

MINUTES OF THE NAYLAND WITH WISSINGTON PARISH COUNCIL MEETING HELD ON WEDNESDAY, 11th SEPTEMBER 2019, AT 7.30 PM IN THE VILLAGE HALL, NAYLAND.

Present: M George (Chairman), G Battye, P Fuller, N Cartwright, L Erith, D Hattrell (Clerk), Mandy Cook (Village Reporter) and 4 members of the public.

Before Commencement of the Meeting

a. Public Forum

A question was raised regarding an adjacent field to the proposed Planning for 6 homes at the Bungalow, Harpers Hill. The Chairman confirmed there was no guarantees but all indications were the field was only used to re-locate wildlife and the Joint Local Plan states the land is not suitable for development. A previous letter was also found from the applicants stating they did not intend to develop the field in question.

b. District Council Report

District Cllr M Barrett had sent her apologies and her report confirmed the District Council's ambitions to being carbon neutral by 2030. Work has started on a new swimming pool for Hadleigh and upgrades to Sudbury Leisure Centre. No full meeting was held in August. Work continues in relation to feedback to the Joint Local Plan and the Overview and Scrutiny Committee are going to review waste collection. No queries were raised.

c. County Council Report

County Cllr James Finch had sent his apologies and his report covered improvements in GCSE results over a range of subjects, the announcement of the Winners of Suffolk's Creating the Greenest County Awards, Red House Residential Home in Sudbury crowned 2019 Suffolk Care Home Olympics Champions, the launching of new Lorry Watch Schemes, details of his charity walks for Suffolk Mind and further Fostering and Adoption Sessions. Mary George, the Chairman, noted there was no mention of the current situation regarding the School Travel Policy. Our village catchment is now split.

Parish Council Meeting

- 1. Apologies:** J Finch and M Barrett. It was also confirmed that J Robinson has resigned from the Parish Council and she is hopeful of returning in the future when she has more time. Every effort should now be made to get up to full strength. The Parish Council now has 4 Vacancies. It was suggested that we could post an advert on the Community Facebook pages. The limited number of Councillors currently does restrict what this Council is able to achieve in the interim. Members will continue to discuss with residents and encourage applications.
- 2. Approval of Minutes of 14th August Meeting:** These were accepted as a true record.
- 3. Declarations of Interest by Councillors:** N Cartwright declared an interest in the Planning item for Little Bulmer Farm *and left the table whilst it was being discussed.
- 4. Finance Report**

The Chairman read from the bank balances as at 30th August 2019 as £1000 in the Current Account, £31649.91 in the linked Account and £10967.46 in the Capital Investment Account making a total of £43617.37. The findings from the Internal Audit Report were shared with the Meeting. We were found to be fully compliant on book keeping, payment controls, budgetary controls, income controls, payroll controls, asset controls, bank reconciliation, End of Year procedures and Internal Audit Procedures. Recommendations were to review Standing Orders, Financial Regulations, Insurance cover and a minute reference to be made to show Council has considered External Audit when the report is received. In relation to GDPR the Auditors recognised progress being made with the introduction of Privacy Notices, however, further work is suggested to get fully compliant. Members took the opportunity to thank the Clerk for all her hard work in preparation for Audit. The Internal Control Statement for year ending 2020 was updated by resolution. The Insurance arrangements were then reviewed. The insurance schedule has been checked against our Asset Register and all is consistent. Our agent has carried out a marketing exercise and recommended a 3 year long term agreement with Inspire at an annual cost of £721.04. This appears to be in order. However, as a final check the Clerk/RFO has contacted Community Action Suffolk for a quote for comparison. It was agreed for the Chairman and Clerk to review the quotes and

agree cover ahead of renewal on 29th September and report back to the October Meeting - **Action Chairman/Clerk.**

5. **Planning**

1. Decision from the Planning Authority:-

- a) Application for prior approval - agricultural to dwelling at The Barn, land adjacent Longwood House, Stoke Road has been withdrawn - **DC/19/02761.**
- b) Planning Permission and Listed Building Consent has been granted for replacement of windows, ground floor doors and new boundary wall at 5 High Street - **DC/19/01491/2.**
- c) Planning Permission had been granted for side extension, rear extension, detached cartlodge and workshop at 100 Bear Street - **DC/18/05592.**
- d) Planning Permission had been granted for two storey side extension and single storey front porch at 1 Harpers Hill - **DC/19/03113.**
- e) In relation to agricultural determination for erection of a grain store at Newtons Farm, Wiston Hall Lane, it was concluded that formal approval is not required - **DC/19/03801.**
- f) Works to trees in Conservation Area at 1 Fen Street can proceed as the District Council does not wish to object - **DC/19/03590.**

2. The Bungalow, Harpers Hill - Application for Outline Planning Permission for 6 dwellings with associated garages, parking, private drive and access following demolition of existing dwelling - **DC/19/03822.** A draft response was agreed by a Parish Council working party between meetings and was read by the Chairman. G Battye proposed this Council issues the draft with some additions suggested by N Cartwright. This was seconded by N Cartwright and carried. P Fuller abstained. The full response can be seen on the District Council Planning website.

3. Little Bulmer Farm, Wiston Road - Erection of a dwarf wall green house on a cement base following removal of chicken shed and run - **DC/19/04015.** There were **No Objections.** N Cartwright left the table during the discussion in view of his declared interest.

4. White Hart, 11 High Street - Change of use of former public house to 1 dwelling - **DC/19/04081.** After discussion, the following response was agreed: -

Please note Nayland With Wissington Parish Council Object to this application as there is no evidence provided that the property has been marketed as a commercial premises which is required by the National and Local Planning Policies.

5. Harpers Hill - naming new development:- After discussion, the following response was agreed: -

. Nayland With Wissington Parish Council has given this some thought and consulted with various people in the Village.

They were all in agreement that Nayland Place is not an appropriate choice.

At the Parish Council Meeting yesterday, members voted to put forward the following suggestion: -

1-5 Walsh Rise

It was felt that Place came across as too urban and as the land is raised, it was suggested Rise was the most appropriate.

Walsh is the surname of Violet Walsh who during her lifetime carried out good work in the Parish and donated funds for charitable purposes in the Village following her death from which Parishioners continue to benefit to this day. Members felt it would be appropriate to remember her in this new street name.

Many thanks for taking the trouble to consult us regarding this name.

6. Joint Local Plan - Consultation response. The Parish Council had met as a working party between meetings to examine the detail of the Joint Local Plan document. Since the meeting, G Battye had taken the views and drafted a response. Members thanked G Battye for his hard work in this respect. During the meeting the response was explained and N Cartwright proposed it is sent without further amendment. This was seconded by L Erith and unanimously carried.

7. Any other Planning item: Nothing was raised.

6. **Recreation and Open Spaces:**

The Clerk has contacted the organisers of Boot camp to seek an update and their intentions regarding the future provision. She agreed to circulate the response to members. Members commented that the trial seemed well received in the vicinity with no complaints being generated. The lock on the gate in Fairfield playground is broken and a post knocked down. It was agreed to authorise our Grounds Maintenance Contractors - **Action Clerk**. The state of the river has been causing concern and it was agreed to put the explanation by Environment Agency in Community Times - **Action Chairman**. There is a need to prune the tree over the redundant bus shelter at the start of Heycroft Way. It was agreed for G Battye to write a specification for forwarding to our Grounds Maintenance Contractors - **Action G Battye and Clerk**. Finally it was confirmed the next litter pick is scheduled for 26th October.

7. **Housing Needs Survey/Neighbourhood Planning:**

No developments were reported.

8. **Highways**

Various reports have been made on-line by members during the month. Some work has been ordered as a result. It was noted new lorry watch schemes are starting - see report from J Finch. Some parking issues on Heycroft Way were mentioned which seem temporary as a result of construction. It was agreed for residents to report any obstructions to the Police to investigate.

9. **Street Lighting**

It was agreed to seek assistance from J Finch in getting the final works underway - **Action Clerk**.

10. **Footpaths**

The overgrown hedging on the Stour Valley path leading down to Anchor bridge had been reported by the Footpath Warden. In Star Alley the dead tree has been removed which was reported as being a great improvement. The surface of Star Alley is very uneven now and it was agreed to try and get some action from the County Council to resolve - **Action Clerk**.

11. **Allotments**

It was agreed not to charge rent for both plots 11a and 11b this coming year in recognition of the work involved by the new tenants in bringing them back to a suitable state - **Action Clerk**. All the Allotments are now allocated and 2 of which are pending transfer. Vandalism in the form of attempted break-ins to sheds at the Allotments happened over the Bank Holiday Weekend. Nothing was stolen, however, it was agreed to report to the Police so a record is made - **Action Clerk**.

12. **Village Hall**

P Fuller reported that an answer was provided by SALC in relation to the VAT on the Village Hall Roof Project. The Parish Council are able to recover the VAT subject to the criteria already out-lined. A more detailed specification is being produced by the Architects to assist towards the CIL grant application. A replacement cooker is needed at the Hall and the Community Council have agreed to contribute 50% of the cost.

13. **Community Council**

L Erith agreed to represent the Parish Council at the next Meeting on 28th October.

14. **Correspondence**

The correspondence report had been circulated ahead of the meeting. The items had been picked up under the various agenda items. The items for circulation were started.

15. **Burial Ground**

The autumn maintenance review is due, so it was agreed to ask our Grounds Maintenance Contractors to make contact with the Chairman - **Action Clerk**.

16. **Accounts for Payment**

Mortimer Contracts (Litter/grass/open/allotments)	722.40
Employment Costs totalled	1217.99
Allotment Prizes totalled	45.00

The meeting closed at 9.31 pm.