

MINUTES OF THE NAYLAND WITH WISSINGTON PARISH COUNCIL MEETING HELD ON WEDNESDAY, 9TH NOVEMBER 2016, AT 7.30 PM IN THE VILLAGE HALL, NAYLAND.

Present: Mrs George (Chairman), G Batty, Mrs Fuller, M Booth, I Harris, G Walker, Mrs Hattrell (Clerk), Melanie Barrett (District Cllr), James Finch (County Cllr) arrived late, Mandy Cook (For the press) and 1 member of the public.

The Chairman welcomed everyone and read the filming notice.

**Before Commencement of the Meeting**

- a. **Public Forum**  
Nothing was raised.
- b. **District Council Report**  
Cllr Melanie Barrett attended and confirmed she has been chasing the Housing Needs Survey. The Chief Executive has been appointed and is due to start in the New Year. Changes with waste collection include the removal of textile collection and they have confirmed glass collection will not be introduced.
- c. **County Council Report**  
A report had been circulated to members ahead of the meeting.

**Parish Council Meeting**

1. **Apologies**  
apologies were received from K Cannings.
2. **Approval of Previous Minutes**  
The minutes of the meeting held on 12th October 2016 were accepted as a true record.
3. **Declaration of Interest by Councillors**  
Nothing was declared.
4. **Election of Vice Chairman**  
No nominations were made.
5. **Planning**
  1. **Decisions from the Planning Authority:**
    - a) Permission had been granted for a proposed new annexe and garage at Ricklands Bungalow, Wiston Road - **B/16/01238/FHA**.
    - b) Permission had been granted for Change of use of land for the storage of empty skips and skip lorry parking at Harpers Hill Farm, Harpers Hill - **SCC/0178/16B**.
    - c) Planning Permission and Listed Building Consent had been granted for a single storey rear extension at The Manse, 27 Bear Street **B/16/01210/FHA & 01109/LBC**.
    - d) Work can proceed to remove 3 leylandii trees at 28 Stoke Road - **B/16/01343/TCA**.
  2. **Old Poplars, 106 Bear Street B/16/01382** - Application to reduce the crown of 2 ash trees by 2m and prune back. To prune alder tree. **No Objections.**
  3. **Joint Training Session with Neighbouring Parish Councils**  
Progress is being made towards arrangements for the joint training session.
  - 4) **The application at the Horkesley site had been approved.**
6. **Housing Needs Survey** - This item had been discussed with the District Councillor at the start of the meeting.
7. **Allotments** - Various items were discussed including the tender process in relation to the Allotment field and vicinity, query over a regulator in an allotment tap, the question of registering land, further vandalism (this time to elm trees) and the lose footpath sign into Bell Meadow. The Chairman agreed to follow up the allotment tap - **Action Chairman**. The Clerk is to seek permission from landowners in relation to trimming the hedges along Candy Lane on an annual basis, if required, and also to report the footpath sign to our footpath warden and County Right of Way - **Action Clerk**.
8. **Highways** - Items reported included the successful litter pick (which also enabled our contractors to concentrate on other areas), fly tipping on Gravel Hill had been cleared, on-going concerns about the nature of the black pole for speed management sited at The Crescent, Stoke Road and pending confirmation of whether the vicinity of Wiston Church would be a suitable location for a dog bin. J Finch agreed to follow up the refusal by Highways to deal with overgrown highway verges on

Harpers Hill and Horkesley Road. It was agreed to leave Highways to deal with Consultation with residents on their speed management pole and for the Clerk to chase County Highways for a site meeting to consider a suitable position for a cycle rack near the Doctors surgery - **Action Clerk.**

9. **Street Lighting** - All the upgrades had now been ordered. It was agreed for the Chairman to follow up the remaining query with a home owner regarding the upgrade to a light on their property - **Action Chairman.**
10. **Footpaths** - There was nothing new to report.
11. **Recreation and Open Spaces** - Issues discussed included signage and parking. The Annual Safety Inspection of the play equipment was due in a couple of days. Following reports it was agreed for the Chairman to follow up the reed cutting communication with the Environment Agency - **Action Chairman.** In respect of Caley Green, the Clerk was to chase Suffolk County Council for their Risk Assessment of trees and to ask our Contractors for a one off cut of nettles closer to the bank - **Action Clerk.**
12. **Village Hall** - The bookings secretary had resigned and temporary cover was being arranged as an interim measure.
13. **Community Council** - The Chairman reported on the last meeting and it was agreed for the Clerk to ensure the Minutes were circulated to members - **Action Clerk.**
14. **Correspondence** - The correspondence report was issued ahead of the meeting and key areas had already been addressed under the various Agenda items. Unfortunately with the short notice there were no members available to attend the Parish Liaison Meeting at the District Council.
15. **Burial Ground** - 3 Memorial Applications were duly approved - **Action Clerk to respond.**
16. **Finance Report**  
The Chairman read from the bank balances as at 8th November 2016 as £1000 in the Current Account, £49544.66 in the linked Account and £10931.97 in the Capital Investment Account making a total of £61476.63. **The Risk Assessment Policy was reviewed** and it was agreed to amend the responsibility of Caley Green trees to the County Council - **Action Clerk.** Approval was given to pay Community Action Suffolk for the annual hosting of our website. The half year budget review was noted and discussed. Approval was given in respect of a quotation from our grounds maintenance contractor and also a separate quote for a new noticeboard and associated works at the redundant bus shelter at the start of Heycroft Way - **Action Clerk to authorise.**
17. **Accounts for Payment**

Employment Costs totalled	1120.60
Mortimer Contracts (Grass/litter/recreation gd & Burial gd)	794.40
NP & SG Evans (Allotments)	65.00
Community Action Suffolk (web hosting)	60.00
Mrs Mary George (trough planting)	24.94

**The meeting closed at 9.37 pm.**