

MINUTES OF THE NAYLAND WITH WISSINGTON PARISH COUNCIL MEETING HELD ON WEDNESDAY, 14th NOVEMBER 2018, AT 7.30 PM IN THE VILLAGE HALL, NAYLAND.

Present: M George (Chairman), K Cannings, P Fuller, G Battye, M Booth, I Harris, G Walker, D Hattrell (Clerk), J Finch (County Cllr) and 4 members of the public.

**Before Commencement of the Meeting**

**a. Public Forum**

Nothing was raised.

**b. District Council Report**

M Barrett had sent apologies and provided a report in advance. She had also offered to follow up any questions. Her report confirmed the District Council had resolved to approve an investment fund of £3M to help them to move swiftly to secure land or property for strategic purposes subject of course to set criteria. As part of work being carried out under corporate values, it is proposed that standard response times to resident's enquiries are set. Acknowledgments should be received within 24 hours and substantive replies within 5 working days. Complex issues may take longer.

**c. County Council Report**

County Cllr James Finch arrived late however had reported in advance. His report advised Mid Suffolk Home First, which is provided by the County Council, has been rated as Outstanding by the Care Quality Commission. There is a call for family carers to share their views. The County Council is launching their budget consultation as large savings are needed again this year. A Consultation has been launched on the School Admissions process. On local matters, the drainage project in Birch Street, Mill Street and Bear Street is on-going with further investigation following information from the Chairman and other residents.

**Parish Council Meeting**

1. **Apologies:** None were received.
2. **Approval of Minutes of 10th October Meeting:** These were accepted as a true record.
3. **Declarations of Interest by Councillors:** The Chairman confirmed she would not vote regarding the payments as one is to reimburse her for some expenses incurred on behalf of the Council.
4. **Parish Council Vacancy update:** There was an applicant for the remaining Vacancy to be discussed following the Meeting.

5. **Finance Report**

The Chairman read from the bank balances as at 31st October 2018 as £1000 in the Current Account, £50483.88 in the linked Account and £10946.52 in the Capital Investment Account making a total of £62430.40.

The Risk Management Policy had been circulated ahead of the meeting and the content was discussed. Some amendments were agreed and with these I Harris proposed approval, this was seconded by P Fuller and unanimously carried.

G Battye had produced a report on the condition of the Playground together with outstanding quotations. Members considered the recommendations made. G Walker proposed to proceed with the recommendations including authorising the remaining quotations. This was seconded by I Harris and unanimously carried.

The Finance Meeting had been fixed for Monday 26th November at 7.30 p.m.

6. **Planning**

**1. Decisions from the Planning Authority:-**

- a. Listed Building Consent had been Granted for internal alterations at 8 High Street - **DC/18/01579**.
- b. Discharge of Conditions in relation to Mitigation and Reptile Mitigation at The Bungalow, Harpers Hill has been approved - **DC/18/04543 & DC/18/04663**.

- c. Planning Permission had been granted for a two storey rear extension and external alterations at 16 Heycroft Way - **DC/18/03221**.
  - d. Discharge of Conditions in relation to agreement of works at 82 Bear Street had been approved - **DC/18/03991**
  - e. Discharge of Conditions in relation to fenestration at The Mill House, Wiston Hall Lane had been approved - **DC/18/03930**.
- 2. Rose Hill Farm, Honey Tye** - Erection of agricultural workers dwelling, cattle shed, hay barn, workshop and machinery store together with new vehicular access via Cawley Road - **DC/18/03942**. The Clerk had responded between meetings as agreed as follows: -  
The access to this site is from the Parish of Nayland with Wissington together with neighbouring properties. Thank you for inviting comments from ourselves and we have the following concerns with this application: -
- 1) The Consultee list doesn't include individual property owners in the vicinity
  - 2) This application will involve large cattle trucks in a lane poorly equipped with eroding passing places, so improvements would be needed by County Highways
  - 3) Management of roadside vegetation would also be essential
  - 4) Ancient trees in the hedgerow being removed should be identified and protected
  - 5) Slurry management should be clearly set out in the plan
  - 6) The necessity and options to accommodate a stockman should be considered carefully before granting this application.
- Providing these concerns are properly addressed, Nayland with Wissington Parish Council has No Objections.

**3. The Bungalow, Harpers Hill - Reserved Matters re-consultation - DC/18/018069**

The Parish Council had considered the re-consultation and did not agree the changes had addressed the concerns already out-lined at earlier meetings. The last submission was considered in detail and an up to date response was agreed strongly objecting to the application and again urging a site meeting by the Planning Committee. Concern and a request for explanations about the process of granting the out-line permission was also expressed as there seems to be missing assessment and conclusion on page 3 of the Planning Officers Report following the 26 Objector's representations.

4. The Chairman had circulated information regarding Planning Appeal Decisions relating to the AONB and the protection or otherwise given under the new planning framework. She urged members to consider the information and potential training in this respect.

**7. Recreation and Open Spaces**

The Horsecwatering needs consideration for an appropriate scheme of planting and maintenance for its history and also reflecting its lack of prominence. The report from G Battye in relation to the Playground can be used to assist budgeting for the Recreation Ground. The Annual Playground Safety Report has just been produced. Signage needs to be budgeted for by Finance Committee. Praise for the Memorial Tribute on Caley Green was given. It was a fantastic collaboration that brought the Village together. The Chairman was thanked for her part and she agreed to pass on our thanks to the rest of the Committee involved - **Action Chairman**.

**8. Management of the Mill Stream (Environment Agency)**

It had been agreed to write to adjoining residents to see if there was a desire for community involvement in the management of the Mill Stream. This arose when the Environment Agency confirmed they will no longer be maintaining the stream. A resident was challenging the position and it was agreed for the Chairman to pass on this information to the Environment Agency and seek their comments ahead of any further steps - **Action Chairman**.

**9. Housing Needs Survey**

The report had been received following the survey and the Chairman read the summary to the meeting. It was agreed to put this on the website and in Community Times - **Action Clerk and Chairman**. A working group was formed to discuss the findings and to recommend to full Council the next steps. The Chairman, G Battye, P Fuller and N Cartwright agreed to form the working group - **Action**.

**10. Highways**

In relation to the grit provision, G Battye confirmed the application for the Wiston bin had been made. The meeting was closed briefly to allow J Finch to speak. He offered to help facilitate the process in relation to the grit bin application, he also took away the lack of weed control and the

lack of cuts to Wiston verges. More leaf collection was required and it was noted our grounds maintenance contractors had already been authorised to increase hours due to the leaf fall.

**11. Street Lights**

Listed Building Consent is needed for the new standard and light planned for the corner of Court Street. Some comments have been made about the light removed from Mill Street from the Old Bus Garage both for and against a replacement light. A further review period was agreed. However, Finance Committee should consider budget for a potential new light - **Action Finance Committee**. The remaining work has been authorised.

**12. Footpaths**

The damaged finger post at the Wiston end of Dead Lane had been reported between meetings via the Footpath Warden. This was being followed up.

**13. Allotments:** The main gate and pedestrian gate are receiving attention. The main gate needs a lock and the pedestrian gate needs some repairs. I Harris is investigating.

**14. Village Hall:** The Cinema continues to be successful, however, further volunteers are needed to help with the projector and bar. Presentations are being given at their next meeting in relation to the roof project. The Parish Council and Community Council were invited. P Fuller and G Battye confirmed they intended to go along.

**15. Community Council:** The Chairman attended the last meeting and updated the Committee on Parish Council matters. More volunteers are needed for events such as the Christmas Fayre.

**16. Correspondence**

Members had information about the on-going correspondence and the circulation items were started.

**17. Burial Ground**

The Annual Meeting reviewing the maintenance of the Burial Ground was being arranged.

**18. Annual Parish Assembly**

Potential dates for the Assembly were discussed and are still to be agreed.

**19. Accounts for Payment**

Mortimer Contracts Ltd (Litter/grass)	960.00
Employment Costs totalled	1171.71
Community Action Suffolk (Web hosting/email provision)	60.00
A Gowen (Remembrance Wreaths)	34.00
S Carter (Bus Shelter Clean)	20.00
M George (Plants and travel expenses)	33.95

**The meeting closed at 9.25 pm.**