

MINUTES OF THE NAYLAND WITH WISSINGTON PARISH COUNCIL MEETING HELD ON WEDNESDAY, 14th JUNE 2017, AT 7.30 PM IN THE VILLAGE HALL, NAYLAND.

Present: Mrs George (Chairman), I Harris, Mrs Fuller, G Walker, M Booth, K Cannings, Mrs Hattrell (Clerk), Melanie Barrett (District Cllr) and 5 members of the public.

The Chairman welcomed everyone and read the filming notice.

**Before Commencement of the Meeting**

**a. Public Forum**

A spokesperson/resident advised the Parish Council of a new group they have set up called "The friends of Caley Green". Nearby residents and others maintain an interest in the green and have undertaken some volunteering such as litter collection and graffiti removal. Contact details were passed to the Clerk and K Cannings for future reference. The Chairman and K Cannings explained the work so far in collating information and starting to research different options. Caley Green is owned by the County Council and maintained by the Parish Council under license.

**b. District Council Report**

Cllr Melanie Barrett attended and confirmed a Cabinet rather than Committee model is now in place at the District Council. On Planning, a new system of good quality pre-planning advice, for a fee, is now in place. The lack of 5 year land supply continues to affect decisions on applications. Members asked Cllr Barrett to ensure that this Council is consulted on the Konings expansion application. Cllr Barrett believed the location on the edge of the AONB may be a material consideration. Members expressed some concerns about not routinely receiving paper plans anymore. Cllr Barrett agreed to follow this up.

**c. County Council Report**

Cllr James Finch attended late, however, his report was circulated ahead of the meeting.

**Parish Council Meeting**

**1. Apologies**

R Badrick and G Battye.

**2. Approval of Previous Minutes**

The minutes of the meeting held on 10th May were accepted as a true record.

**3. Declaration of Interest by Councillors**

Mrs Fuller confirmed she will decline to vote in respect of the Bungalow application on Harpers Hill. The Chairman declared an interest under Finance as a small amount is reimbursing her for expenditure on plants for the Trough.

**4. Election of Vice Chairman and Nomination of Representatives**

All Highways responsibilities will continue as before and it was agreed for the Clerk to circulate the list - **Action Clerk**. Nobody put themselves forward as Vice Chairman. Mrs Fuller will continue with the Village Hall. M Booth will continue with Community Council for the time being. G Battye and I Harris - Recreation Ground. Mrs Fuller and G Battye - Walsh Trust. I Harris and G Walker - Allotments. Mrs Cannings, Mrs Fuller, R Badrick and I Harris - Open Spaces. The Chairman, G Walker, Mrs Fuller, Mrs Cannings - Finance. The Chairman will continue with the Burial Ground assisted when required by G Battye. SALC representation is to be advised.

**5. Planning**

**1. Decisions from the Planning Authority:**

a) Permission had been granted for change of use of residential extension to part residential and part holiday let at Little Bulmer Farm, Wiston Road - **B/17/00537/FUL**.

b) Permission had been granted for a two storey rear extension over existing single storey extension at 15 The Westerings - **B/17/00421/FHA**.

c) Planning Permission and Listed Building Consent had been granted for extensions and alterations at The Mill House, Wiston Hall Lane - **B/17/00532/FHA and 533/LBC**.

**2. The Bungalow, Harpers Hill - B/17/01128** - It was agreed to arrange an extraordinary meeting to consider this application for 5 residential units so the discussion could be held in public and residents would have the opportunity to express their views. \*\* The meeting was since agreed for Wednesday 28th June at 8.00 p.m.

**3. Konings Expansion** - It was agreed to discuss these proposals when the Planning consultation is received.

6. **Allotments** - The recent vandalism at the Allotments was discussed. I Harris gave a progress report on the installation of a gate which was to be completed over the following week. In respect of the Allotment field, I Harris agreed to liaise with our Grounds Maintenance Contractors to ask them to remove vegetation to allow him to seed in the autumn. The Clerk agreed to provide contact details - **Action Clerk**. It was agreed to ask T Gardiner to put out the Allotment numbers ahead of the competition judging - **Action Clerk**. In relation to the queries by the potential allotment holder, it was agreed to put her in touch with the previous holder - **Action Clerk**.
7. **Housing Needs Survey** - A meeting had been carried out and a further one scheduled. The cost of the survey was being calculated but the aim was to issue it during the autumn this year.
8. **Horsewatering** - Two nettle patches were to be removed. A nearby householder had offered to organise gravel once she has finished building work. This was approved.
9. **Burial Ground** - Memorial applications in the names of Gladwell and Cousins were duly approved - **Action Clerk to confirm**. It was agreed to chase the driveway surface works and confirm a large pothole is located on the bend - **Action Clerk**.
10. **Matters arising from the Annual Parish Assembly**- The Clerk had provided a list ahead of the meeting and the only remaining item related to Caley Green which was to be discussed under Recreation and Open Spaces.
11. **Highways** - The Chairman continues to follow up on the flooding and drainage issues. She had an informal meeting with Suffolk Highways on the topic and pointed out the areas of concern. J Finch agreed to assist further to try to resolve. The Clerk explained an engineer from County Highways attended to assess the reported pothole in Church Lane and couldn't find it. Mrs Cannings confirmed it was directly outside her house - **Action Clerk to follow up**. M Booth agreed to report an issue on-line of road edges falling away.
12. **Street Lighting**- Positive progress had been observed in response to the authorised work, however, a written progress report had not been provided from the County Council.
13. **Footpaths** - Work was being carried out on the footbridge near Pop's Piece which is part of the new running route for a forthcoming event. G Battye had made enquiries and passed on information to the event organiser. It was agreed to put the event organiser in touch with the Essex Right of Way Officer to answer any queries - **Action Clerk**.
14. **Recreation & Open Spaces** - The Caley Green working party had met the week before and had looked at the historical information. They also identified some areas which could be modified. Their proposal was to put a letter together to go out to Village Organisations, the School, Tree Warden, the Nursing Home and various other people who may have a view to share. This approach was approved. They can now include the Friends of Caley Green. So far the views expressed have been diverse with some suggesting no change and others wanting to see certain changes taking place. Nothing has been proposed so far and Mrs Cannings confirmed she was happy to explore funding options to accompany any potential proposals.
15. **Village Hall** - Clearance was awaited from the Village Hall Insurers in respect of the floor repairs. I Harris raised encroachment of Webbs Meadow on the Fen Street side. Mrs Fuller agreed to include a walk around at their next quarterly inspection. There had been a request from a neighbour to access the rear of their property to erect a shed via Webbs Meadow. This was approved - **Action Clerk to reply and Mrs Fuller to inform the Committee**.
16. **Community Council** - The Chairman confirmed she sent a letter to the Community Council Chair between meetings which was agreed at the May Meeting.
17. **Correspondence** - The report had been issued ahead of the meeting and key areas were discussed. The Chairman went through the items for circulation including information from May's circulation about the River Stour ownership.

18. **Finance** - The Chairman read from the bank balances as at 31st May 2017 as £1000 in the Current Account, £45272.48 in the linked Account and £8943.68 in the Capital Investment Account making a total of £55216.16

A 5 minute extension was agreed to complete the meeting.

19. **Accounts for Payment**

Mortimer Contracts (Litter/grass/Rec/Burial Ground)	878.40
Employment Costs totalled	1159.02
Mrs Mary George (trough plants)	16.50
G Napper (bus shelter work)	263.11
Stoke by Nayland Village Hall (share of hall hire for Housing Needs meeting)	10.00
Between meetings:-	
Danny Thurlow (Candy Lane surface)	350.00

**The meeting closed at 9.35 pm.**