

MINUTES OF THE NAYLAND WITH WISSINGTON PARISH COUNCIL MEETING HELD ON WEDNESDAY, 12th JULY 2017, AT 7.30 PM IN THE VILLAGE HALL, NAYLAND.

Present: Mrs George (Chairman), G Battye, I Harris, Mrs Fuller, G Walker, M Booth, K Cannings, Mrs Hattrell (Clerk), Mrs Cook (for the press) and 6 members of the public.

The Chairman welcomed everyone and read the filming notice.

Before Commencement of the Meeting

a. Public Forum

The proposals to develop the community website were discussed. The development costs were anticipated in the region of £2000 and it was asked if the Parish Council would contribute a third of the costs. The other contributors were the Community Council and the Village Hall although the Church Hall is also booked through the website and they were being approached. The Chairman explained the needs of the Parish Council on such a site. On another matter, enquiries were made about the Extraordinary Meeting towards the end of June. The Chairman answered these points.

b. District Council Report

Cllr Melanie Barrett was unable to attend.

c. County Council Report

Cllr James Finch was unable to attend.

Parish Council Meeting

1. Apologies

R Badrick.

2. Approval of Previous Minutes

The minutes of the meeting held on 28th June were accepted as a true record.

3. Declaration of Interest by Councillors

The majority of members had an interest in the Old Post Office application.

4. Planning

1. Decisions from the Planning Authority:

No decisions had been received ahead of the meeting.

2. The Old Post Office, 19 High Street - B/17/02376 - There were insufficient members without a declared interest to consider this application.

3. 11 Wiston Road - B/17/02359 - There were No Objections, however, a request was made to remove the windows on the east elevation from the application. However, if these were absolutely necessary, obscure glass was requested.

4. Konings application at Hill Farm, Brick Kiln Hill - B/17/03117 - Following discussion, it was agreed there were no planning grounds for making any comment on this application.

5. Local Strategic Plans - It had been agreed not to submit any views to the Colchester Borough Plans. In relation to the Babergh Strategic Plans, this will be reviewed upon receipt and a process agreed to ensure full consideration is given within the Consultation timescales - **Action All.**

5. Allotments - It was confirmed that the competition was held and results known. The winners had been notified and the prizes were to be presented at the Horticultural Show on 5th August. All incidents of vandalism at the Allotments had been reported to the Police. The contractor invoice was recommended for payment. The gate would be completed shortly and it was agreed to leave it unlocked for the first month. It was agreed to offer the remaining allotment to the next person on the waiting list - **Action Clerk.**

6. Housing Needs Survey - G Battye and G Walker attended the most recent meeting in this regard. The Survey was to go ahead in the autumn with advance notice in Community Times. The responsibility and cost of the analysis was being examined. The housing statistics were discussed together with the involvement of local Charity Trusts.

7. Horsecwatering - It was agreed to chase our Grounds Maintenance Contractors to complete the outstanding work - **Action Clerk.**

8. **Highways** - Various pot holes had been reported including in Church Lane and Wiston Road. Drain flooding in Newlands Lane was being investigated. A road closure notice had been received affecting Bures Road on dates during August.
9. **Street Lighting** - Various concerns regarding the work to the Court Street light had been passed on to the County Council. A fault with lamp 34, Parkers Way had been reported. The outstanding work had been chased.
10. **Footpaths** - The work to the footbridge at Pops Piece was discussed and some concerns of cracked slats were to be reported to our Footpath warden - **Action G Battye**.
11. **Recreation and Open Spaces** - The team investigating Caley Green were to start progressing enquiries and options from September. G Battye had been monitoring the Fairfield and suggested the cleaning/removing of bird mess from the play equipment should be included in the maintenance contract for the following year. Inappropriate Parking on the Fairfield continues to be an issue.
12. **Community Council** - The minutes had been received by members. It was noted R Badrick had declined the opportunity to be the legal representative for the committee. R Hitchcock was progressing the Community Defibrillator application and the Community Post Office planning application was going through.
13. **Correspondence** - The report had been circulated ahead of the meeting and the Boundary Commission Consultation had been reviewed. Members agreed not to issue a comment in respect of this consultation.
14. **Burial Ground** - It was agreed to seek an alternative quote for the surfacing of the Burial Ground path - **Action Clerk**. An enquiry about the Churchyard was to be re-directed to the Church - **Action Clerk**. An application for additional inscription was duly approved - **Action Clerk to advise the applicants**.
15. **Village Hall** - Mrs Fuller reported on the successful corridor floor repair. The question of grant funding was being researched in respect of the roof.
16. **Finance** - The Chairman read from the bank balances as at 30th June 2017 as £1000 in the Current Account, £42986.45 in the linked Account and £8943.68 in the Capital Investment Account making a total of £52930.13

It was resolved to contribute up to £635 towards the setting up of the new website subject to the appropriate cost sharing arrangement.

17. **Accounts for Payment**
- | | |
|---------------------------------------|---------|
| Danny Thurlow (Allotments) | 965.00 |
| Mortimer Contracts (Litter/grass/Rec) | 922.80 |
| Employment Costs totalled | 1162.06 |
| Nayland Village Hall (hall hire) | 78.00 |
| Spingold Design & Print (signs) | 19.20 |

It was agreed to issue the cheques for Allotment prizes and the hire of Stoke by Nayland Village Hall for the Housing Needs Meeting between meetings upon the return of the cheque book from the auditors - **Action Clerk**.

The meeting closed at 9.07 pm.