application was considered in detail with members sharing their views. Following discussions, L Erith proposed this Council has No Objections subject to a list of comments for consideration by the Planning Authority. This was seconded by N Cartwright and carried. Members went through the issues to raise and it was delegated to K Cannings to draft a suitable response incorporating those issues - **Action K Cannings**

**\*\* The response issued was as follows: -**

*Nayland with Wissington Parish Council have no objection in principle to these plans for the erection of a dwelling & conversion of an outbuilding into an annexe, following demolition of existing bus depot buildings. However we would recommend that a condition should be imposed stipulating that the annexe should not be let or sold separately from the main house.*

*We would like to make the following comments, relating to details of the application, as discussed at our Parish Council meeting on 13/03/19.*

*- Councillors considered that the removal of the dilapidated & potentially unsafe bus depot, from this site in the Conservation area, is to be welcomed.*

*- Councillors expressed some concern for the possible loss of amenity to neighbours at 4/6 Mill St due to the increased height/scale of a new structure. We would like to request that officers visit the site to assess the visual impact on the south side of their property.*

*- We considered that the traditional style of the house would be in keeping with the historic street scene. It was noted that there is a modern house, in a similar style, at 21, Court St, which replaced a demolished building.*

*The pyramid roof with a flat top was felt to be a pleasant design feature. There are several examples of similar rooflines in the village, including the Old Vicarage in the High Street & the later extension wing of Alston Court.*

*- Councillors felt that it was both reasonable & an important part of the design to have windows fronting the street in this location. When discussing the privacy issues of 4/6 Mill St, it was considered that the acute angle, between the upper windows of 4/6 Mill St & those of a house built in the footprint of the existing structure, should avoid direct overlooking.*

*It was pointed out that all the houses & cottages in Mill St, one of the narrow historic streets of Nayland, are in close proximity to each other & most windows directly overlook neighbours.*

*- We would strongly recommend that the materials & colour of a new building, especially for the frontage, are carefully selected to blend in with the surrounding houses e.g. reclaimed red brick or soft pastel-coloured & plastered finish.*

- 4 Other Planning matters: The Chairman and P Fuller reported on the workshop they attended confirming delays to the Local Plan which will come out to public consultation in the summer. A hard copy of the plan will be available for the Parish. The District Council is confident of a 6.5 year housing supply currently. Growth is anticipated and should be planned for which makes Neighbourhood Plans significant.

6. **Recreation and Open Spaces**

It was agreed to defer the signage as that was being considered between meetings. It was agreed for the Clerk to chase the new contact in respect of the restoration of the Burial Ground driveway - **Action Clerk**.

7. **Management of the Mill Stream (Environment Agency)**

There was nothing further to report.

8. **Public Safety Signage around Nayland Automatic Gate (Environment Agency)**

The safety signage proposed by the Environment Agency was approved.

9. **Housing Needs Survey**

A working party had been formed to consider the results. The Chairman reported on her attendance at the Leavenheath Event on the subject of Neighbourhood Planning, a topic to be covered at the Annual Parish Assembly.

10. **Elections**

The Elections had been publicised and were taking place on the 2nd May. The Clerk had an appointment at the Town Hall the following day to take in any forms that were ready.

**11. Highways**

Letters were issued to local businesses/ facilities, sharing concerns about traffic going too fast in the Wiston lanes mounting and damaging verges, with the objective of seeking assistance and ideas from them. A site meeting is still being pursued with County Highways. Further examples had been reported on-line since last meeting. The suggestion of signage at Cawley Road stating it is unsuitable for HGV's was supported in an email to County Highways including a further request for a site meeting. A further incident involving a HGV impacting a property in Birch Street had been reported and followed up. J Finch agreed to investigate a 20 mph limit for the centre of the village. The example of Stoke by Nayland was given without the need for clutter in the Conservation Area. It was agreed to follow up with Babergh District Council reports that rubbish accumulating on Harpers Estate is due to waste collectors leaving rubbish behind - **Action Clerk**. The assessment findings of pot holes in Church Lane under reference 00236115 should be challenged - **Action Clerk**.

**12. Street Lighting**

The Invoice for the upgrades had been received at last and was on the list of payments for the end of the meeting. Enquiries have been made of whether the Mill Street light would be reinstated. The Chairman confirmed that monies have been set aside. It was agreed to include as an Agenda item for April - **Action Clerk**. The new column is on order for Court Street and the Chairman has contacted the residents with the light on their property to discuss the next steps.

**13. Footpaths**

There was nothing new to report.

**14. Allotments**

There has been a request for the run this year to follow the same route around the allotment field. This was approved with the same terms as before. Members took the opportunity to extend their good wishes for another successful event.

**15. Village Hall**

The AGM took place and the architect had given a presentation on the plans to upgrade the roof. The cost of the work was in the region of £225,000 and grants of £36,700 had been pledged so far. The Cinema continues to be well received.

**16. Community Council**

The AGM took place on the same evening as the Village Hall AGM.

**17. Correspondence**

The correspondence report had been circulated ahead of the meeting. The items had been picked up under the various agenda items.

**18. Burial Ground**

A memorial request was considered and approved. A quote to weedkill the Burial Ground path was accepted and comments had been made about the Old Burial Ground in relation to harsh weedkilling. The Old Burial Ground is maintained by Babergh District Council.

**19. Annual Parish Assembly**

It will take place on Monday 29th April with the doors opening at 7.30 p.m. for a 7.45 p.m. start. A speaker had been organised on the subject of Neighbourhood Planning - Carroll Reeve, the Lavenham Parish Council Chairman. The Chairman had drafted a poster and all agreed the content. Space had been reserved in Community Times.

**20. Accounts for Payment**

Mortimer Contracts Ltd (Litter/rec)	436.20
Employment Costs totalled	1161.04
Direct 365 (GDPR - disposal of old paperwork)	127.80
National Allotment Society (Membership)	66.00
S Carter (Bus Shelter)	20.00
Suffolk County Council (Street Lighting upgrades)	13417.98

**The meeting closed at 9.35 pm.**