

MINUTES OF THE NAYLAND WITH WISSINGTON ANNUAL PARISH COUNCIL MEETING
HELD ON WEDNESDAY, 9th MAY 2018, AT 7.30 PM IN THE VILLAGE HALL, NAYLAND.

Present: M George, G Battye, P Fuller, G Walker, I Harris, M Booth, D Hattrell (Clerk), J Finch (County Cllr), M Barrett (District Cllr), M Cook (For the Press) and 4 members of the public.

Before Commencement of the Meeting

a. Public Forum

A suggestion was made by a resident for temporary "No Parking" signs for Caley Green. He confirmed, he was happy to put them out and take them down at weekends. On a separate point, the Conservation Society are seeking a 20 mph speed limit in the Village. The Chairman explained the history in relation to the Parish Council seeking the same thing.

b. District Council Report

M Barrett attended and discussed her report covering the CIL (Community Infrastructure Levy) money. Some maintenance was planned on the Planning Website that coming weekend. She referred to the update from Babergh Council that they considered the work to the bridlepath for access to Beacham's Farm to be permitted development. This prompted comment that for work to commence, permission needs to be gained from the land owner. On a separate matter, M Barrett has discussed the Rushbanks application with the Planning Officer and she confirmed that our response to Planning is being carefully considered.

c. County Council Report

J Finch had sent apologies and had provided a report covering 94% of Suffolk Children offered their first choice of primary school, that he is joining the panel to review the feedback from the home to school travel consultation, the call for further part time firefighters and an update on Beachams Farm Bridleway.

Parish Council Meeting

1. Election of Chairman

Mary George was nominated and she confirmed her willingness to stand if supported by a Vice Chairman. It was resolved for Mary George to continue as Chairman until June where Election of Chairman will form an Agenda item again - **Action Clerk.**

2. Declaration of Acceptance of Office

The Form was duly completed.

3. Apologies

K Cannings had sent apologies and G Walker had confirmed he would arrive late.

4. Election of Vice Chairman

This was to be deferred until the June Meeting - **Action Clerk.**

5. Nomination of Representatives: This was deferred until the June Meeting - **Action Clerk.**

6. Approval of Minutes of 11th April Meeting: These were accepted as a true record.

7. Declarations of Interest by Councillors: I Harris declared an interest in 8 High Street.

8. Finance Report

The Clerk read from the bank balances as at 30th April 2018 as £1000 in the Current Account, £50173.11 in the linked Account and £8945.13 in the Capital Investment Account making a total of £60118.24.

The End of Year Accounts were proposed as a true record by P Fuller, seconded by I Harris and unanimously carried. The Internal Audit was being organised and the Audit forms were to be considered at the June Meeting. With regard to the Village Hall Roof Project, it was agreed for the Village Hall Committee to complete the Planning application and the Parish Council will meet the application fee.

9. **Accounts for Payment**

Mortimer Contracts Ltd (Litter/grass/burial gd)	1111.20
Employment Costs totalled	1153.92
S Carter (Bus Shelter Clean)	20.00

10. **Planning**

1. Decisions from the Planning Authority:-

- a. Listed Building Consent had been granted for a window at 6 Newlands Lane - DC/18/00958
 b. Planning Permission had been granted for a rear extension to light industrial unit at 1 The Studio, Harpers Hill - DC/18/01064

2. 5 High Street - Listed Building Application to replace and reposition driveway gates - DC/18/01422 – **No Objections**

3. 5 High Street - Works to trees in Conservation Area - DC/18/01554 - **No Objections**

4. 20 Fen Street - Works to trees in Conservation Area - DC/18/01753. It was agreed for the Clerk to summarise the comments by the Tree working group to the Planning Authority.

5. 41 Bear Street - Listed Building Application for Change of Use - DC/18/01231 - **It was agreed for the Clerk to summarise the points made by members between meetings objecting to this application.**

A response was issued as follows: -

This application was discussed in detail at the last 2 Parish Council Meetings. Whilst the Parish council are supportive of the contribution made by the Applicants to the Village over the years, they do have Objections to this application.

This is due to lack of evidence that the proper process of determining whether the premises could continue as a shop has taken place. Policies are in place to ensure facilities are not lost to Villages. Members of Nayland With Wissington Parish Council want to be sure all the relevant factors have been explored before this should go ahead.

Policy SP04 seems to support this stance with the intention of retaining shopping opportunities in local centres unless evidence is provided to demonstrate the facility is no longer needed. This stance is also being incorporated in the Joint Local Plan and the principal is contained in the National Planning Policy Framework requiring local planning authorities to plan positively for local shops and ensure that established shops are retained.

Please therefore note the Objections of Nayland with Wissington Parish Council to this application for the reasons out-lined above.

6. Progress Reports on newly received applications

The Parish Council had No Objections to the applications at 6 and 9 Bear Street, subject to the usual protection of heritage assets via the Heritage Officer. The applications at 8 High Street and Hullbacks Farm were delegated between meetings to give further time for members to review - **Action All.**

7. Report on Neighbourhood Planning Meeting

G Battye had attended the Meeting held by our MP on the subject of Neighbourhood Planning. He had provided members with a written report ahead of the meeting confirming what was discussed. It was felt that the Housing Needs Survey Analysis was the first step. The production of a Neighbourhood Plan is time consuming and costly to produce and requires a large team of volunteers. Grants are available and it is possible to out-source aspects. I Harris believed the District Council should take the lead on this matter. M Booth was supportive of producing a Plan but with the support of Babergh Council.

8. Any other urgent Planning items

Nothing was raised

11. **Recreation and Open Spaces**

Members agreed to the offer from the resident to produce and put out a "No Parking" sign at Caley Green. He will liaise with the Chairman in this respect. The Chairman will liaise with the Environment Agency and other interested parties in respect of the work to the Willow trees and locations of log piles. Members agreed to monitor the grass cutting of public areas as the frequency

has been reduced due to the cut backs. It was agreed to ask our Grounds Maintenance Contractors to trim the Horsewatering area - **Action Clerk.**

12. Matters arising from the Parish Assembly

M Barrett had responded to the points raised at the Annual Parish Assembly. Unfortunately no funding was available from the District Council to be devolved to the Parish to assist with litter picking. Pot holes were an issue for County Highways.

13. Housing Needs Survey

Members were staying after the meeting to organise the collation and distribution of the Housing Needs Survey to households.

14. Highways

The Chairman went through the on-going items including a reflector missing from wooden bollard in Bear Street and drainage issues from Gravel Hill into Stoke Road and Birch Street where the drains are not equipped to cope. The Community litter pick was successful again with 16 volunteers getting involved. The next one is to take place in October.

15. Street Lights

Unit 55 in Stoke Road remains lit all the time. It is a new lantern. The Clerk agreed to report - **Action Clerk.**

16. Footpaths

The bridleway (Beacham's Farm) had been discussed under District Council Report.

17. Allotments

The Annual Meeting with Allotment Holders had been scheduled for 21st May in the Church Hall. I Harris was following up a report of a faulty gate at the Allotments. It was reported that some of the Allotments were currently uncultivated.

18. Village Hall

P Fuller reported on the re-decoration of the main hall, quotes had been accepted for the toilet floors. A sound system was being pursued with the help of a Community Council grant.

19. Community Council

M Booth out-lined the time-table in respect of the Post Office with exchange hoped for 30th June, launch party on 12th July, pledged money to be collected by the end of July and the work to be completed during September.

20. Correspondence

Members had information about the on-going correspondence and there was nothing raised in addition.

21. Burial Ground

There was nothing to report.

The meeting closed at 9.08 pm.