

MINUTES OF THE NAYLAND WITH WISSINGTON PARISH COUNCIL MEETING HELD ON WEDNESDAY, 8th FEBRUARY 2017, AT 7.30 PM IN THE VILLAGE HALL, NAYLAND.

Present: G. Battye, P. Fuller, M Booth, I Harris, G Walker, K. Cannings, and 1 member of the public.

Before Commencement of the Meeting

a. Public Forum

Nothing was raised.

b. District Council Report

Cllr Melanie Barrett sent her apologies, owing to her house move

c. County Council Report

This had been circulated to Parish Councillors beforehand. Mr. Finch hoped to attend the meeting as usual, but he also had other meetings.

1. Chairing and Clerking Duties & Apologies For Absence

1.1.1 In the absence of the Council's Chair, who was with her family in South Wales, G. Walker was elected to Chair the meeting. Proposed by M. Booth. Seconded by I. Harris and carried unanimously on a vote.

1.1.2 Mrs. Hattrell was unwell and unable to attend, so G. Battye agreed to record minutes of the meeting. Proposed by P. Fuller and Seconded by M. Booth and carried unanimously on a vote.

1.1.3 D. Hattrell (Clerk)
M. George
R Badrick

2. Approval of Previous Minutes

The minutes of the meeting held on 11th January 2017 were accepted as a true record. Proposed by P. Fuller and Seconded by M. Booth and carried unanimously on a vote.

3. Declaration of Interest by Councillors

No declarations were made.

4. Town and Country Planning

4.1 Decisions from the Planning Authority:

4.1.1 Babergh Planning Authority had informed the Council that application **B/16/01536/FHA** for 15, The Westerings, Nayland with Wissington had been withdrawn

4.1.2 Babergh Planning Authority has informed the Council that Application **B/16/01526/FLU/MECO** for 1, Ash Rise, Nayland with Wissington has been refused. Grounds for refusal included: the application constitutes overdevelopment of the site, owing to its size and footprint; it would result in small gardens, especially for host dwelling affecting neighbour amenity; it is detrimental to the character of the locality; the proposal is of a form out of keeping with adjacent dwellings; the proposal's flat roofed form and external appearance would be out of keeping; its height would be detrimental; As such, the proposal represented contravention of Policy HS28;

5. Allotments, including The Glebeland Plan

5.1 Hedgerow Improvement

The contractor had been working on the Council plan to cut back and improve the quality of the hedgerows. I. Harris and G. Walker felt that a good job had been done by the contractor in the first stage of fully cutting back, restoring & thickening the hedgerows, to create an ecologically diverse and thriving habitat. Many residents had provided positive feedback. Councillors agreed that it was important to keep it maintained.

5.2 **Re-Seeding**
The Council agreed that the new bare ground should be seeded with a 'conservation' mix of seed around the edge of the Glebe Land. This could be broadcast and then simply harrowed. It was agreed that I. Harris should purchase the necessary seed, using the existing approved budget for the project.

5.3 **Gate**
The next step, as part of the plan, will be to look into the purchase of a gate and then take stock.

5.4 **Grant From TESCO**
In seeking grant aid, the Council had been awarded £1,000 from the Tesco Charity Fund, towards the project. Thanks were expressed to G. Walker for his work on this.

6. **Housing Survey**

No further correspondence has been received from Babergh on this matter

7. **Cycle Rack**

7.1 **Scale Plan Needed**
A location and site plan are now needed for the proposed cycle rack to be situated at Harpers Estate on land owned by Babergh. This will have to be submitted.

7.2 G. Batty would produce a scale plan of the site, on which he and M. Booth would plot the proposed concrete plinth. All councillors agreed that the plinth should meet the footway, be adjacent to the first lock-up garage and allow grass cutting at its rear.

7.3 **Budgeting**
The budget for this project would be an agenda item at the March meeting.

8. **Annual Parish Assembly**

This will be held on Monday April 24th, 2017. We still await news on the availability of a speaker. The Clerk and Chair would follow this up. **ACTION CLERK**

9. **Highways**

9.1 **Bear Street Bollard**
County Highways has informed the Council that work to replace the damaged bollard outside Butchers, Bear Street, is about to commence.

9.2 **Community Litterpick**
The Community Litterpick will take place on the afternoon of the 8th April, 2017

9.3 **Hazardous Bushes On A134**
The bushes on the Harpers Hill verge need cutting back to ensure the safety of our litterpickers. Mortimers have identified this as a hazard. G. Batty believes that J. Finch (County Councillor) is aware but County Highways needs reminding urgently, to remove the hazard. **ACTION CLERK**

10. **Street Lighting**- The site meeting with Adrian Last of SCC Highways/Street Lighting had taken place to consider street lighting issues. The notes resulting from this meeting had been circulated to members.

10.1 **Lantern currently fixed to 1, Court Street – removal of light fitting.**
A number of other adjacent sites had been considered but these proved impractical at this stage for a variety of reasons. Meanwhile SCC would look at the current underground services map to see if there were any other practical and cost effective possibilities. Recommended that the lantern be removed, after the installation of a replacement Court Street lantern, adjacent to Victoria Cottage. The removal would be undertaken by SCC with the Parish Council being liable for costs etc.

10.2 **Light/Lantern at Victoria Cottage, Court Street.**
SCC is still awaiting UK Power Networks to re-instate supply to prepare for installation of adjacent new lantern and post. SCC would chase this up so that installation can take place as soon as possible.

- 10.3 **Lantern at T Junction Bear/Birch/Mill Street. 49, Birch Street.** The fixture for this light is inadequate. Mr. Last of SCC has estimated costs of an alternative site on a new post at a designated safe point at the junction as £1,909.81.
Council considered the options. Councillors had safety concerns. It was decided to ask SCC to undertake this work, using the estimate given by Mr. Last. Proposed by I. Harris Seconded by P. Fuller and agreed unanimously.
- 10.4 The above recommendations of the working party were accepted. **ACTION CLERK**
- 10.5 **Lamp and post at Church Lane/Newlands Lane junction.**
All present agreed that whilst the current siting and angling of this lamp is no longer appropriate, remedial action will be significant and consideration should await the higher priority lighting issues in the village.

11. Footpaths

- 11.1 **Newlands Lane Footpath 14**
Councillors had received copies of further correspondence between the Footpath Warden and residents concerning the ongoing problems on Footpath 14, including the kissing gate, Bell Meadow gate and way markers. The County Council were investigating these issues. The Council congratulated Sally Bartrum for her detail and depth of knowledge, in keeping the public informed about the on-going issues and access rights.
- 11.2 **Leaflet Publication**
The Council has received proposal from Simon Peachey, to publish one of his 'Walks' leaflets focusing on Nayland, Wiston and Little Horkesley. The Council supported his proposal. The Clerk would be asked to reply and put him in touch with Wendy Sparrow, Local History Recorder so that he perhaps could draw on some historical and local detail to enhance the leaflet. Proposed by G. Battye. Seconded by P. Fuller. 5 in Favour with 1 abstention (I. Harris) **ACTION CLERK**

12. Recreation and Open Spaces

- 12.1 **Driveway To Playground, Vicarage, Cemeteries and Nursing Home**
K. Cannings reported back on her site meeting with P. Fuller and the Diocesan Surveyor Paul Edwards and Michael George of Nayland PCC
All present had agreed on the extent of the damaged surface and road markings. 14 potholes and 11 cars passed by within the 40 minutes of the meeting. The Diocesan Surveyor had agreed that patching was necessary immediately. Meanwhile, Mr. Edwards would contact the Nursing Home concerning the matter. In addition, he would get quotations for re-surfacing and marking work. He would then get back to all parties.
- 12.2 **Fairfield Recreation Ground**
The contractor had highlighted the need for replacement wood for the two wooden/goal boards on the Fairfield Recreation Ground.
- 12.3 **Fairfield Recreation Ground**
The Council contractor had also submitted a proposal for repairing an area of subsidence within the safety surfacing on the cradle swing area.
- 12.4 All agreed that G. Battye and I. Harris should meet on site to assess need and specification of both above.

13. Village Hall

- 13.1 **Grant Application**
The Council is in receipt of a request from the Chairman of the Nayland Village Hall Management Committee for a grant of £5475.84 to cover the cost of a new boiler, that has had to be installed at short notice. The figures presented include VAT. The Council considered the submitted contractor's estimate for the work. The Boiler would have been part of a Capital Works programme anyway and P. Fuller mentioned that the boiler had been identified as needing eventual replacement for some time. As a Local Authority, Councillors were concerned that owing to the eventual emergency nature of the work, it did not have sight of any competitive alternative quotations. As a local authority, it would be normal to assess

(Village Hall Grant Cont.)

number of competitive quotations for works of this size. There was some unease at the unfortunate circumstances. Having considered the estimate, it was proposed by K. Cannings and Seconded by G. Batty that in this instance, the requested grant be made to the Village Hall Management Committee and be drawn from the Capital Investment Fund. This proposal was voted on and agreed unanimously. All agreed that this would have an impact on monies available for other Hall capital contingencies during the coming financial year. The Clerk would make enquiries concerning any VAT issues in case it was recoverable. The Clerk would seek out the Invoice for the completed work from the Management Committee. **ACTION CLERK**

13.2 **Thanks To Village Hall Management Committee**

There was agreement about the effort and success of the Village Hall Management Committee. P. Fuller reminded the Council that the committee was short of members from societies and users. Councillors were unanimous in their praise and thanks for the sterling work done by the committee and particularly its officers.

13.3 **Hall Booking Incident**

K. Canning and P. Fuller gave a detailed account of the events surrounding the recent hiring of the hall for a private birthday party. A large number had attended and things had got out of hand. 10 police officers, five police cars and two ambulances had to attend the scene to control the frightening situation. The party had allegedly been advertised, by some attendees using social media. It had been a most distressing evening for all concerned, including party goers. The Council unanimously applauded the response of the management committee and caretakers in controlling the situation. The Council felt that neighbouring residents must have appreciated the Committee's subsequent letters explaining the circumstances, in this very rare if not unique instance. The Council expressed its indebtedness.

14. **Community Council**

M. Booth reported that no meetings had been held since the Parish Council's last meeting

15. **Correspondence**

15.1 The correspondence report was issued ahead of the meeting and key areas had already been addressed under the various Agenda items.

15.2 **Police Forum**

The minutes of the last Suffolk Police Forum had been circulated. Nothing of significance for Nayland with Wissington.

15.3 **Police Connect**

K. Canning had noticed that we could be credited as an organisation in this Police initiative to promote communication and information sharing. Members agreed that this would be a useful idea. **ACTION CLERK**

16. **Burial Ground**16.1 **Cemetery Path**

Consideration to the quotes for the path at the cemetery would be considered upon the Chair's return at the next meeting.

16.2 **Old Cemetery Wall Damage**

P. Fuller identified the need for remedial action to the Old(Babergh) Cemetery wall, on the driveway next to the Vicarge. Bricks were disjointed, mortar crumbling and there had been an ingress by ivy. Babergh should be contacted. **ACTION CLERK**

16.3 **Memorial Application**

The Council agreed to the design of a stone memorial application through 'Signwriters' to replace two (number) existing memorial stones with new and add an inscription to one of them:- (Stone number 1) to the late Rose Hannah Fryer (with John Fryer to add) and (Stone number 2) Edward Fryer & Rosemary Whiting

(Memorial Application Cont.)

The Council agreed to approve this application. Proposed by G. Battye and Seconded by P. Fuller. Agreed unanimously.

17. Finance

17.1 Cash Report

The Chairman read from the bank balances as at 06th February, 2017 as £1,000 in the Current Account, £43,171.05 in the Linked Account and £10,931.97 in the Capital Investment making a total of £55, 103.02. .

18. Accounts for Payment

It was proposed by G. Battye and Seconded by P. Fuller, and agreed unanimously, that the Following accounts be paid after the end of tonight's Council Meeting:

Employment Costs totalled	£1,148.97
Mortimer Contracts (litter , Recreation Ground &Caley Green)	£ 992.40
S. Carter (Bear Street Bus Shelter Clean)	£ 20.00
	£ 2,161.43
TOTAL	

The meeting closed at 8.41 p.m.