

MINUTES OF THE NAYLAND WITH WISSINGTON PARISH COUNCIL MEETING HELD ON WEDNESDAY, 14th MARCH 2018, AT 7.30 PM IN THE CHURCH HALL, NAYLAND.

Present: M George (Chairman), G Battye, P Fuller, M Booth, K Cannings, G Walker, Mrs Hattrell (Clerk), J Finch (County Cllr) and 11 members of the public.

The Chairman welcomed everyone and read the filming notice.

**Before Commencement of the Meeting**

**a. Summary from County Council Rights of Way Manager - Glyn French**

Glyn French had provided two written updates to interested parties and he referred to them. He confirmed the management plan for the temporary closure of the bridleway was being arranged. There was still some detail to work through and safety of the public was his primary concern. He aims for public access for the majority of time with some essential closures during high concentrations of work. He out-lined the County Council were faced with a potential enforcement issue regarding the surface of the path. Although there was a technical offence, the surface couldn't be restored and damage would have been greater if the surface was not reinforced. They therefore decided not to pursue a minimal fine. Babergh District Council are responsible for the Planning issues. Access had been agreed from the east, as the shorter route from Cock Street is less accessible to vehicles. The Chairman out-lined the involvement of Nayland Parish. Whilst neither the bridlepath nor planning site is within Nayland Parish, it is part of the Right of Way network used by residents in Nayland. Large vehicles accessing the site via Gravel Hill also cause difficulties for residents in the Village. The Chairman out-lined the current inadequate drainage at the bottom of Gravel Hill which would worsen due to bank damage from heavy vehicles. The lane is very narrow and used by walkers with buggies etc. She also confirmed that this Council was not consulted on the Plans as a neighbouring Parish. M Booth out-lined concerns already reported about heavy vehicles damaging the banks in Wiston and he urged routes of the contractors vehicles to avoid the vicinity for that reason. G Battye stressed school drop off and pick up times should also be avoided for access via Bear Street. G Battye asked about future arrangements for post, deliveries and refuse collection once the construction is complete. G French explained that the residents of the development will have private rights of access for their services and deliveries.

**b. Public Forum**

A spokesperson stressed two points from the public meeting which took place ahead of the Parish Council Meeting. These included traffic management to follow consultation with riders and walkers and a Retrospective Planning Application to impose necessary conditions. The public stressed the importance of restoring the condition of the bridlepath. The spokesperson pointed out that access from the east is longer and affects other significant paths. A member of the public advised that the Fire Service have assessed the access from Cock Street to be satisfactory. A member of public asked whether the owners of a private track that joins the bridlepath have been approached. James Finch confirmed it was not appropriate to use the privately made up access which was for farm vehicles. A member of the public complained that the surfacing and use was not befitting a bridleway in the AONB and habitats have been destroyed. The Chairman commented that if planning permission had been sought, full ecological reports would have been required. It was hoped a Retrospective Planning Application would cater for this.

**c. District Council Report**

Cllr Melanie Barrett sent apologies however had sent a report in advance covering the medium term financial plan at the District Council, the gifting of the Gainsborough's Chamber, potential replacement and redevelopment of the Hadleigh and Sudbury Swimming Pools and that a business case will precede the merger referendum. Public consultation will take place on proposals for the former HQ at Corks Lane. Babergh and Mid Suffolk have won an award for sharing staff and services. The Boundary Review have proposed linking Nayland, Wissington with Bures. The Consultation ends on 30th April. Finally there were good examples of Babergh Council staff making sure vulnerable residents, during the recent bad weather, were safe and also to ensure there were no rough sleepers.

**d. County Council Report**

County Cllr J Finch had provided a report ahead of the meeting covering the increase in Council tax to the County Council, confirmation that 97% of students receive their preferred secondary school and changes to home to school travel arrangements. Following the considerable concerns about the

Beacham's Farm planning, J Finch has recommended a full review of processes to ensure a similar situation could not arise in the future.

### **Parish Council Meeting**

#### **1. Apologies and Parish Councillor Vacancies**

I Harris had sent his apologies. The Chairman reminded that we have 2 Vacancies and no applicants currently. The work on the Induction pack continues.

#### **2. Approval of Previous Minutes**

The minutes of the meeting held on 14th February were accepted as a true record.

#### **3. Declaration of Interest by Councillors**

Nothing was declared.

#### **4. Planning**

##### **1. Decisions from the Planning Authority:**

The Planning Authority confirmed permission had been granted for the following applications: -

a) **DC/17/03612/3** - Planning and Listed Building for Extensions, decking and car park at The Anchor Inn, 26 Court Street. Concern was expressed that none of this Council's points had been addressed and no explanation had been given as to why the decision went against the Parish Council's recommendations.

b) **DC/18/00731** - Permission had also been granted for Non Material Amendment to reduce the extension width at 11 Elm Gove.

Permission had been Refused for the following: -

c) **DC/18/00089/90** - Planning and Listed Building for rear extension at 6 Bear Street.

**2. 9 Bear Street - DC/17/06319/20** - This application including Listed Building was for a rear extension and modifications. The following response was given between meetings to comply with the deadline *The Parish Council has No Objections subject to the Heritage Buildings Officer's assessment.* A re-consultation had just been received to be considered between meetings.

**3. 11 Gravel Hill - DC/18/00625 - Listed Building Application to extend ensuite bathroom** - A response was issued between meetings to comply with the deadline. There were No Objections.

**4. Rushbanks Farm, Bures Road - DC/18/00884 - Application for agricultural determination for a storage building.** - Following a conversation between the Chairman to the Planning Officer, the height of this proposal close to the airstrip will require a new Planning Application. Members stressed that this is a prominent site and there were concerns about the visual impact of this proposal. Observations were made that farming activities have reduced in recent years and non-agricultural small businesses were operating on the site.

##### **5. Any other urgent Planning items.**

2 new Planning applications at 6 Newlands Lane and the Old Brewery House had been received and will be considered between meetings to comply with the deadline. The decision in relation to The Bungalow on Harpers Hill still hasn't been received. It was agreed to remind Cllr Ward.

#### **5. Housing Needs Survey -**

The Chairman shared the good news that our grant application was successful, so the Survey could proceed. The next stage is for the working group to meet Stoke by Nayland Parish Council to get timings in place - **Action Working Group**. The Chairman stressed the importance of launching the survey at the Annual Parish Assembly.

**6. Allotment and Glebe Field** - The date of the Allotment Meeting was to be arranged for May - **Action Chairman**. The gate had been repaired at the Glebe Field. The water had been kindly stopped by an Allotment Holder in response to the leak at the Glebe Field. Anglian Water had confirmed it is our responsibility, so a contractor will be instructed to carry out necessary repairs - **Action Clerk**. The Chairman confirmed she met the organiser of the Run and all our conditions for use of the Glebe field have been agreed. The route will be used twice on the day within a 2 hour slot on the event day. It was agreed to let the Allotment holders know about the run when they are invited to the Annual Allotment Holders Meeting - **Action Clerk**.

7. **Footpaths** - The Chairman confirmed members had heard some of the comments made during the earlier meeting and she asked for observations and suggested action by this Council. G Walker confirmed as a minimum, we should express our full support to Stoke by Nayland Parish and also encourage our District Cllr and County Cllr on the management of the closure. He posed the question as to whether there is anything affecting our Parish directly where we should take the lead. He stressed that the danger to the bridleway was explained clearly by both Stoke by Nayland and Leavenheath Parish Councils to the Planning Authority and he believed this was further evidence that comments made by Parish Councils are not taken on board. The Chairman reminded that she had already previously challenged the Planning Authority about the lack of site inspections. This application is evidence of a system failure. G Battye said we have to sadly accept the damage has been done but lessons need to be learnt. The meeting was closed to allow Cllr Ward, who was representing Babergh Council and had stepped in at short notice, to have the opportunity to speak. He confirmed site inspections still take place at the frequency as before. The Case Officer for this application has moved on but all notes are available for review. Cllr Ward was asked to stay for the remainder of the meeting to listen to the real issues raised by this Council which appeared to be ignored with no explanation. Cllr Ward needed to decline due to another engagement, however, offered to take forward any issues raised via email. He was thanked for attending at short notice and the Chairman confirmed we will take him up on this offer. The Chairman thanked Glyn French for attending and the meeting was re-opened. It was agreed for the Chairman to draft a suitable response to SCC Right of Way and Babergh District Council. The Clerk will urgently forward the notes taken to assist with this draft - **Action Clerk and Chairman.**
  
8. **Highways** - The Chairman went through the headline items. The bollards on Mill bridge are to protect the footpath area from further deterioration. The safety of the road is not considered compromised, however the footpath should not sustain further heavy vehicle loads. Removal of studs will take place on the A134 overnight from 28th March. It was agreed for members to review the Self Help Highways Survey and advise the Chairman of comments between meetings - **Action All.** The proposal to reduce speed along the A134 between Sudbury and Horkesley had been received and the Parish Council was fully in support of the proposals which will reduce the speed through the Parish from national speed limit to 40 mph - **Action Clerk to respond.**
  
9. **Street Lighting** - A response has finally been received from the County Council Engineer - A Last - however, concern was expressed with inaccuracies in relation to his understanding of locations of the outstanding work. The Clerk explained another Officer, A Allberry, has recently intervened arising from the inventory check with the Clerk ahead of power and energy billing. Further information was awaited from A Allberry in this respect.
  
10. **Village Hall** - There was nothing to report however, observations were made of flooding in the car park, lack of support to the Village Hall AGM by the users of the Hall and the high on-going running costs of the hall. G Battye requested an Agenda item at next meeting which was agreed to consider support to the Village Hall Management Committee - **Action Clerk.**
  
11. **Burial Ground** - There was nothing to report.
  
12. **Recreation and Open Spaces** - It was agreed to defer the Agenda item of Cleaning and Refurbishment of War Memorials to the next Meeting - **Action Clerk.** It was agreed for the Clerk to authorise the grounds maintenance contractors to remove the tree protectors - **Action Clerk.**
  
13. **Correspondence** - The correspondence report had been circulated and key areas were discussed. The circulation envelope was started. A forthcoming Police Forum was noted.
  
14. **Community Council** - The Minutes of the AGM had been received. The Chair had suggested considering Emergency Planning along with the project for a further Defibrillator.
  
15. **Annual Parish Assembly** - The main topic was the Housing Needs Survey. Some Members made comments favouring a Neighbourhood Plan for the future. Expert help would be useful in this respect. The Chairman reminded that some years ago now a speaker at the Annual Parish Assembly discussed Neighbourhood Planning and at that time the Village did not seem to have an appetite to undertake one. It was believed that the AONB offered significant protection, however, circumstances may have changed since then. The Chairman agreed to compile a draft poster advertising the Annual Parish Assembly - **Action Chairman.**

16. **Boundary Commission Consultation** - As the deadline is the end of April, this will be included on the April Agenda - **Action Clerk.**
17. **Finance** - The Chairman read from the bank balances as at 28th February 2018 as £1000 in the Current Account, £41431.22 in the linked Account and £8945.13 in the Capital Investment Account making a total of £51376.35.  
Data Protection - the Chairman had researched the current position and further information is still due, however, from information already ascertained, consent will be required to hold data from individuals such as the Allotment Holders. The Chairman has the official wording for this request and will forward to the Clerk - **Action Chairman and Clerk.**
18. **Accounts for Payment**
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|--|-----------------|
| Mortimer Contracts (Litter/bench repairs) - Funds Transfer         | 326.40          |
| Employment Costs totalled (Salary/deductions etc) - Funds Transfer | 936.63          |
| Danny Thurlow Landscapes (Gate Repairs) - Funds Transfer           | 127.00          |
| Babergh District Council (Bin empty service) - Funds Transfer      | 544.19          |
| The National Allotment Society (Membership) - Funds Transfer       | 66.00           |
| Babergh Home Start (Charity donation) - Funds Transfer             | 93.75           |
| Sudbury Citizen Advice (Charity donation) - Funds Transfer         | 93.75           |
| Suffolk Accident Rescue (Charity donation) - Funds Transfer        | 93.75           |
| Suffolk Age UK (Charity donation) - Funds Transfer                 | 93.75           |
| <b>Total</b>   | <b>£2375.22</b> |

**The meeting closed around 9.39 pm.**