

MINUTES OF THE NAYLAND WITH WISSINGTON PARISH COUNCIL MEETING HELD ON WEDNESDAY, 11th DECEMBER 2019, AT 7.30 PM IN THE VILLAGE HALL, NAYLAND.

Present: M George (Chairman), P Fuller, G Batty, N Cartwright, D Hattrell (Clerk), J Finch (County Cllr) and 2 members of the public.

Before Commencement of the Meeting

a. Public Forum

The representative from the Conservation Society thanked the Parish Council for the Christmas Card and expressed congratulations for the hard work the Parish Council does for the Village.

b. District Council Report

District Cllr M Barrett had sent her apologies and no report was provided.

c. County Council Report

County Cllr James Finch attended and had issued his report covering the Stars of Suffolk Awards Ceremony recognising D Day heroes, brave ex-serviceman, firefighters, charity workers and life saving teenagers. Parking Enforcement duties are to pass from the Police to Local Authorities in Suffolk from the end of January. A new App is backed by Suffolk County Council Health Service for asthmatic youngsters. The White Ribbon Campaign to stop domestic violence was launched. Suffolk Fire and Rescue Service welcomes applications for new firefighters. Further Fostering and Adoption sessions are planned for next year. Members of the Parish Council then expressed gratitude to two people due to leave the Fire Service at Nayland, Tony Gardiner and Shane Gladwell following many years of active service. The Chairman questioned J Finch about re-arranging the drainage meeting. He confirmed there is little to report at this stage and prevention work is being explored.

Parish Council Meeting

1. **Apologies:** L Erith
2. **Approval of Minutes of 13th November Meeting:** These were accepted as a true record.
3. **Declarations of Interest by Councillors:** The Chairman declared an interest in an Open Spaces item and stated she would abstain from voting in that respect.
4. **Finance Report**
 - i) The Chairman read from the bank balances as at 29th November 2019 as £1000 in the Current Account, £36099.05 in the linked Account and £17200.80 in the Capital Investment Account making a total of £54299.85.
 - ii) Precept and Budget including approval of Finance Committee Minutes - the Finance Committee Minutes were proposed as a true record by the Chairman, seconded by P Fuller and unanimously carried. Following discussion G Batty proposed to accept the recommendations made by Finance Committee with the exception of item 2 - Locality Budget application - which would form an Agenda item at a future Meeting - **Action Clerk**. This was seconded by P Fuller and unanimously carried. The approved recommendations were:-
 - to increase the Precept by 1.9% to £36,128,
 - to continue to adhere to National Pay for Clerks,
 - to award the Grass and Litter Contracts to our existing provider,
 - to continue to pay £300 towards Webbs Meadow Grass Cutting,
 - to increase Burial Fees in accordance with the usual uplift,
 - to freeze Allotment Rents for a further year and
 - to approve the new Financial Regulations with minor adaptations suggested by Finance Committee.
5. **Planning**
 1. **Decision from the Planning Authority:-**
 - a) Work can proceed to prune oak tree in Conservation Area at The Malt House, 16 Stoke Road - **DC/19/04929.**
 - b) Consent had been granted to work on trees under Tree Preservation Order at 30 Bear Street - **DC/19/04014.**

- c) Listed Building Consent had been granted to erect a single storey side extension at The Mill House, Wiston Hall Lane - **DC/19/04751**.
- d) Planning Permission had been granted for two storey side extension at 1 Fox Cottages, Bures Road - **DC/19/04750**.
- 2.** Hillside, 14 Stoke Road - Notification of works to trees in a conservation area - **DC/19/05607**. There were **No Objections**.
- 3.** Stour House, 23 Court Street - Applications for Planning Permission and Listed Building Consent for a single storey rear extension (following demolition of conservatory), external and internal alterations and erection of cart lodge - **DC/19/05577/78**. There were **No Objections** subject to the views of the Heritage Team.
- 4.** 34 Bear Street - Applications for Planning Permission and Listed Building Consent for single storey rear extension (following demolition of conservatory) - **DC/19/05649/50**. There were **No Objections**, however, it was agreed to bring to the attention of the Planning Authority inaccuracies in the completion of the form for Sections 7 & 8 - clearly the host property is Listed.
- 5) Any other Planning item: Disappointment was expressed at the lack of response from the Chief Planning Officer to our questions and invitation to attend ahead of a Parish Council Meeting. It was agreed to express this in a chase up and also seek assistance from our District Councillor in this matter - **Action Clerk**. N Cartwright confirmed the Chief Planning Officer addressed the SALC Meeting and the principles described were inconsistent with our experience. He agreed to circulate the handouts - **Action N Cartwright**.
- 6.** **Recreation and Open Spaces**: The Chairman was pleased to report a very favourable report from the Playground Inspector of how the playground is managed and maintained. Some points were raised which were discussed at Finance Committee and funds allocated as far as possible. However, due to the cost of some items some prioritisation and staged implementation is required. G Battye agreed to speak with the Inspector to discuss some of the items to help with this prioritisation. The suggestion by the British Legion to plant an oak tree on Caley Green was then discussed. The Parish Council manages the open space at Caley Green with the exception of the trees. This is by agreement with the owners, the County Council. Therefore any request to plant a tree would need to go to the owners. The Parish Council felt it important for them to consider and express their views first. Following discussion P Fuller proposed we write to the owners to ask about the concept of a permanent memorial which could be a tree and at the same time write to the British Legion stating we are writing to the owner, however, at this stage have reservations about the size of an oak tree and asking whether they have considered an alternative memorial. This was carried with 2 in favour, 1 against and 1 abstention - **Action Clerk**.
- 7.** **Highways**: The surface of Star Alley has been raised with the County Council where an understanding existed that the Parish Council will clear foliage on a regular basis if the County Council takes care of any surfacing issues. Unfortunately no action had been followed up by the County Council. This is a much used walk through and the steps can become slippery. J Finch agreed to follow up and asked for copies of the emails in this regard - **Action Clerk and J Finch**. The privately owned hedging in Fen Street is causing issues. The Chairman agreed to follow up with the residents and explain how this has been handled in the past. Some damage during the high winds has been reported to the redundant Bus Shelter at the start of Heycroft Way. The felt is ripped exposing the timber. It was agreed for the Clerk to ask our Grounds Maintenance Contractor to assess in the first instance due to the priority to get this water tight - **Action Clerk**.
- 8.** **Street Lighting**: The Chairman had circulated the report of the site meeting with the County Council Lighting Engineer. It was agreed to discuss a sensitive issue in Committee after the Meeting. Quotations for units 87 - Church Lane, 48 - Birch Street and 62 - Mill Street had been included in the budget by Finance Committee. Following discussion the Chairman proposed authorising the work to these units, this was seconded by G Battye and unanimously carried - **Action Clerk**.
- 9.** **Footpaths**: It had been agreed for the Clerk to provide details to the County Councillor to chase some re-surfacing at Star Alley. In addition G Battye agreed to assess the location for Council and provide a report - **Action G Battye**.

10. **Allotments** : There was nothing to report apart from the freezing of rents next year agreed under Finance.
11. **Village Hall**: Grant requests are still in progress in relation to the roof and Finance Committee had discussed the necessity to stage the work in affordable stages for the paying and re-couping of the VAT by the Parish Council.
12. **Community Council**: The Minutes had been received and circulated as always and there was nothing further to report.
13. **Correspondence**: The correspondence report had been circulated ahead of the meeting. The items had been picked up under the various agenda items. It was decided to follow the County Council arrangements for Street Lighting over the Festive period leaving them on all night on both Christmas Eve and New Years Eve - **Action Clerk**. N Cartwright was thanked for following up the vacancy poster and congratulated for the one in the Village Players Program.
14. **Burial Ground**: It was agreed to defer the Long Term Management Plan discussion until the January Meeting - **Action Clerk**.
15. **Accounts for Payment**
- | | |
|-------------------------------------------------|---------|
| Mortimer Contracts (Litter/bus shelter) | 436.80 |
| Employment Costs totalled | 1204.68 |
| AIS Ltd (Playground Safety Inspection) | 186.00 |
| St James Church Hall (Hire - allotment meeting) | 10.00 |

The meeting closed at 9.33 pm.