

MINUTES OF THE NAYLAND WITH WISSINGTON PARISH COUNCIL MEETING HELD ON WEDNESDAY, 10TH OCTOBER 2018, AT 7.30 PM IN THE VILLAGE HALL, NAYLAND.

Present: M George (Chairman), P Fuller, G Batty, M Booth, I Harris, D Hattrell (Clerk), J Finch (County Cllr), M Barrett (District Cllr) and 1 member of the public.

**Before Commencement of the Meeting**

**a. Public Forum**

Nothing was raised

**b. District Council Report**

M Barrett had reported in advance on progress in relation to The Bungalow, Harpers Hill application and the dangerous structures investigation in relation to the Old Bus Garage. She confirmed the appointment of 3 independent people to a panel to deal with complaints of breach of code by Councillors. A District Council access point is being set up at Hadleigh library one afternoon per week.

**c. County Council Report**

J Finch was to arrive late however had provided his report in advance confirming it is now time to apply for school places and there is a search for Suffolk's most active communities. It confirmed the new approach for development of specialist education placements in the County and new support for those bereaved by suicide. Parents are urged to have their say on the school admissions consultation.

**Parish Council Meeting**

1. **Apologies**  
K Cannings and G Walker.
2. **Approval of Minutes of 12th September Meeting:** These were accepted as a true record.
3. **Declarations of Interest by Councillors:**  
Nothing was declared.
4. **Parish Council Vacancy update:**  
Following last meeting, members agreed to invite Ned Cartwright to be co-opted onto the Parish Council. This was formally approved. There remains one Vacancy and no applications had been received in that respect.
5. **Finance Report**  
The Chairman read from the bank balances as at 28th September 2018 as £1000 in the Current Account, £53333.04 in the linked Account and £10946.52 in the Capital Investment Account making a total of £65279.56.  
The half year budget review was shared and discussed. The Parish Council Insurance was renewed for a further year.
6. **Planning**
  1. **Decisions from the Planning Authority:-**
    - a. The Planning Authority did not wish to object to the notification to fell a maple tree at The Manse, 27 Bear Street - **DC/17/03985** - The Parish Council had confirmed **No Objections** between meetings with respect to this application.
    - b. Listed Building Consent had been granted to replace timber column and repair internal wall at 1 High Street - **DC/18/03518**.
  2. Rose Hill Farm, Honey Tye - Erection of agricultural workers dwelling, cattle shed, hay barn, workshop and machinery store together with new vehicular access via Cawley Road - This is an application in an adjoining Parish, however, members agreed to set up a comments sheet and delegate to the Clerk to respond to the Planning Authority between meetings - **DC/18/03942**.
7. **Recreation and Open Spaces**  
The Chairman updated the meeting with the plans for Remembrance specific to Caley Green. The School and Royal British Legion were involved and 46 crosses will be erected as agreed. Parking has become less of a problem on Caley Green recently. The temporary signage is currently used at weekends. It was agreed for Finance Committee to budget for new signs - **Action Finance Committee**. The horsewatering needs tidying and a plan for the future. The Chairman will follow up with a gardener. Views were expressed regarding minimising expenditure proportionate to the low impact of the area on the wider Parish. It was agreed to include as an Agenda item for next meeting - **Action Clerk**. Outstanding work at the Playground to be included on the next Agenda - **Action Clerk**. The rush cutting at Caley Green was successfully completed by the Friends of Caley Green in liaison with the Environment Agency. The Chairman and K Cannings were to prepare a letter to adjoining neighbours in relation to the Mill Stream which was agreed at last meeting - **Action Chairman and K Cannings**.

8. **Housing Needs Survey**  
The Chairman has responded to the information requested in relation to the survey and the full report was expected ahead of next meeting.
9. **Highways**  
G Battye gave a progress report regarding the new grit procedures. An application is being progressed for permission to install a new bin at the bottom of Cawley Road. Due to an objection, a bin cannot be positioned on Gravel Hill. The meeting was closed briefly to allow J Finch to contribute. He felt that a solution should be found for Gravel Hill and agreed to take this away with him - **Action J Finch**. J Finch then explained progress regarding drainage at Mill Street and the bridge investigation. He also agreed to ask for further channels to drain water from Gravel Hill to the ditch, to investigate the weed spraying, clearance of drains and why cuts have been refused along Horkesley Road for safety reasons - **Action J Finch**.
10. **Street Lights**  
Progress had been made between meetings following a site meeting. The Bus Garage light had been removed for safety reasons and cost savings were achieved as the road was closed at the time. The light that was removed is being stored in our Storage Room so it can be re-used in the future. It was agreed not to replace a light in the vicinity of the old bus garage for the time being. Members are to monitor the area to see if a replacement is required in the future. The site meeting did confirm that a standard and lantern could be positioned opposite the light to be decommissioned from a property in Court Street. This was due to withdrawal of permission from the home owner. Members voted to proceed with the new light. The Newlands Lane corner light is in the wrong position. It was agreed to install a new standard and re-use the bus garage lantern. It was agreed when replying to the quotation in respect of the previously authorised work at Forget Me Not, Birch Street not to agree to any increase in cost as this was due to delays by the County Council. **Action Clerk to communicate with the Engineer at the County Council.**
11. **Footpaths**  
There had been no action in relation to the eroding permissive path despite bringing this to the notice of the land owner. G Walker had reported an issue between meetings. I Harris commented that there is confusion at a footpath near his property and he agreed to report it to the Footpath Warden to enable her to investigate - **Action I Harris**.
12. **Allotments**  
The Annual Rents have been requested together with the completion of the GDPR Consent forms. The question of taking action where some allotments are not kept in satisfactory conditions was considered. It was agreed to forward the Regulations to the Allotment Committee - **Action Clerk**. I Harris agreed a monthly inspection going forward.
13. **Village Hall**  
The Cinema has had good support and more volunteers were needed to help run it. Hire charges were to increase and a minimum booking time for Children's parties was being introduced to allow for set up and clear up. P Fuller agreed to mention to the Committee a suggestion of clearing debris near the hedge to make mowing easier in the future.
14. **Community Council**  
There was nothing to report.
15. **Correspondence**  
Members had information about the on-going correspondence and the circulation items were started. M Booth agreed to lay the Remembrance Wreath at Wiston.
16. **Burial Ground**  
It was agreed to ask the Grounds Maintenance Contractors to contact the Chairman for the Annual Review Meeting at the Burial Ground - **Action Clerk**.
17. **Annual Parish Assembly**  
It was agreed for the Chairman to circulate potential dates. An idea for a topic/speaker was recycling.
18. **Accounts for Payment**
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|---|---------|
| Mortimer Contracts Ltd (Litter/grass)     | 906.00  |
| Employment Costs totalled                 | 1176.94 |
| Nayland Village Hall (Hire)               | 45.00   |
| Came & Company (Parish Council Insurance) | 729.19  |

The meeting closed at 9.40 pm.