

MINUTES OF THE NAYLAND WITH WISSINGTON PARISH COUNCIL MEETING HELD ON WEDNESDAY, 12th APRIL 2017, AT 7.30 PM IN THE VILLAGE HALL, NAYLAND.

Present: Mrs George (Chairman), I Harris, G Batty, Mrs Fuller, G Walker, M Booth, Mrs Hattrell (Clerk), Melanie Barrett (District Cllr) and 2 members of the public.

The Chairman welcomed everyone and read the filming notice.

Before Commencement of the Meeting

a. Public Forum

Nothing was raised.

b. District Council Report

Cllr Melanie Barrett attended and had provided a report ahead of the meeting. Members questioned Cllr Barrett on the 5 year land supply issue.

c. County Council Report

Cllr James Finch was unable to attend.

Parish Council Meeting

1. Apologies

R Badrick and K Cannings.

2. Approval of Previous Minutes

The minutes of the meeting held on 8th March were accepted as a true record.

3. Declaration of Interest by Councillors

No declarations were made.

4. Planning

1. Decisions from the Planning Authority:

a) Listed Building Consent had been granted for external boiler at 11 Gravel Hill - **B/17/00087/LBC**.

b) Permission had been granted for rear extensions at 109 Bear Street - **B/17/00119/FHA**.

c) Permission was granted for replacement telecommunications apparatus at Hilltop Farm, Harpers Hill - **B/17/00150/TEL**.

2. 15 The Westerings - B/17/00421 - This application had recently been received and was still under consideration. Members had No Objections at this stage.

3. 5 Year Land Supply - It was agreed to write to Babergh District Council Planning to clarify specific aspects arising from the recent High Court ruling. Contributions were to be sent to the Chairman by 21st April - **Action All**.

5. Allotments - I Harris gave a progress report on the work at the Allotment field/ glebe land. Approval had been given to the contractor following last meeting. The seeding will now be done in the autumn. Members thanked I Harris and G Walker for all they are doing. The Allotment Annual Meeting was held and a general reminder was requested on the upkeep of Allotments. It was agreed for the Clerk to send a general reminder at the same time as notification of the Allotment Competition - **Action Clerk**. A plan will be sent to all members of the Parish Council showing full details of tenanted and vacant allotments. It needs to be confirmed that the vacant plots can now be allocated to those waiting on the list - **Action All and Clerk**. G Walker agreed to check details in relation to the permissive path with the Footpath Warden - **Action G Walker**. It was agreed for the Clerk to write to the tenant farmer confirming he has permission to fertilize the field and spot spray controlled list of weeds (that I Harris will provide to the Clerk) - **Action Clerk and I Harris**.

6. Housing Needs Survey - Nearby Parish Councils including this Council, were still waiting for a meeting with the Officer concerned. The Chairman had limited availability on the dates being suggested. It was agreed for other members to consider their availability and contact the Chairman urgently in this regard - **Action All**.

7. Burial Ground - It was noted the wall damage was reported to Babergh District Council.

8. Annual Parish Assembly- It was agreed to arrive between 7-7.15p.m. to set up and be ready to welcome Parishioners by 7.30 p.m. The Meeting is due to start at 7.45 p.m. Reports will be limited to a few minutes each and full details on display as previously. The guest speaker will be first. Posters have been displayed.

9. **Highways** - The Chairman outlined the various drainage issues and reports made by County Highways of their clearance work. Standing water in Newlands Lane was inspected by County Highways in 2013/14 and they had identified an issue with the installation of kerbing by the then owners of Jasmine Cottage. The Right of Way Officer is concerned about the drainage onto the footpath. The Community Litter pick was a success and less bags of rubbish were collected showing a reducing problem. It was agreed for the Clerk to report the litter on Horkesley Hill A134 - **Action Clerk**. Progress is being made to identify the specification and positioning of the proposed cycle rack. Once complete, this can be sent to the land owners, Babergh District Council, for approval. The work to the noticeboard in the Heycroft Way bus shelter is due to be done on 27th April.
10. **Street Lighting** - The County Council has been reminded and a progress report is awaited. An enquiry from a householder was being acknowledged pending further details.
11. **Footpaths** - Correspondence continues in relation to the faulty kissing gate on Footpath 14. The County Council would be cutting at Nayland weir from May. The Chairman agreed to check whether a leaning tree in the vicinity was the one already reported - **Action Chairman**.
12. **Recreation & Open Spaces** - Members expressed their gratitude to Mrs Cannings for reviewing and summarising all the information concerning Caley Green. It was agreed to include "Caley Green" as an Agenda item for May - **Action Clerk**. Mrs Fuller agreed to chase progress in respect of the driveway at the Fairfield - **Action Mrs Fuller**. Some planting protectors had been vandalised nearby. This had been reported to the Police. The banner for the Open Gardens had been approved between meetings. G Battye agreed to liaise with our grounds maintenance contractors regarding bird spikes - **Action G Battye**. Temporary signage will be provided for the Fairfield - **Action Chairman**. It was observed that our contractors are now mowing near the bank on Caley Green as agreed for this year's contract. A quotation for some extra routine maintenance was duly approved - **Action Clerk to authorise our contractors**.
13. **Village Hall** - The Village Hall Committee had enquired about the boiler payment and it was noted that it was one of the payments for this meeting. A local person has been approached in regard to taking over the Community Website. The Village Hall bookings are also made from this site. The Chairman explained that we have made enquiries with our website providers to consider what service they would provide. The Chairman and Mrs Cannings had assisted with the garden.
14. **Community Council** - There was nothing to report.
15. **Correspondence** - The report had been issued ahead of the meeting and key areas were discussed. The Chairman confirmed she had been liaising with the webmaster to ascertain whether an appeal at the Annual Parish Assembly would have been appropriate. However, progress reported above under Village Hall is relevant.
16. **Finance** - The Chairman read from the bank balances as at 10th April 2017 as £1000 in the Current Account, £36629.94 in the linked Account and £10935.65 in the Capital Investment Account making a total of £65406.59.
17. **Accounts for Payment**
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| Nayland Village Hall (Capital Grant - boiler) | 5475.84 |
| Employment Costs totalled | 1122.67 |
| Mortimer Contracts (litter & grass cutting) | 664.80 |
| Nayland Village Hall (hall hire) | 45.00 |
| Spingold (APA expenses) | 18.00 |
| Chilton Office Supplies (Stationery) | 7.30 |

The meeting closed at 9.02 pm.