

MINUTES OF THE NAYLAND WITH WISSINGTON PARISH COUNCIL MEETING HELD ON WEDNESDAY, 9TH MARCH 2016, AT 7.30 PM IN THE VILLAGE HALL, NAYLAND.

Present: Mrs George (Chairman), G Battye, Mrs Fuller, Mrs Cannings, M Booth, G Walker, Mrs Hattrell (Clerk), Melanie Barrett (District Cllr), Mrs Cook (For the press), I Tippett (Babergh Housing Development Officer) and 1 members of the public.

The Chairman welcomed everyone and read the filming notice.

Before Commencement of the Meeting

a. Housing Needs Survey

Ian Tippett explained that the District Council is still working with Community Action Suffolk on the Housing Needs Surveys. The survey is under review currently and now covers all tenures including private housing. He spoke about the delivery, collection and cost of the survey. He then went onto discuss the planning policy around affordable housing including Rural Exception Sites and CS11. Under the latter there is some scope to incorporate local market housing to assist with the scheme viability. Legislation is currently evolving in this area, so the right to buy rules in respect of Affordable Housing are subject to potential change. If a further scheme was considered at Nayland, a similar walk around would be required to consider potential land for development. The choice of partner Housing Associations is now limited by the lack of funding. Numbers on the Housing list were discussed, however, these usually increase when a scheme is going through. The excellent collaboration on the Wiston Road scheme was mentioned. The opportunity to conduct a survey at the same time as neighbouring parishes was discussed. Once the questioning was complete, the Chairman thanked I Tippett for attending.

b. Public Forum

It was reported that the Environment Agency attended to clear the grill on the Mill Street bridge recently and debris from Bear Street properties had accumulated. It was suggested a reminder is issued at the Annual Parish Assembly.

c. District Council Report

District Cllr Melanie Barrett attended and confirmed the increase to the District Council element of Council Tax. The District Council is under further financial pressure due to the announcement to reduce Council Rents. She mentioned the Council garages and was questioned about the numbers in Nayland and elsewhere in her ward that are used.

d. County Council Report

County Cllr James Finch had issued his report ahead of the meeting and a copy is provided.

Parish Council Meeting

1. Apologies

were received from I Harris and R Badrick.

2. Approval of Previous Minutes

Approval of the minutes of the meeting held on 10th February 2016 was proposed by Mrs Fuller, seconded by G Battye and unanimously carried.

3. Member Vacancy

The Chairman confirmed there was nothing to report and that the Parish Assembly would be a good place to publicise the remaining Vacancy.

4. Declaration of Interest by Councillors

Nothing was declared from Councillors present, however, on consideration of planning between meetings, I Harris had declared an interest in the planning at 10 Heycroft Way.

5. Finance Report

The Chairman read from the bank balances as at 29th February 2016 as £1000 in the Current Account, £43952.75 in the linked Account and £10921.70 in the Capital Investment Account making a total of £55874.45.

6. Accounts for Payment

Employment Costs totalled	1195.95
Mortimer Contracts (Grass/litter/hedge/open spaces and Recreation)	1278.00
Babergh District Council (Bin Empty Service)	544.19
Sudbury Citizens Advice (Charity)	93.75
Babergh Homestart (Charity)	93.75
Suffolk Accident Rescue (Charity)	93.75
Suffolk Age UK (Charity)	93.75
Chilton Office Supplies (Stationery)	86.24
The National Allotment Society (Membership)	66.00

7. Planning

1. Decisions from the Planning Authority:

- a) 5 Court Street **B/13/00169** - Listed Building Consent had been granted to retain basement conversion.
- b) High Garth House, Cawley Road **B/15/01691** - Permission had been granted to alter roofline on cartlodge and insert dormer and velux windows.

2. 34 Bear Street - B/15/01521 – The Parish Council had no objections subject to a condition not allowing the annex to be used or sold separately from the host dwelling. This application was to convert existing shed and pagoda to form additional living accommodation.

3. 10 Heycroft Way - B/16/00194 - The Parish Council had No Objections. This application was for ground and first floor rear extensions and alterations.

4. Planning together and Community Engagement - An approach had been made by Stoke by Nayland Parish Council. The Chairman and G Battye agreed to attend the first meeting with them and report back to Council. The meeting had been scheduled for 14th April.

5. Housing Needs Survey - It was agreed to register this Parish Council's interest in carrying out a Housing Needs Survey at the same time as neighbouring Parishes - **Action Clerk**.

6. Horkesley Park - It was agreed to contact Colchester Borough Council to ensure this Council is consulted on the Horkesley Park application - **Action Clerk**.

- 8. **Highways**
Mrs Fuller confirmed Paul Gant from County Highways has been chased regarding the replacement sign to the Village Hall.
- 9. **Recreation and Open Spaces**
G Battye and I Harris outlined progress towards authorisation of major work at the playground. They are liaising with the contractors and the work should be authorised between meetings. The community litter pick was a huge success with 36 people collecting 29 sacks of rubbish. Larger items reported to the District Council have still not been collected. It was agreed to write a letter of thanks to Andora Carver for organising it - **Action Clerk**. The volunteers are keen to repeat in the autumn. The Chairman agreed to put a notice in Community News on Dog Fouling. At the recent SALC meeting, it was noted that we are not alone in complaining about highways maintenance signs being left and mud gravel and silt not being dealt with. SALC are to provide a definitive answer on responsibilities.
- 10. **Street Lighting**
Unit 4 on Heycroft Way is not working, it was agreed for the Clerk to make a report - **Action Clerk**. The hedge at the location for the new street light needs cutting back and the owner has been asked. The Chairman was looking into requests to put black on two street lights.
- 11. **Footpaths**
Some broken planks have been reported on Footpath 4.
- 12. **Allotments**
The annual meeting with Allotment Holders was being held at the Church Hall. Allotments are to be put early on the Agenda for next meeting as item 7 with the Allotment Field to be discussed - **Action Clerk**.
- 13. **Village Hall**
Mrs Fuller reported on the AGM and it was agreed to appeal for further people from organisations using the hall to get involved on the Committee at the Annual Parish Assembly. It was agreed to write to Iain Wright to congratulate him and the Committee for another progressive and successful year - **Action Clerk**.
- 14. **Community Council**
The Defibrillator project is still on-going.
- 15. **Correspondence**
The correspondence report was provided to members ahead of the meeting. The Chairman went through interesting matters from "The Local Councillor". The Chairman was to follow up the response to this Council's comments on the residents survey. The Clerk was to check the numbers that can attend the Community Achievement Award Evening.
- 16. **Burial Ground**
Weed-killing on the path had been carried out. It was agreed to contact our grounds maintenance contractors to ask about blowing the grass from the headstones during regular maintenance - **Action Clerk**.

17. **Annual Parish Assembly**

At the Annual Parish Assembly, the same display process will be used as last year. It was agreed not to leaflet the whole village as the difference in attendance does not justify the expense. The Minutes from last year have been circulated to members. It was agreed to include the Cycle Rack as an Agenda item for the April Meeting - **Action Clerk**.

The meeting closed at 9.35 pm.