

MINUTES OF THE NAYLAND WITH WISSINGTON PARISH COUNCIL MEETING HELD ON WEDNESDAY, 8th JUNE 2016, AT 7.30 PM IN THE VILLAGE HALL, NAYLAND.

Present: Mrs George (Chairman), G Batty, Mrs Fuller, Mrs Cannings, M Booth, G Walker, I Harris, Mrs Hattrell (Clerk) J Finch (County Cllr), Melanie Barrett (District Cllr) and 1 member of the public.

The Chairman welcomed everyone and read the filming notice.

**Before Commencement of the Meeting**

**a. Public Forum**

Nothing was raised.

**b. District Council Report**

Various meetings were being arranged in the vicinity on the subject of building a sustainable future. The meeting in Nayland was scheduled for 5th July. In relation to Devolution, a separate deal was being arranged for Cambridge, so we were working with Norfolk. An appointment of a Deputy Chief Executive at the District Councils had been made for the interim period due to the resignation of the Chief Executive. Lindsay Barker was taking on this role.

**c. County Council Report**

A report had been circulated to members ahead of the meeting.

**Parish Council Meeting**

**1. Apologies**

were received from R Badrick.

**2. Approval of Previous Minutes**

Approval of the minutes of the meeting held on 11th May 2016 was proposed by G Batty, seconded by Mrs Fuller and unanimously carried. Details of the Parish Liaison Meeting had been circulated to members and the Chairman explained the various topics.

**3. Declaration of Interest by Councillors**

G Batty confirmed he was abstaining on a planning application.

**4. Election of Vice Chairman**

It was agreed to defer this item to the July Meeting - **Action Clerk.**

**5. Finance Report**

The Chairman read from the bank balances as at 31st May 2016 as £1000 in the Current Account, £48022.24 in the linked Account and £10926.83 in the Capital Investment Account making a total of £59949.07. Approval of the End of Year Accounts and Audit form was proposed by M Booth, seconded by I Harris and unanimously carried. A small increase to the Clerk's salary in accordance with the National Scales was reported which is to be back-dated to 1st April 2016.

**6. Accounts for Payment**

Employment Costs totalled	1126.88
Mortimer Contracts (Grass/litter/Cemetery)	926.40
Nayland Village Hall (Hall Hire)	90.00
Chilton Office Supplies (Stationery)	3.59
Mrs M George (Horse trough plants)	15.00
John Moore Tree Services	306.00

**7. Planning**

**1. Decisions from the Planning Authority:**

- Little Firmins, Cawley Road **B/14/01590/ROC** - The Planning Inspectorate, on appeal, confirmed a condition regarding occupation of the dwelling by those involved in agriculture locally would still apply, however, the wording was amended slightly to comply with up to date legislation.
- 5 Jane Walker Park **B/16/00269** - Listed Building Consent had been granted to install double glazed units into existing wooden frames.
- The Manse, 27 Bear Street **B/16/00316/FHA & 317/LBC** - Permission and Listed Building Consent had been granted for an ancillary outbuilding and boiler room.
- Pound Ho, Bures Road **B/16/00456/LBC** - Listed Building Consent had been granted for internal alterations and french doors.
- Westwood, Harpers Hill **B/16/00288** - Revised plans for information only had been provided in respect of the application for replacement two storey dwelling and cartlodge.

**2. Horkesley Park Glasshouses Application** – The Chairman confirmed that a response from this Council was agreed and sent following the guidance agreed at last meeting.

**3. 17 Birch Street B/16/00519** - This application was for replacement windows and plastering. The Parish Council had No Objections.

**4. Vine House, 1 Court Street B/16/00466** - This application was for a two storey double garage with bedroom accommodation above. The Parish Council had No Objections.

**5. Oak Cottage, Kingsland Lane** - There were No Objections to this tree application.

**6. Ricklands Cottage, Cawley Road B/16/00604** - This application was for a cartlodge and alterations to existing driveway. The Parish Council had No Objections. Both G Battye and G Walker abstained.

**7. Park House, Wissington Uplands B/16/00723** - This tree application was to reduce 4 lime trees and 7 holm oak trees. The previous application was for a 50% reduction of the lime trees. This Council felt that was too drastic, however, had No Objection to this amended application. There was also No Objection to the reduction of the holm oaks as they are dense and very close together. Careful professional maintenance work, as carried out in previous years, seems sensible and is unlikely to have a detrimental impact of the character and appearance of the local area.

**8. Housing Needs Survey** - The Chairman reported our contact Ian Tippett at the District Council was no longer in this role. An enquiry was made in respect of a new contact.

8. **Allotments**

The Clerk shared information from the Allotment waiting list and confirmed there may be potential for either 1 or 2 extra full allotments. The recent vandalism has been reported to the Police. A resident had written to the Parish Council to register a claim for right of access on the allotment field. Our footpath warden had researched the next step. It was agreed to advise that claims for prescriptive rights of access should be directed to the County Council. Contact details and a web link were provided and a pending claim does not prevent us from creating a permissive path - **Action Clerk**. The name and management of the field was then discussed following feedback at the Annual Parish Assembly. It was agreed to continue with this project and apply for funding.

9. **Recreation and Open Spaces**

The order had been made for the work in the playground, the investigation and the decision to place the order had been delegated to I Harris and G Battye between meetings. The Field Analysis report of the Parish Council trees had been received. It was agreed to combine the recommendations with the work at the Allotment Field. It was agreed for members to consider a gardener to maintain the Horse Watering.

10. **Street Lighting**

A site meeting is still to be arranged with the owners of 1 Court Street in relation to upgrading the light on their property. The Chairman, G Battye and I Harris agreed to liaise over attendance as soon as the owner confirms their availability. It was agreed to chase the work to the shop near Forget Me Not - **Action Clerk**.

11. **Footpaths**

The Footpath Warden's report to the Annual Parish Assembly had been shared with members and subject to approval this was to go to Community Times.

12. **Highways**

Following the Annual Parish Assembly, Star Alley had been strimmed and weed-killed. Fly tipping in Wiston had not been cleared. Various pot-holes had been reported between meetings. Following discussion it was agreed for M Booth to take the lead on the cycle rack project and as soon as this Council has a clear idea of what is required, County Highways will be consulted. There was a broken inspection chamber cover in Bear Street. This Council has been in dialog with the County Council in respect of the leaning tree in Fen Street across the Mill stream. In respect of the temporary traffic order for closure of Stoke Road, it was hoped the road will re-open in time for the Street Fayre on 17th July - It was agreed for the Clerk to enquire and stress the importance - **Action Clerk**. It was agreed for members to consider the Quiet Lanes scheme between meetings and include as an Agenda item for next meeting - **Action Clerk**. G Battye attended the Police Forum and shared his observations with the Council. The various options to combat speeding were out-lined.

13. **Village Hall**

Mrs Fuller reported that the sign pointing towards the Village Hall was on order following discussions with P Gant at County Highways. It was noted that the remains of the bon-fire site still hadn't been cleared effectively by the Community Council.

14. **Community Council**

There was nothing to report.

15. **Correspondence**

The correspondence report was provided to members ahead of the meeting. The Chairman went through the items for circulation. From the Annual Parish Assembly there was general concern at the lack of police attendance especially in view of the spate of crimes. Letters received from residents following the Annual Parish Assembly had been circulated and the contents noted.

16. **Burial Ground**

A head stone had been laid flat as it was insecure. The wreaths by the lych gate are in need of removal. It was agreed to ask our grounds maintenance contractors - **Action Clerk**.

17. **Annual Parish Assembly**

On matters arising from the meeting, these had been covered during the Agenda items. However, the Chairman thanked members for their contributions and also helping with the refreshments.

**The meeting closed at 9.50 pm.**