

MINUTES OF THE NAYLAND WITH WISSINGTON PARISH COUNCIL MEETING HELD ON WEDNESDAY, 12th DECEMBER 2018, AT 7.30 PM IN THE VILLAGE HALL, NAYLAND.

Present: M George (Chairman), P Fuller, G Battye, M Booth, G Walker, N Cartwright, D Hattrell (Clerk), J Finch (County Cllr) and 2 members of the public.

Before Commencement of the Meeting

a. Public Forum

A representative from the Conservation Society confirmed the Local Green Spaces Policy was discussed at their latest meeting. They have decided at this stage not to apply for land to be designated under the Policy. This is to allow for the land owners and the Parish Council to consider first. They would prefer to act in a supportive role to the Parish Council.

b. District Council Report

M Barrett had sent apologies and provided a report in advance. She had also offered to follow up any questions. Her report confirmed the Local Plan was not ready for debate and the next full Council Meeting was to be held on 18th December.

c. County Council Report

County Cllr James Finch attended and the Sudbury by-pass was not being taken forward and junction improvements were being considered. The Most Active Community Award winners were announced. Support to Suffolk Communities to be more energy efficient has been praised. Construction of a building for Suffolk archives is underway in Ipswich. Publicity is on Suffolk Fire and Rescue vehicles encouraging recruitment. Local Health and Care are working in a more coordinated way in Suffolk and North Essex. Their newsletter keeps people informed.

Parish Council Meeting

1. **Apologies:** K Cannings, I Harris and L Erith.
2. **Approval of Minutes of 14th November Meeting:** These were accepted as a true record.
3. **Declarations of Interest by Councillors:** None were made
4. **Finance Report**

The Chairman read from the bank balances as at 30th November 2018 as £1000 in the Current Account, £48235.22 in the linked Account and £10946.52 in the Capital Investment Account making a total of £60181.74.

Minutes of Finance Committee Meeting 26th November 2018 were proposed as a true record by the Chairman, seconded by P Fuller and carried.

Recommendations made by Finance Committee in relation to Budget and Precept for 2019/20 as follows were considered: -

 - A. A Precept of £35,822 for 2019/20 year
 - B. A minimum of £9200 to be allocated towards the Village Hall Roof increasing to £10200 from 1st April 2020
 - C. This Council supports a payment from the Locality Budget towards the Newlands Lane Street Light
 - D. This Council continues to adhere to the National Scale for Clerks Salaries for 2019/20 year
 - E. Quotes for the Grass and Litter Contracts for 2019/20 year will be considered once received
 - F. The Contribution towards Webbs Meadow grass cutting to continue as £300
 - G. The Burial Fees be increased in accordance with the usual arrangements, however, there will be no increase to the Allotment Rents next year.
 - H. Finance Committee have not budgeted to change anything on Caley Green
 - I. Finance Committee recommends we re-visit the work progressed before in relation to the Recreation Ground signage and re-fresh quotes

J. Finance Committee recommends a meeting is arranged with a Tree Surgeon to agree a specification and quote for the urgent work identified in the Tree Risk Assessment. The Chairman had since met the Tree Surgeon and was waiting on a quote.

K. Finance Committee recommends 25 bags are ordered to dispose of out of date paperwork in the Store Room securely at a cost of £106.50 for on-site shredding

G Battye proposed the Parish Council accepts the above recommendations of the Finance Committee. This was seconded by M Booth and unanimously carried.

The Quotation for work in the Burial Ground was considered and it was noted it was within budget. P Fuller proposed the work is authorised, this was seconded by M Booth and unanimously carried.

On a separate point, M Booth enquired under which power or heading, the cycle rack will come - **Action Clerk to research.**

5. Planning

1. Decisions from the Planning Authority:-

a. The Bungalow, Harpers Hill. Reserved matters had been approved in relation to appearance, layout, scale of the building together with access and landscaping for 5 residential units. - **DC/18/01869.**

b. Discharge of Conditions in relation to Boundary Hedge and Landscaping at The Bungalow, Harpers Hill had been approved - **DC/18/04612.**

c. Discharge of Conditions in relation to Landscaping at Westwood, Harpers Hill had been approved - **DC/18/04633.**

d. A non material amendment to raise the pitch of rear roof at 15 The Westerings had been approved - **DC/18/04746.**

2. 15-17 High Street - Installation of swimming pool and enclosure over existing tennis court. This application was considered between meetings to comply with the deadline - **DC/18/04914.**

The Parish Council had No Objections in principle, subject to no flood risk as the location of the garden is in zones 2 & 3 on the Flood Risk Maps. However, members do have some concerns over the appearance of the enclosure in the vicinity of Listed buildings.

3. 20 Fen Street - Erection of fencing to front of dwelling - **DC/18/05098** - There were **No Objections.**

4. On other matters, G Battye had reviewed the Suffolk Minerals Policy amendments and explained reference to the nearby sites. The extension to the Layham site was in the original Policy. After consideration, the Parish Council agreed there was nothing new affecting the Parish, so **No Comment** will be issued on this occasion.

N Cartwright advised he is aware of around 10 Objectors to the Rose Hill Farm application and wondered whether this Council wanted to strengthen its response to the Planners. He was aware the Planning Officer would receive details from us ahead of the decision if members agreed a further response was required. After careful consideration, members felt our first response covered all the relevant points, so no further representations will be made.

It was agreed to chase a Planning Enforcement matter raised 2 years ago - **Action Clerk.**

6. Recreation and Open Spaces

The work approved at last meeting at the Playground has been authorised and started. The Annual Safety Inspection was carried out making favourable comments on the good condition of the Playground. The hole in the timber log will be repaired with a resin filler. It was commented that the Village should be proud of what has been achieved. It was agreed to issue a comments sheet for the Green Spaces Policy and include as an Agenda item for January - **Action Clerk.** The Meeting with the Tree Surgeon covered 2 trees on Webbs Meadow and the quote was awaited. It was agreed for all to look at the Horsecwatering and come up with ideas.

7. Management of the Mill Stream (Environment Agency)

As agreed at last meeting, the Chairman passed on comments from a resident challenging the legal position of the Environment Agency not taking responsibility for the clearance in relation to the Mill Stream. Volunteers will not be sought until a clear response is made by the Environment Agency. Some work has been carried out clearing the grill. J Finch is supportive of not passing this type of task to volunteers in view of safety issues.

8. Housing Needs Survey

The Summary has now been put in Community Times and on the website. The working group will now consider the next step.

9. **Highways**
The new grit bin at the entrance to Cawley Road has been approved and ordered. An issue was shared with J Finch of large vehicles cutting up the verges all the way from Bures to Nayland. It was agreed for M Booth to provide Registration Numbers for the County Council to follow up - **Action M Booth**. The Meeting closed briefly for J Finch to update everyone regarding the progress being made in respect of the drainage issues. The Meeting re-opened and it was noted that a bollard was knocked over on Mill Street. Recent correspondence about potential car park charges in Sudbury and Hadleigh was discussed. It was agreed for the Clerk to respond to Cllr Ward seeking a commitment to consult and stressing that this Council has always been supportive of free parking in Sudbury and Hadleigh - **Action Clerk**.
10. **Street Lights**
It was agreed to ask for the lights to stay on overnight on Christmas Eve and New Years Eve - **Action Clerk**.
11. **Footpaths**
It was agreed to seek a progress report of the condition of paths near Horkesley Lock - **Action Clerk to contact the Footpath Warden**.
12. **Allotments:**
The main gate and pedestrian gate were receiving attention. Signs were on order and there have been 2 further residents added to the waiting list recently.
13. **Village Hall:**
The Architect for the Village Hall Roof gave a presentation at the recent Village Hall Meeting. In the New Year, they will arrange a Meeting with the department in the County Council dealing with grants. The Village Hall Committee has recently reduced by 2 members. The Cinema continues to be well supported and N Cartwright is assisting with the Projecting.
14. **Community Council:**
The Christmas Fayre went ahead and seemed to be well received.
15. **Correspondence**
Members had information about the on-going correspondence and the circulation items were started. The Polling Station for Nayland and surrounding places will be at the Village Hall. The Chairman will respond to the invite to the Police Meeting reminding them to try to avoid a clash with our Parish Council Meeting dates for the future.
G Batty read the objectives for the Walsh Trust and confirmed that £695 has been spent this Christmas in accordance with those objectives involving 15 single and 3 double payments and 2 gifts. It was agreed to include "**Charity Payments**" on the Agenda for January - **Action Clerk**.
16. **Burial Ground**
The Annual Meeting reviewing the maintenance of the Burial Ground had taken place and a quotation was considered under the Finance Agenda item. A Memorial Application was considered and approved - **Action Clerk**.
17. **Annual Parish Assembly**
Monday 29th April was suggested.
18. **Accounts for Payment**
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| Mortimer Contracts Ltd (Litter/grass) | 684.60 |
| Employment Costs totalled | 1178.14 |
| Anglia Inspection Services Ltd (Rec - Playground Inspection) | 186.00 |
| St Mary's Church Wiston (War Memorial Maintenance - we do have legislative power) | 190.00 |
| Saunderson Security (Padlock for Allotments) | 44.00 |

The meeting closed at 9.30 pm.