

MINUTES OF THE NAYLAND WITH WISSINGTON ANNUAL PARISH COUNCIL MEETING
HELD ON WEDNESDAY, 10th MAY 2017, AT 7.30 PM IN THE VILLAGE HALL, NAYLAND.

Present: Mrs George, G Batty, Mrs Fuller, G Walker, I Harris, Mrs Cannings, R Badrick, M Booth, Mrs Hattrell (Clerk), Mandy Cook (For the Press) and 5 members of the public.

Before Commencement of the Meeting

a. Public Forum

The condition of the start of Candy Lane from Fen Street with a large pot hole was raised. The lane will be used to access a field for parking for the Fete. The Parish Council were asked if they could consider some emergency improvement.

b. District Council Report

District Councillor Melanie Barrett was unable to attend however had advised on an item she was following up that there is no right to buy sheltered accommodation such as at Parkers Way. She is working with Planning Enforcement in respect of an issue in Nayland.

c. County Council Report

County Councillor James Finch had sent apologies and no full report was provided this month. However, he had chased the power connection for the new light in Court Street and the speed restrictions along the A134.

Parish Council Meeting

1. Election of Chairman

M Booth proposed Mary George to continue as Chairman. This was seconded by R Badrick and carried.

2. Declaration of Acceptance of Office

The relevant form was duly completed.

3. Apologies

None had been received

4. Election of Vice Chairman: It was agreed to defer this item to the next meeting - **Action Clerk. The Chairman urged members to consider putting themselves forward.**

5. Nomination of Representatives: It was agreed to defer this item to the next meeting with the current list to be distributed in advance - **Action Clerk.**

6. Approval of Minutes of 12th April Meeting: These were accepted as a true record.

7. Declarations of Interest by Councillors: Nothing was declared.

8. Finance Report

The Clerk read from the bank balances as at 9th May 2017 as £1000 in the Current Account, £48041.42 in the linked Account and £8943.68 in the Capital Investment Account making a total of £57985.10. The End of Year Accounts and Audit submission were approved. This was proposed by Mrs Fuller, seconded by Mrs Cannings and unanimously carried.

9. Accounts for Payment

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| Mortimer Contracts Ltd (Litter/grass/recreation) | 722.40 |
| Employment Costs totalled | 1158.44 |
| SALC (Subscriptions) | 434.15 |
| The National Allotment Society (Membership) | 66.00 |
| S Carter (Bus Shelter Clean) | 20.00 |
| Environment Agency (Allotments) | 17.95 |

10. Planning

1. Decisions from the Planning Authority:-

No Decisions had been advised from the Planning Authority.

2. 15 The Westerings - Two storey rear extension over existing single storey extension - **B/17/00421 – No Objections**

3. Little Bulmer Farm, Wiston Road - Application for change of use of residential extension to part residential and part holiday let - **B/17/00537 - The Parish Council had No Objections subject to a condition that the extension cannot be let or sold separately from the host dwelling.**

4. The Mill House, Wiston Hall Lane - Various alterations and extensions including Listed Building Consent - **B/17/00532/533 - No Objections.**

5. 5 Year Land Supply - The Chairman confirmed the agreed letter to the Planning Authority seeking clarification following the High Court ruling had been delayed. The reason was that this topic was to be discussed at the Housing Needs Survey Meeting.

11. Horsewatering

A new plan was needed for this area. One quote had been received so far. It was agreed for members to review the area and for this to be added as an Agenda item for the June Meeting - **Action Clerk.**

12. **Recreation and Open Spaces**
It was agreed for G Battye to proceed to work with our grounds maintenance contractors to put in place a way to prevent bird droppings on the play equipment. Temporary repairs had been done on the driveway to the Burial Ground, however, proposals for a permanent solution were still awaited. Parking is still an issue at the Fairfield at school drop and pick up times. It was agreed to follow up deterioration to wooden bank structures at Caley Green with the Environment Agency as they installed them in the first place - **Action Clerk.**
13. **Housing Needs Survey**
A meeting had been arranged for 18th May.
14. **Highways**
The "Bear Street" sign at the T junction of Mill Street/Bear Street and Birch Street has faded wording - **Action Clerk to Report.** Fly tipping recently reported had been cleared. The Chairman had been following up blocked drains at Court Street. The verge has not been cut on Harpers Hill. There is a large pot hole at the beginning of Church Lane - **Action Clerk to report on-line and also to chase the filling of the one near the Doctors Surgery.** It was agreed to contact a local contractor for emergency filling of the large Candy Lane pot hole to be agreed between Meetings ahead of the Fete - **Action Clerk.** Litter from roadworks is still on the central reservation on the A134 - **Action Clerk to report.**
15. **Cycle Rack**
Work continues into the specification for the cycle racks.
16. **Street Lights**
It was agreed to chase the County Council again to get the new Court Street Light working and also any other remaining work - **Action Clerk.**
17. **Footpaths**
I Harris will follow up with the Footpath Warden confusion he has observed from walkers on the route of the footpath near his property.
18. **Allotments**
Members had inspected the vacant plots between meetings and confirmed the Clerk can allocate them to the next people waiting. The one left for the longest will be offered rent free for the rest of this term and next year. The other one will be offered rent free until the new rents are due in September - **Action Clerk.**
19. **Village Hall**
The floor in the corridor is subject to an insurance claim and estimates have been received. A local IT company was quoting to take over the Village Website and liaison would be carried out with the Community Council.
20. **Community Council**
The new Chair had been appointed and they were looking to appoint someone with a legal background to help advise them. It was agreed to ask the Chair to get in touch with R Badrick to confirm what was involved - **Action Clerk.** The Chair was working on the Community Defibrillator project. A further Public Meeting had been arranged on the Community Post Office.
21. **Correspondence**
Consent was given for the Stour Valley Marathon to put a watering station on Pops Piece again - **Action Clerk.**
22. **Matters arising from the Annual Parish Assembly**
Interest and enquiries had been shown about Caley Green following the collation of information ahead of the Annual Parish Assembly. It was agreed to include "Matters arising from the Annual Parish Assembly" as an Agenda item for the June Meeting - **Action Clerk.**
23. **Burial Ground**
It was agreed to ask our grounds maintenance contractors to cut away the grasses to reveal the cremation stones - **Action Clerk.** I Harris was looking at the path specifications.

The meeting closed at 9.30 pm.