

MINUTES OF THE NAYLAND WITH WISSINGTON PARISH COUNCIL MEETING HELD ON WEDNESDAY, 14TH SEPTEMBER 2016, AT 7.30 PM IN THE VILLAGE HALL, NAYLAND.

Present: Mrs George (Chairman), G Batty, Mrs Fuller, Mrs Cannings, M Booth, I Harris, G Walker, Mrs Hattrell (Clerk), Mrs Cook (For the press) and 4 members of the public.

The Chairman welcomed everyone and read the filming notice.

Before Commencement of the Meeting

a. Public Forum

A potential housing development was discussed for Nags Corner including a possible convenience store. The land owner said local support would be sought and hopefully a Housing Survey would feed into the scheme. This would be a private scheme and draft plans were shared with the Parish Council for views. Attention then turned to the trenches at Court Knoll. Volunteers had worked hard in hot and dusty conditions. Bottled water had been donated by Blue Owl. Nick Carter and Joanne Robinson of Historic England visited the site and commented that it was of national importance. Interesting features were emerging.

b. District Council Report

Cllr Melanie Barrett was unable to attend.

c. County Council Report

A report had been circulated to members ahead of the meeting.

Parish Council Meeting

1. Apologies

were received from R Badrick.

2. Approval of Previous Minutes

The minutes of the meeting held on 10th August 2016 were accepted as a true record.

3. Declaration of Interest by Councillors

Nothing was declared.

4. Election of Vice Chairman

No one has come forward as yet. The Chairman raised the difficulties involved when the Parish Council has a high volume of work or she is on holiday and asked members to consider whether they could come forward.

5. Planning

1. Decisions from the Planning Authority:

- a) 4 Bures Road **B/16/00767/FHA** - Permission had been granted for a side extension.
- b) 14 The Westerings **B/16/00774/FHA** - Permission had been granted for a single storey rear extension.
- c) 43 Bear Street **B/16/00946/TCA** - Work can proceed to reduce acacia tree by a third at 43 Bear Street.
- d) Jasmine Cottage, 32 Newlands Lane **B/16/00788/FHA** - Permission had been granted for a side extension, demolition of garage and conservatory.
- e) The Old Chapel, Stoke Road **B/16/00864/LBC** - Listed Building Consent had been granted to install a new window.

2. Harpers Hill Farm Waste Transfer Station SCC/0178/16 - Application for change of use of land for the storage of empty skips and skip lorry parking – The response agreed at the August Meeting had been issued between meetings.

3. 8 Jane Walker Park B/16/01132 - Application to install a garden greenhouse. There were **No Objections**.

4. Hollies, Stoke Road B/16/01184 - Application to remove leylandii trees to ground level. There were **No Objections**.

5. Other Planning Matters - The Chairman confirmed attendance at the Little Horkesley Planning Meeting and that feedback had led to agreement for the footpath at the proposal to connect to the public footpath. Arrangements were being made for a joint planning training course with neighbouring Councils. Emails on training topics were to be circulated. G Walker confirmed, from a query raised at last meeting, the access to Hullbecks just has footpath status.

6. **Housing Needs Survey** - The Chairman had been liaising with the Housing Survey team at the District Council. She had provided history of previous surveys. It was agreed for the Clerk to issue a reminder to check progress and copy our District Councillor - **Action Clerk**.
7. **Allotments** - It was noted that public access to the Allotment land was pending an investigation following an enquiry from a resident. More vandalism has occurred at the allotments. The Chairman was concerned about the record keeping at Suffolk Police of the various incidents. It was agreed to write to the Police and Crime Commissioner and the Chief Constable out-lining concerns - **Action Clerk**. It was noted there was an open invitation to forthcoming meetings with the above. The Allotment Rents were due shortly. It was agreed for the Clerk to remind the Holders of the relevant conditions ensuring the upkeep of the allotments and to check if anyone would like to give up their allotment - **Action Clerk**. Comments had been made about the condition of adjacent land causing thistle seeds to spread. Clerk to write to landowner to request more timely action to prevent nuisance to allotment tenants and hayfield - **Action Clerk**. The work at the Allotments was being planned and a further funding source was being explored.
8. **Highways** - The sign to the Village Hall had been scheduled for mid September. It was agreed to be vigilant in relation to the weed killing contractors as the contract was due to start the following week. It was noted that the verges on the A134 and Horkesley Road were too overgrown for safe litter picking - it was agreed to ask County Highways to resolve - **Action Clerk**. A temporary traffic order had been shared between meetings involving Cawley Road. The meeting was closed briefly to raise issues with J Finch including the verge and tree cutting near junctions and the time scales for the reduced speed limit on the A134. Attention then turned to a topic raised by the shop owners on Bear Street that customer parking was becoming increasingly difficult. The merits of appealing to nearby residents or considering a traffic order to allow for only limited parking times was discussed. M Booth put a strong case towards investigating the latter. This would support an important local business. I Harris backed this up stating the importance of keeping the village businesses alive. J Finch agreed to investigate the cost and timescales upon our behalf - **Action J Finch**. The Chairman raised the issue of excess sand, mud and gravel left on the roads again. It was agreed to remind Babergh District Council - **Action Clerk**. M Booth shared some further information about the Quiet Lanes Scheme. On- going graffiti on road signs appears to read MG. This had been reported to Highways Department and the Police.
9. **Street Lighting** - It was confirmed that the Chairman and I Harris were available to attend a Street Lighting Meeting on 22nd September at 8.30 a.m. to discuss the proposal to upgrade a lantern attached to a property. It was agreed to ensure the next phase of the Street Lighting upgrades was ordered - **Action Clerk**.
10. **Footpaths** - A letter had been received in relation to the Suffolk Year of Walking. It was agreed to pass the letter to the Community Times - **Action Clerk**. Between meetings a report was made from a resident of a potential hazard on the footbridge over the River Stour Overflow Channel near The Anchor Public House. This was being followed up by our Footpath Warden and reported to ECC. The dangerous overgrowth and rotten path edging beside river below Anchor Bridge steps had been reported and had been remedied by SCC.
11. **Recreation and Open Spaces** - G Batty confirmed all arrangements were in hand for the Playground Contractor to renew the safety surfacing. The other issues identified at the Playground were being addressed through our Grounds Maintenance Contractors. It was agreed for authority to be delegated to the Chairman, with reference to the Recreation Ground representatives, to address the identified work between meetings - **Action Chairman**. In relation to Caley Green, the Environment Agency had contacted the Chairman due to unauthorised cutting of reed beds affecting wildlife. Under the Wildlife and Countryside Act, no work could be carried out without permission of landowner and licensee. It was agreed to include information in Community Times. It was decided to include the nettle cutting bordering the river in the grass cutting contract for next season - **Action Clerk**. There has been a request for a dog waste bin near the Church at Wiston. It was agreed to check whether this would be considered a serviceable location - **Action Clerk**. It was agreed to chase the repairs to the Pops Piece bench - **Action Clerk**.
12. **Village Hall** - Mrs Fuller reported that attendance was falling at the digital cinema. It was agreed to go ahead with a further film but it is important that the cinema is supported or it will no longer be possible to continue. A deadline of the end of the year was given to clear the bonfire site following 5th November.

13. **Community Council** - M Booth reported on the recent meeting and further enquiries were being made in relation to the need for a Community Defibrillator. Permission had been given for the Fireworks Night Banner.

G Battye left the meeting at 9.55 p.m.

10 Minutes Extension was agreed to complete the meeting

14. **Correspondence** - The correspondence report was issued ahead of the meeting and key areas had already been addressed under the various Agenda items. The Chairman went through the items for circulation.

15. **Burial Ground** - Two Memorial Applications were duly approved - **Action Clerk to respond.**

16. **Finance Report**

The Chairman read from the bank balances as at 31st August 2016 as £1000 in the Current Account, £42754.94 in the linked Account and £10926.83 in the Capital Investment Account making a total of £54681.77. The Internal Audit Report was shared with the meeting. The External Audit Report was still awaited It was agreed to include the Review of the Financial Regulation on the Agenda for Finance Committee - **Action Clerk.**

17. **Accounts for Payment**

Employment Costs totalled	1129.93
Mortimer Contracts (Grass/litter)	534.00

The meeting closed at 10.05 pm.