

MINUTES OF THE NAYLAND WITH WISSINGTON PARISH COUNCIL MEETING HELD ON WEDNESDAY, 11th JANUARY 2017, AT 7.30 PM IN THE VILLAGE HALL, NAYLAND.

Present: Mrs George (Chairman), G Battye, Mrs Fuller, M Booth, I Harris, G Walker, Mrs Cannings, Mrs Hattrell (Clerk), Melanie Barrett (District Cllr), James Finch (County Cllr) arrived late, Mandy Cook (For the press) and 1 member of the public.

The Chairman welcomed everyone and read the filming notice.

Before Commencement of the Meeting

a. Public Forum

Nothing was raised.

b. District Council Report

Cllr Melanie Barrett attended and referred to her discussions with Julie Abbey Taylor about the Housing Needs Survey and the offer of a meeting with local Parish Councils to take this forward. The Chairman explained that Leavenheath Parish Council were not proceeding with a Survey. In relation to the Community Award Scheme, a sponsor is still sought and Cllr Barrett had suggested consideration of a scaled down version. The District Council is encouraging alternatives to relieve pressure at A&E's by using pharmacists and the NHS helpline. She mentioned the planning for 1 Ash Rise where County Highways had no issue with the road safety aspect, however, officers were recommending refusal on the grounds of overdevelopment. G Battye questioned about access to District Council Officer responsibilities and contact information. M Barrett agreed to take this away.

c. County Council Report

No written report was provided, however, J Finch arrived before the end of the meeting to discuss on-going matters at the County Council.

Parish Council Meeting

1. Apologies

R Badrick

2. Approval of Previous Minutes

The minutes of the meeting held on 14th December 2016 were accepted as a true record.

3. Declaration of Interest by Councillors

No declarations were made.

4. Election of Vice Chairman

No nominations were made.

5. Planning

1. Decisions from the Planning Authority:

- a) Permission had been granted for a window following removal of garage door at Kingfishers, 108 Bear Street - **B/16/01528**.
- b) Work can proceed to remove fruit trees and replace with 17 English woodland trees at 20 Fen Street - **B/16/01664/TCA**.

2. Between Meetings observations had been sent to the Planning Authority to comply with deadlines as follows: -

Guinea Wiggs, Bures Road B/16/01496 - Application for Listed Building Consent to install bi-fold opening doors - Whilst the Parish Council had No Objections to the principle of the bi-fold doors, it is noted that no pre-application advice had been sought from the District Council Heritage Building Officer. There is also no Heritage Team Report available at this stage. Some members of the Parish Council have queried whether wooden doors should be considered rather than modern metal ones.

3. 48 Bear Street - B/16/01736 & 1737 - Erection of single storey extension to rear including Listed Building Consent - **No Objections**. Mrs Cannings abstained from voting.

4) Minerals & Waste Local Plan It was agreed not to put forward any comments to this consultation. A number of members had reviewed the consultation but did not feel a comment was merited..

5) Housing Needs Survey An email had been received from Julie Abbey Taylor from District Council Strategic Housing, suggesting a meeting with the nearby Parish Councils. It was agreed for the Chairman to liaise. The Chairman, G Battye and G Walker to potentially attend as they have been involved before - **Action Chairman**.

6. **Highways** - The damaged bollard outside Butchers had been removed and not replaced. It was agreed to report to County Highways - **Action Clerk**.
7. **Street Lighting**- A site meeting was to take place in Court Street in order to plan the decommissioning of a light on a property.
8. **Footpaths** - A report had been received from the Footpath Warden who had reported various problems on Footpath 14 including the kissing gate, bell meadow gate and way markers and the County Council were investigating these issues.
9. **Recreation and Open Spaces** - It was agreed to authorise our Grounds Maintenance Contractors to re-set the damaged bollard on the Fairfield - **Action Clerk**. G Battye had identified items from the Playground Safety Inspection that can be resolved by the Grounds Maintenance Contractors. It was agreed to resolve between meetings - **Action G Battye/Chairman/Clerk**. It was agreed not to proceed with a gate at this stage. The condition of the driveway was discussed, the Chairman had counted 13 large pot holes. It was agreed to chase the Diocese, the driveway owners- **Action Clerk**. The meeting was reminded that there is an agreement to share the cost 3 ways between the Diocese, the Nursing Home and ourselves. It was agreed to chase the District Council for a decision regarding the suitability of the Wiston Church location for a dog bin - **Action Clerk**.
10. **Village Hall** - A new bookings secretary, Jane Hastie has now started. However, there had been a delay as the website was hacked.
11. **Community Council** - Rachel Hitchcock was taking over as Chairman and Julie Clark as Vice Chairman of the Community Council. The AGM is scheduled for 6th March and the Community Defibrillator project is moving forward.
12. **Correspondence** - The correspondence report was issued ahead of the meeting and key areas had already been addressed under the various Agenda items.
13. **Burial Ground** - The Chairman had met with a surfacing contractor to obtain an alternative quote for the work to the Burial Ground path.
14. **Allotments** - It was agreed to discuss quotations in Committee following the Meeting and for approval to be given within the agreed budget. It was agreed to review the Allotment Waiting List in the Spring.
15. **Cycle Rack** - M Booth agreed to take forward the design members were in favour of. That was the Frankton style in polished stainless steel. M Booth was thanked for doing the back ground work. The next stage is to get a proposal to put to the District Council.
16. **Annual Parish Meeting** - The hall had been booked and date set for 24th April. Consideration will be given to a speaker/the format. The Environment Agency was suggested - the Chairman and Clerk to take this forward - **Action**.
17. **Finance** - The Chairman read from the bank balances as at 10th January 2017 as £1000 in the Current Account, £45714.76 in the linked Account and £10931.97 in the Capital Investment Account making a total of £57646.73. The Precept form was duly signed.
18. **Accounts for Payment**
- | | |
|---|---------|
| Employment Costs totalled | 1147.29 |
| Mortimer Contracts (litter & Burial gd) | 606.00 |
| Nayland Village Hall (Hire) | 45.00 |
| Babergh District Council (Bus Shelter rent) | 1.00 |

The meeting closed at 9.10 pm.