

MINUTES OF THE NAYLAND WITH WISSINGTON PARISH COUNCIL MEETING HELD ON WEDNESDAY, 10th APRIL 2019, AT 7.30 PM IN THE VILLAGE HALL, NAYLAND.

Present: M George (Chairman), P Fuller, K Cannings, G Battye, N Cartwright, L Erith, G Walker, I Harris, D Hattrell (Clerk), J Finch (County Cllr), M Barrett (District Cllr) and 7 members of the public.

Before Commencement of the Meeting

a. Public Forum

The meeting heard about a private venture of a Boot Camp proposed for the Recreation Ground with the permission of the Parish Council. The residents proposing this venture explained their experience and why this would be beneficial for the participants including outside training bringing about improved fitness in a social environment. No music is proposed, however, the sound of the coaches' voices may be heard. Numbers will be limited but a real family atmosphere was anticipated - parents with buggies and grandparents with children in the play park.

b. District Council Report

District Cllr M Barrett attended and gave a limited report due to the Election purdah period and that she was standing again. Bids are due to open for Community Infrastructure Levy monies. Some staffing matters have been worked upon at the District Council recently.

c. County Council Report

County Cllr James Finch attended and reported on changes to the opening hours of Recycling Centres, further investment due on business broadband and 96% of Suffolk students receiving their Preferred Secondary School place. Analysis of the Care Quality Commission data shows Social Care locations in Suffolk rated above the national average. Further fostering and adoption drop in sessions are being arranged. He has called for a full review in relation to Wiston traffic. He has asked for the speed restrictor sign to be re-programmed near the A134 junction to come on at a lower speed than at present. Speed roundels will be painted on the roads shortly as a result of the speed reductions.

Parish Council Meeting

1. **Apologies:** M Booth
2. **Approval of Minutes of 13th March Meeting:** These were accepted as a true record.
3. **Declarations of Interest by Councillors:** The Chairman continues to abstain in respect of 1 planning matter.
4. **Finance Report**

The Chairman read from the bank balances as at 29th March 2019 as £1000 in the Current Account, £24837.84 in the linked Account and £10948.10 in the Capital Investment Account making a total of £36785.94. The Parish Council continues to progress with changes brought about by GDPR. The shredding sacks are being filled to safely dispose of old paperwork in the storeroom. K Cannings is not standing for Election this time, so some further help will be needed towards the GDPR implementation.
5. **Planning**
 1. **Decision from the Planning Authority:-**
 - Discharge of condition 4 (Details of Repairs) has been approved at 8 High Street - **DC/19/00806**.
 2. 8 Mill Street - dwelling and annex - **DC/18/05465**. This re-consultation was considered between meetings to comply with the deadline. The Chairman continued to abstain from adding comment.
**** The response issued was as follows: -**

Nay land with Wissington Parish Council have no objection to these revised plans. We approve of the reduction in the height of the roof to the main building & the partial retention of the old brick wall on the street front. We would however recommend that the following conditions are imposed:-

 1. *That the annexe should not be let or sold separately from the main house*
 2. *That the bricks, bonding material & colours of the new building are carefully selected to blend in with the surrounding houses, preferably reclaimed red bricks or a muted rendered finish.*

The reduction in roof height may alleviate some of the concerns of residents at No 4/6 Mill St, about loss of light & amenity, but we repeat our previous request for the officers to visit the site, to assess the visual impact of the proposed building on their south boundary.

The Parish Council's additional comments (13/03/19) on the previous consultation remain valid.

3. 11 Gravel Hill - insertion of electric gate following removal of existing wooden gate - **DC/19/01301**.
There were **No Objections**.
4. 5 High Street - replacement windows, ground floor doors & new boundary wall including Listed Building - **DC/19/01491/2**. After discussion a response was agreed as follows:-
Please note Nayland with Wissington Parish Council do not object in principle as long as there is a condition requiring traditionally designed windows. We note no pre-application advice was sought and would therefore stress the need to involve the Heritage Officer.
5. Any other Planning item: A query had arose between meetings of a discussion of one planning item and the Clerk responded to the resident concerned. N Cartwright reported on attendance at Planning Training recently.
6. **Recreation and Open Spaces:** Following discussion the Parish Council concluded that they were in favour of trialling the Boot Camp idea subject to the legalities of the use of the Playing Field being checked as this is a commercial venture for adults. The timing of sessions should ensure children's play is prioritised. Parking during the trial should be monitored and any comments from the neighbours to the Playing Field taken on board. Evidence of Public Liability Insurance will be required and a letter of intent drawn up. On another matter, a site meeting will be scheduled for 23rd May with a Diocesan Surveyor in relation to the Burial Ground driveway - **Action Clerk**. The Chairman and G Battye will work on the proposed signage at the Playground. Some logs have been taken from Caley Green. This has been reported. Pop's Piece still has tyre tracks. It was agreed to seek advice from our Grounds Maintenance Contractors in this regard - **Action Clerk**.
7. **Management of the Mill Stream (Environment Agency):** The Environment Agency have accepted responsibility. The grid is blocked currently and will need reporting.
8. **Joint Area Parking Plan:** Members discussed the changes and that a policy needs to be in place. The importance of community engagement was stressed and it was agreed for the Chairman to complete the on-line feedback stressing this - **Action Chairman**.
9. **Housing Needs Survey:** The results had been published. The working party discussions will be deferred until after the Annual Parish Assembly.
10. **Elections:** The Elections had been publicised and were taking place on the 2nd May. The Clerk had successfully delivered forms to the Town Hall. The Election was uncontested and 5 Members are to carry on from May. The Chairman thanked the retiring members and stressed the need to co-opt further members urgently.
11. **Highways**
Various pot-holes have been marked for filling in High Street and Church Lane. The Chairman was able to discuss with the contractor upon their visit. The Community Litter pick was a success again the all contributors were thanked. They concentrated on footpaths and cleared 12 bags of rubbish in about an hour. Some of the equipment used is in need of replacement so it was agreed to make enquiries about how to go about this - **Action Clerk**. The Chairman wanted to raise the idea of starting up Lorry Watch at the Annual Parish Assembly. All agreed.
12. **Street Lighting**
The Chairman is still trying to arrange an appointment with the owners of the property in Court Street where the removal of the street light has been requested. The power and maintenance for last year has been invoiced and checked and it is one of the listed payments for this meeting.
13. **Footpaths**
The Footpath Warden is working with Fen holders in relation to a new stile for Candy Lane. Damage has been reported to the bridge over the flood channel.

14. **Allotments**
It was agreed to hold the Annual Meeting of Allotment Holders after the Elections. As there are people on the waiting list, members agreed those who do not pay their rent within a further month should vacate their allotment - **Action Clerk.**
15. **Village Hall**
P Fuller out-lined the various meetings and actions she was taking towards the grants for the Village Hall Roof. The Committee discussed the request by the PCC to locate a hut on the grounds of the Village Hall and they didn't think there was a suitable location. The Parish Council supported that assessment and will write to the PCC accordingly - **Action Clerk.**
16. **Community Council**
There was nothing to report.
17. **Correspondence**
The correspondence report had been circulated ahead of the meeting. The items had been picked up under the various agenda items.
18. **Burial Ground**
There was nothing to report.
19. **Annual Parish Assembly**
It will take place on Monday 29th April with the doors opening at 7.30 p.m. for a 7.45 p.m. start. A speaker had been organised on the subject of Neighbourhood Planning - Carroll Reeve, the Lavenham Parish Council Chairman. Other speakers are attending from Stoke by Nayland and the Lady Anne Windsor Trust Charity. J Finch will cover Highways. The Chairman is working out a timed Agenda. Posters were given out to be put up in Wiston.
20. **Accounts for Payment**
- | | |
|--|---------|
| Suffolk County Council (Street Lighting - power & maintenance) | 1402.86 |
| Mortimer Contracts Ltd (Litter/grass/cemetery) | 890.40 |
| Employment Costs totalled | 1187.64 |
| SALC (Subscription Fee) | 428.45 |
| PKF Littlejohn LLP (External Audit Fee) | 240.00 |
| Nayland Village Hall (hall hire) | 54.00 |
| SALC (Training) | 31.20 |

The meeting closed at 9.12 pm.