

MINUTES OF THE NAYLAND WITH WISSINGTON PARISH COUNCIL MEETING HELD ON WEDNESDAY, 8th NOVEMBER 2017, AT 7.30 PM IN THE VILLAGE HALL, NAYLAND.

Present: Mrs George (Chairman), G Battye, I Harris, Mrs Fuller, G Walker, M Booth, K Cannings, Mrs Hattrell (Clerk), Melanie Barrett (District Cllr) and 1 member of the public.

The Chairman welcomed everyone and read the filming notice.

Before Commencement of the Meeting

- a. **Public Forum**
Nothing was raised.
- b. **District Council Report**
Cllr Melanie Barrett attended and spoke about her report covering a potential merger with Mid Suffolk and the process was going back to Committee. Various Neighbourhood Plans are in the pipeline and the Joint Local Plan was out for Consultation. The Chairman confirmed that she attended the Parish Liaison Meeting with Mrs Fuller.
- c. **County Council Report**
Cllr James Finch was unable to attend.

Parish Council Meeting

1. **Apologies**
None were received.
2. **Approval of Previous Minutes**
The minutes of the meeting held on 11th October were accepted as a true record.
3. **Declaration of Interest by Councillors**
Nothing was declared.
4. **Planning**
 1. **Decisions from the Planning Authority:**
The Planning Authority confirmed permission had been granted for dwelling and access on land to the rear of Bear House, Bear Street **DC/17/04048**. The Planning Team and Heritage Officer had approved the Discharge of Conditions applications in relation to materials at Jasmine Cottage, 32 Newlands Lane **DC/17/01146** and also at 100 Bear Street **DC/17/03996** both subject to implementation.
 2. **2 High Street - DC/17/05005/6** - This application for Planning and Listed Building to erect a carport was considered between meetings to comply with the deadline. The Parish Council had **No Objections**.
 3. **43 Bear Street - DC/17/05199** - This application to reduce crown of a yew tree was considered between meetings to comply with the deadline. The Parish council had **No Objections**.
 4. **Westwood, Harpers Hill - DC/17/04908** - This application for amendments was considered between meetings to comply with the deadline. The Parish Council had **No Objections**.
 5. **104 Bear Street - DC/17/05405** - This was discussed during the meeting and the Parish Council agreed they had no objection to the pollarding of protected lime tree to previous points.
 6. **Joint Local Plan Consultation** - The working party had reviewed the Consultation between Meetings and had drafted and circulated a potential response. The detailed proposed response was discussed during the meeting and minor refinements agreed. The agreed version was to be submitted to the Planning Authority ahead of the deadline - **Action Clerk**.
 8. **General Matters** - The Chairman and Mrs Fuller attended the District Council Town and Parish Liaison Meeting. They had circulated notes from the meeting covering Planning including staffing and the Joint Local Plan, the Boundary Review and the Implementation of efficiency savings. The Chairman commented that it was an intense meeting.
5. **Housing Needs Survey** - Details were still awaited from the District Council. The Chairman agreed to follow up with the District Councillor - **Action Chairman**.
6. **Allotment and Glebe Field** - It was agreed for the Clerk to investigate the cost of metal Allotment Number Markers - **Action Clerk**.

7. **Footpaths** - The Chairman read the Footpath Wardens report of a fingerpost obscured with ivy on the northern end of Footpath 13. The Chairman had referred the organiser of the 2018 Fun Run to the relevant landowners.
8. **Highways** - The Chairman out-lined dialog in respect of the drainage issues. She asked members to supply any photographic evidence of past flooding. Some updates to various reports were discussed including some pot-holes not meeting the criteria for repair and the good news that work will be carried out to clear blocked drains near Old Fox Inn, Wiston. The Community Litter pick was scheduled for Saturday 11th November. The Community Council were praised for the thorough clearing after the Fireworks Event. There is moss on the steps at Star Alley which is the responsibility of the County Council to maintain - **Action Clerk to report**. The Horkesley Road sign on the northern verge at the entrance from the A134 has deteriorated legs. It was agreed to report to the District Council - **Action Clerk**. The Essex sign has still not been replaced on the A134 southbound past the bridge and before Water Lane. It was suggested Little Horkesley Parish Council may wish to take this up as our attempts to request the relevant authority to replace it have been unsuccessful.
9. **Street Lighting** - Nothing further has been heard from County Street Lighting in response to our requests for information. It was agreed to chase again. Unit 45 near the Horwatering stays on all night. It was agreed to switch off at midnight along with the other lights - **Action Clerk**.
10. **Village Hall** - It was agreed to fund the recent hedge cut at £450. Mrs Fuller had attended the Community Action Suffolk Village Hall Conference. The costs and grant opportunities were being investigated for the Village Hall Roof Project. It was agreed for Iain Wright to attend the January Parish Council Meeting to share information about the Project.
11. **Burial Ground** - The usual annual review with Contractors at the Burial Ground had gone ahead and the quotation circulated including work in the Cemetery and Recreation Ground. The quotation was accepted - **Action Clerk to authorise the work**. This includes pruning above the Cremation Area to help reduce the issues raised by our Tree Warden of perching birds.
12. **Recreation and Open Spaces** - It was noted a new management plan should be devised for the Horwatering to continue to manage it in an appropriate way. The residents were congratulated on their work to clear some of river at Caley Green. The Environment Agency had suggested a meeting which should be followed up. Parking, unauthorised craft, signage and broken bank protection were areas to be considered further along with the longer term review of the management of Caley Green - **Action Working Party**.
13. **Correspondence** - The correspondence report had been circulated and key areas were discussed. The Circulation Envelope was started and also the Chairman asked members to start thinking about the Parish Assembly arrangements for next year.
14. **Finance** - The Chairman read from the bank balances as at 31st October 2017 as £1000 in the Current Account, £49444.90 in the linked Account and £8943.68 in the Capital Investment Account making a total of £59388.58.

Members confirmed they had inspected their areas in the Village to identify any hazards. Certain areas were listed for Finance Committee to consider for budgeting. These included the Village Hall Roof, Cycle Rack and Notices in the Recreation Ground. It was agreed to start a circulation form for members to note their views on what an Induction Handbook should include - **Action Clerk**.

15. **Accounts for Payment**
- | | |
|--|---------|
| Mortimer Contracts (Litter/grass) | 973.20 |
| Employment Costs totalled | 1149.04 |
| Community Action Suffolk (web hosting & email address) | 60.00 |
| S Carter (Bus Shelter) | 20.00 |
| Mrs M George (Horse trough planting) | 15.97 |
| A Gowen (Poppy wreaths) | 32.00 |
| P Fuller (Village Hall Course - travel expenses) | 31.50 |

The meeting closed around 9.35 pm.