

MINUTES OF THE NAYLAND WITH WISSINGTON PARISH COUNCIL MEETING HELD ON WEDNESDAY, 13th DECEMBER 2017, AT 7.30 PM IN THE VILLAGE HALL, NAYLAND.

Present: Mrs George (Chairman), G Battye, G Walker, M Booth, K Cannings, Mrs Hattrell (Clerk), Melanie Barrett (District Cllr) and 2 member of the public.

The Chairman welcomed everyone and read the filming notice.

Before Commencement of the Meeting

- a. **Public Forum**
Nothing was raised
- b. **District Council Report**
Cllr Melanie Barrett had sent her apologies however had provided a report covering the proposed merger of the District Councils and the Boundary Commission Review. She was interested to hear views about the process of deciding about the potential merger. It was agreed to discuss under Planning.
- c. **County Council Report**
Cllr James Finch was unable to attend.

Parish Council Meeting

1. **Apologies**
P Fuller and I Harris
2. **Approval of Previous Minutes**
The minutes of the meeting held on 8th November were accepted as a true record.
3. **Declaration of Interest by Councillors**
G Battye, the Chairman and K Cannings declared interests in the Planning at 11 Elm Grove.
4. **Planning**

1. Decisions from the Planning Authority:

The Planning Authority confirmed consent had been granted to re-pollard protected lime tree at 104 Bear Street DC/17/05405 and to crown reduce protected yew tree at 43 Bear Street DC/17/05199. Outline planning permission had been granted for 9 dwellings at New Farm, Harpers Hill DC/17/04206. Planning permission had been granted to vary condition 2 for dwelling and cartlodge application at Westwood, Harpers Hill DC/17/04908 and Listed Building consent had been granted to re-render Victoria Cottage, 18 Court Street DC/17/04886. Discharge of Conditions were approved in respect of materials at Westwood, however, the landscaping scheme was not considered acceptable DC/16/01580. Planning Permission and Listed Building had been refused for a carport at 2 High Street.

2. 25 Stoke Road - DC/17/05485 - This application for proposed extensions and outbuilding conversion was considered between meetings to comply with the deadline. The Parish Council had No Objections.

3. Hilltop Farm, Harpers Hill - DC/17/05639 - This tree application was considered between meetings to comply with the deadline. It was confirmed by the Planning Authority that Permission was not required, so the applicants could proceed.

4. The Malt House, 16 Stoke Road - DC/17/05741 - This Conservation Area application to remove walnut tree was considered between meetings to comply with the deadline. The Parish Council had No Objections.

5. Anchor Inn, 26 Court Street - DC/17/03612/3 - This re-consultation with proposed car park plan received on 29th November was discussed during the meeting. A response of objections was agreed to the Planning Authority as follows: -

The consensus was that for the sustainability of the business, there does need to be improved parking. However, the proposed large scale, surfacing, lighting, signage, the narrow pavement and crossing place for pedestrians on a blind bend does not appear to be adequately addressed in this particular plan. We believe it is essential for the Planning Committee to undertake a site meeting with representatives from County Highways to assess issues. We have concerns that noise would be generated from the gravel surface late at night and would therefore affect the amenity of neighbours.

We also support the Heritage Teams view regarding the inappropriate decking.

We would remind you of our earlier comments regarding these applications and for the reasons stated in our earlier submissions and the above - Nayland with Wissington Parish Council objects to this particular plan for car park arrangements.

6. Progress Report on the applications at 11 Elm Grove, The Mill House. 4 Church Mews -

In view of the declared interests, there were insufficient members to consider 11 Elm Grove DC/17/05940. There were No Objections to the planning and listed building application at The Mill House, Wiston Hall Lane DC/17/05888/9 and the Change of use from office to residential at 4 Church Mews DC/17/05322.

7. Any other urgent Planning items -

The proposed combined District Council for Babergh and Mid Suffolk was discussed and a response agreed as follows: -

The Parish Council would like to register its objections to the proposal.

Reasons given included: -

- 1) We object to the way this has been handled and the lack of consultation.*
- 2) This would represent a fundamental change to the democratic process very soon after the Referendum on the subject. It would result in a Council and it's Officers more remote from residents who are already experiencing deteriorations in service.*
- 3) Any financial savings would be soaked up by the cost of re-organisation*
- 4) We cannot see any evidence to support a case for this change and are concerned it would be yet another distraction from running services efficiently*

5. **Housing Needs Survey** - The Chairman confirmed that funds have now been made available and an application will be needed from the working party to Community Action Suffolk in the New Year - **Action Working Party**. The Parish Council will only be left to pay for the printing and distribution costs.
6. **Allotment and Glebe Field** - It was agreed to reimburse I Harris for out of pocket expenses in relation to the cutting of the Glebe Field to get the changes established. A figure of £25 per visit was suggested - **Action I Harris to make a claim at a future meeting**. The initial thoughts of the Allotment Sub Committee is that Allotment number markers were not necessary. It was agreed to discuss more fully in January - **Action Clerk to include on the Agenda**.
7. **Footpaths** - An issue with the gate on the Horkesley side of the footbridge will be reported to Sally Bartrum, Footpath Warden in the usual way.
8. **Highways** - The Chairman shared with the Parish Council how a HGV report prompted a follow up with the Haulage Company, so she urged everyone to continue to report incidents when Lorries are wrongly directed through the village. Progress is starting to be made in relation to the drainage issues which have been subject to various reports at Parish Council. The Chairman has been following up and spoke of a productive recent meeting with an Engineer. A bus hit guttering in Birch Street and full details were exchanged. It was agreed for the Chairman to respond to a resident concerned about the speed detection pole in Stoke Road - **Action Chairman**. Whilst the Parish Council agreed the original communication by Suffolk Highways about the introduction of the pole was poor, the height has since been lowered and on balance members supported the case for it to remain. Traffic calming along the stretch of road was useful and the scheme is supported by some Stoke Road residents.

9. **Street Lighting** - Agreement had been made between meetings for the lights to remain on all night on both Christmas Eve and New Years Eve in line with the County Council Lights. It was agreed to chase the remaining upgrades and also request unit 45 in Bear Street to be switched off routinely at mid-night along with the other village lights - **Action Clerk.**
10. **Village Hall** - Iain Wright will attend the February Parish Council Meeting to discuss the Village Hall Roof Project rather than January. Information is to follow regarding an ash tree in Webbs Meadow.
11. **Burial Ground** - The Chairman confirmed she is updating the maintenance plan at the Burial Ground for discussion at the January Meeting - **Action Chairman.**
12. **Recreation and Open Spaces** - G Battye confirmed safe receipt of the Annual Playground Inspection Report. Nothing major was raised and he will produce a suggested Action Plan for the January Meeting - **Action G Battye.** The playground gate issue has been raised again. It was agreed to cut back the overgrown vegetation to the access on the Left hand side of Pop's Piece hedge - **Action Clerk** to authorise our Grounds Maintenance Contractors. Litter and fly tipping was noted on the A134 on the Essex side and also near the sluice gates on the Suffolk side of the bridge. Members to inspect between meetings and it was agreed to include the litter and fly tipping on the A134 as an Agenda item for January - **Action Clerk.**
13. **Correspondence** - The correspondence report had been circulated and key areas were discussed. The Circulation Envelope was started and some notices were to be put up. The Chairman reported that our Police Liaison Meetings all coincide with Parish Council Meeting nights.
14. **Community Council** - The Community Council were praised for the Christmas Tree which was put up in the snow.
15. **Finance** - The Chairman read from the bank balances as at 31st October 2017 as £1000 in the Current Account, £47216.27 in the linked Account and £8943.68 in the Capital Investment Account making a total of £57159.95. The Minutes from Finance Committee were agreed as a true record. Following discussion the recommendations made by Finance Committee were proposed by G Battye, seconded by M Booth and unanimously carried. These included: -
- a. A Precept of £34,120 for 2018/19 year which is an increase of 1.5% to residents
 - b. A minimum of £8190 to be allocated towards the Village Hall Roof
 - c. This Council supports a payment from the Locality Budget towards the Village Hall Roof
 - d. This Council continues to adhere to the National Scale for Clerks Salaries for 2018/19 year
 - e. The current contractors be awarded the Grass and Litter Contracts for 2018/19 year
 - f. The Contribution towards Webbs Meadow grass cutting be increased to £300
 - g. The Burial and Allotment Fees be increased in accordance with the usual arrangements

Attention then turned to the Suffolk Local Code of Conduct which had been circulated ahead of the Meeting. G Battye proposed we adopt this code, this was seconded by K Cannings and unanimously carried. The Chairman, G Battye and K Cannings agreed to form a working party to recommend items to be included in a Induction package for new Councillors. The principle of having documents available on-line for residents and new councillors to view was favoured - **Action Working Party from January 2018.**

16. Accounts for Payment	
Mortimer Contracts (Litter/grass) - Funds Transfer	992.40
Employment Costs totalled (Salary/deductions etc) - Funds Transfer	932.15
L Andrews (VillageHall hedge) - Cheque 400696)	450.00
Spingold Design and Print (Allotment certificates)	18.00
Total	£2392.55

The meeting closed around 9.35 pm.