

MINUTES OF THE NAYLAND WITH WISSINGTON PARISH COUNCIL MEETING HELD ON WEDNESDAY, 14th FEBRUARY 2018, AT 7.30 PM IN THE VILLAGE HALL, NAYLAND.

Present: M George (Chairman), G Battye, P Fuller, M Booth, K Cannings, Mrs Hattrell (Clerk) and 2 members of the public.

The Chairman welcomed everyone and read the filming notice.

Before Commencement of the Meeting

a. Public Forum

Nothing was raised

b. District Council Report

Cllr Melanie Barrett sent apologies however had sent a report in advance covering the medium term financial plan at the District Council, the gifting of the Gainsborough's Chamber, potential replacement and redevelopment of the Hadleigh and Sudbury Swimming Pools and a new Cabinet Member, Nick Ridley will join following the departure of Jennie Jenkins.

c. County Council Report

Cllr James Finch was unable to attend.

Parish Council Meeting

1. Apologies and Parish Councillor Vacancies

G Walker and I Harris had sent apologies. The Vacancies had been widely advertised. The working group were to finalise the items for the New Councillor Handbook. A suggestion was made that this Council makes use of the Community Facebook Page. It was agreed to include this as an Agenda item for the March Meeting - **Action Clerk**.

2. Approval of Previous Minutes

The minutes of the meeting held on 10th January were accepted as a true record.

3. Declaration of Interest by Councillors

Nothing was declared.

4. Planning

1. Decisions from the Planning Authority:

The Planning Authority confirmed permission had been granted for the following applications: -

- a) **DC/17/06149** - Rear extension at Arran House, 15 Stoke Road
- b) **DC/17/05888/9** - Planning and Listed Building Consent at The Mill House, Wiston Hall Lane.
- c) **DC/17/05940** - Side extension at 11 Elm Grove.
- d) **DC/17/03996** - Change of position of Summerhouse at 100 Bear Street

- 2. Anchor Inn - DC/17/03612** - This re-consultation in respect of drawings PA02B, PA03B, PA08B received on 11.1.18. The following response was given between meetings to comply with the deadline *The Parish Council has reviewed the new drawings which do not alter the views already expressed. Whilst the Parish Council is supportive of a successful Public House, it still objects to this application for the reasons already out-lined.*

Additional points we make are: -

- 1) *A need for a full assessment by the Environment Agency of the changes proposed near the river bank which could affect the ebb and flow of the river and in light of the existing flood risk in the vicinity.*
- 2) *Public safety, including of children, should be assessed in relation to these proposals.*
- 3) *Road and Pedestrian safety and the impact to neighbours still hasn't been addressed in relation to the use and access of the proposed car park.*
- 4) *The visual impact in the AONB still needs addressing. Comments by the Heritage Officer is relevant to this point.*

In summary, we refer you to all our previous points and although supportive of a successful Public House, this Council continues to Object to this application in its current form.

- 3. 6 Bear Street - DC/18/00089/90 - Single Storey rear extension** - A response was issued between meetings to comply with the deadline. There was No Objections with a suggested condition of lime wash render and lime wash paint finish to match the existing.

4. 29 Bear Street - DC/18/00136 - Listed Building application for lift and new opening. A response was issued between meetings to comply with the deadline. There were No Objections subject to approval by the Heritage Officer.

5. 9 Bear Street - Single storey rear extension including Listed Building. It was agreed to consider between meetings to allow further members to scrutinize on-line.

6. Any other urgent Planning items. SALC were offering a Planning Workshop. The Chairman had challenged the lack of site visits by the Planning Authority and had received a response from the Chief Planning Officer. This had been circulated to members of the Parish Council. The Parish Council was not satisfied with the response and it was agreed to seek views from M Barrett, District Councillor - **Action Clerk.**

5. **Housing Needs Survey** - The Community Housing Fund Application was submitted between meetings. This followed a meeting attended by the Chairman and G Battye with a new officer at the District Council. Approval of the application is now awaited to move to the next stage.
6. **Allotment and Glebe Field** - I Harris had organised repairs to the Allotment gate. The amended fun run route to circuit the Glebe Field had been agreed in principle. The Chairman read a list of conditions which were approved. The Chairman will continue to liaise with the organiser - **Action Chairman.** It was agreed for the Clerk to write to the farmer to inform him of arrangements and ask for any implications in respect of sheep grazing - **Action Clerk.** It was noted that the Allotment judging will need to avoid the date of the fun run. The Chairman is to email potential dates for the Annual Allotment Meeting - **Action Chairman.**
7. **Footpaths** - Complaints had been received regarding the bridleway between Gravel Hill and Cock Street. This is due to approved Planning in Stoke by Nayland. The possibility of the bridleway being closed for a considerable period is anticipated.
8. **Highways** - The Mill Street bollard has now been replaced. A New initiative from County Highways - Community Self Help - has been launched. The deadline for responses is 19th March, so this will form an Agenda item at the March Meeting and a comments sheet produced to help members prepare - **Action Clerk.**
9. **Street Lighting** - In view of the lack of responses and action for some considerable time from the County Council, it was agreed to invoke the complaints procedure with the Cabinet Member - **Action Clerk.**
10. **Village Hall** - Following damage to the hall from a booking last February, the Court action was successful, however, enforcement action has not proved possible. Enquiries are being made towards reinstating the Village Cinema. A new specification has been drawn up in respect of the Village Hall Roof and the Chairman is proposing to attend a Parish Council Meeting within the next few months.
11. **Burial Ground** - The quotes to re-surface the Burial Ground path were considered and the most competitive quote was approved - **Action Clerk.** There were no objections to the Memorial Request - **Action Clerk to respond.** The Memorial seat repairs were authorised between meetings.
12. **Recreation and Open Spaces** - G Battye had prepared the Play Equipment Action Plan. The Parish Council approved this plan and G Battye will take forward with our Grounds Maintenance Contractors - **Action G Battye.** K Cannings had researched the grants in respect of War Memorials and it was noted that grants would not be available for cleaning. She is researching methods if a Community initiative was organised. I Harris was investigating what is required at Wiston as this will require work and not just cleaning. It was agreed to include as an Agenda item for March - "Consider Refurbishment of the Wiston War Memorial and the cleaning of the Nayland War Memorial" - **Action Clerk.** It was agreed to book the Village Tree Inspection - **Action Clerk.** It was agreed to obtain new dates for a meeting with the Environment Agency regarding the missing wooden structure - **Action Clerk.**
13. **Correspondence** - The correspondence report had been circulated and key areas were discussed. The Chairman went through the items for circulation.
14. **Community Council** - The joint AGM for the Community Council and the Village Hall Management Committee has been scheduled for 5th March. Ideas are now being sought for Commemoration and meetings were commencing in this respect.
15. **Finance** - The Chairman read from the bank balances as at 31st January 2018 as £1000 in the Current Account, £42767.85 in the linked Account and £8945.13 in the Capital Investment Account making a total of £52712.98.
In view of the Data Protection Changes, a Data Protection Officer will need to be appointed who cannot be the Clerk or a Councillor. Considerable costs have been quoted from independent service providers in this respect. More information is due from NALC on the subject as decisions are still

being taken as to the best response by Parish Councils. It was agreed to continue to monitor the relevant information as it comes out - **Action All**. The Clerk may require some technical support to ensure our on-line procedures are compliant with the changes. Charity payments were agreed to split the Charity Budget equally between the following four Charities: - Babergh Homestart, Sudbury Citizens Advice, Suffolk Accident Rescue and Suffolk Age UK. The payments will be issued at the March Meeting - **Action Clerk**.

16.	<u>Accounts for Payment</u>	
	Mortimer Contracts (Litter/pop's piece hedge) - Funds Transfer	319.20
	Employment Costs totalled (Salary/deductions etc) - Funds Transfer	948.09
	S Carter (Bus Shelter) - Funds Transfer	20.00
	Babergh District Council (Bus Shelter) - Funds Transfer	1.00
	Total	£1288.29

The meeting closed around 9.25 pm.