

MINUTES OF THE NAYLAND WITH WISSINGTON PARISH COUNCIL MEETING HELD ON WEDNESDAY, 14th DECEMBER 2016, AT 7.30 PM IN THE VILLAGE HALL, NAYLAND.

Present: Mrs George (Chairman), G Batty, Mrs Fuller, M Booth, I Harris, G Walker, R Badrick, Mrs Cannings, Mrs Hattrell (Clerk), Melanie Barrett (District Cllr), James Finch (County Cllr) arrived late and 3 members of the public.

The Chairman welcomed everyone and read the filming notice.

Before Commencement of the Meeting

a. **Public Forum**

Nothing was raised.

b. **District Council Report**

Cllr Melanie Barrett attended and confirmed she has been chasing the Housing Needs Survey and there were encouraging developments. Sheltered housing was being reviewed, however, this did not affect Parkers Way. The District Council have launched a new website. Talks with the new Chief Executive have been effective. He is due to start in the New Year. The Chairman questioned about the lack of information about next year's Community Achievement Awards.

c. **County Council Report**

A report had been circulated to members ahead of the meeting.

Parish Council Meeting

1. **Apologies**

None were received.

2. **Approval of Previous Minutes**

The minutes of the meeting held on 9th November 2016 were accepted as a true record.

3. **Declaration of Interest by Councillors**

G Batty confirmed he will be abstaining in respect of the planning application at 15 The Westerings.

4. **Election of Vice Chairman**

No nominations were made.

5. **Planning**

1. Decisions from the Planning Authority:

a) Work can proceed to willow and magnolia at Butchers 5 Bear Street - **B/16/01245/TCA.**

b) Permission had been granted for annexe and garage at Ricklands Bungalow, Wiston Road - **B/16/01504/FHA.**

2. Between Meetings observations had been sent to the Planning Authority to comply with deadlines as follows: -

a) Kingfishers, 108 Bear Street B/16/01528 - Insertion of window following removal of garage door - **No Objections.**

b) Ricklands Bungalow B/16/01504 - Erection of annexe and garage - **No Objections to a residential annexe subject to a condition to ensure it cannot be used or sold separately from the host dwelling.**

3. Westwood, Harpers Hill - B/16/01580 - Erection of replacement two storey dwelling and 2 bay cartlodge and store with ancillary living accommodation. No Objections subject to a condition that ties the cartlodge to residential use ancillary to the main building.

4) 15 The Westerings - B/16/01536 - Erection of first floor rear extension. No Objections. G Batty abstained from discussing this application and left the table whilst it was being considered G Walker also abstained from voting.

5) 1 Ash Rise - B/16/01526 - Erection of single storey dwelling with new access. The Parish Council objects to this application as the proposed mass and scale is considered unsuitable in the size of the plot. The design is inappropriate in the streetscape and would have a negative impact on the amenity neighbours could expect to enjoy. In respect of the highways considerations, County Highways should re-visit the application in view of local knowledge about parking to check the new access is compatible with safety near a Doctors Surgery, School and Nursery School. An inspection was suggested by the Planning Committee to fully appreciate what is proposed. This response was copied to our District and County Cllrs and had been agreed by majority of members. During the discussion it was noted that the application form was incorrect in respect of item 6 as there is a new access proposed onto the

highway. The best inspection time would be school drop off and pick up times to demonstrate the issues involved.

6) The Suffolk Minerals & Waste Consultation was to be considered ahead of the February deadline

6. **Housing Needs Survey** - This item had been discussed with the District Councillor at the start of the meeting.
7. **Finance** - The Chairman read from the bank balances as at 12th December 2016 as £1000 in the Current Account, £48113.72 in the linked Account and £10931.97 in the Capital Investment Account making a total of £60045.69. The Minutes from Finance Committee were duly approved. The Recommendations made by Finance Committee included an increase in Precept as far as residents are concerned by 1.9%, continuing with our existing grass and litter contractors for a further year, annual increases in Allotment and Burial Charges, continuing to adhere to National Clerks Pay rates, to use the Asset Management plan as a tool on an annual basis to assist finance committee and to increase the summer contribution for cutting Webbs Meadow to £300. G Battye proposed accepting these recommendations. This was seconded by K Cannings and unanimously carried. The Chairman confirmed our staging date for pensions is January 2017. This Council already has a recognised staff pension scheme and it was delegated to the Clerk to respond during January.
8. **Highways** - M Booth reported on the site meeting where a zone was agreed for the siting of a cycle rack. This will form an Agenda item for January and a proposal will be put together to go to the District Council who are the land owners - **Action Clerk**. Topics discussed included the Stoke Road speed pole, the resurfacing in Birch Street, Bear Street and Stoke Road and the finger post sign in the vicinity that is repeatedly hit. The Chairman agreed to follow up the latter. A further consultation was expected in respect of further speed reduction proposals for the A134.
9. **Street Lighting** - All the upgrades had now been ordered. It was agreed to request a site meeting with County Council Engineer to consider the decommissioning of a light on a property as permission has been withdrawn for the light to remain - **Action Clerk**. The reduction of light in the vicinity will be considered once it has been switched off. It was agreed to keep the Parish Council lights on all night on both Christmas Eve and New Years Eve - **Action Clerk**. It was noted that the new pole in Court Street is now in place. The light in the vicinity can be assessed when the new lantern is in place and the light on 1 Court Street decommissioned.
10. **Footpaths** - By follow up to last meeting a new waymark post is on order by the County Right of Way. The permissive path situation is being followed up in respect of the Glebe land.
11. **Recreation and Open Spaces** - The playground safety report was handed to G Battye to review and it was agreed to deal with minor issues between meetings.
12. **Village Hall** - A new bookings secretary has now been appointed.
13. **Community Council** - There was nothing to report.

An extension of 5 minutes was agreed to complete the Agenda items.

14. **Correspondence** - The correspondence report was issued ahead of the meeting and key areas had already been addressed under the various Agenda items.
15. **Burial Ground** - The Chairman explained the up to date plan at the Burial Ground and members were supportive. It was agreed to chase the Diocese regarding the condition of the driveway surface - **Action Clerk**. It was agreed to get additional quotes for the extension to the path in the Burial Ground.
16. **Allotments** - It was confirmed the tap issue has now been resolved. Letters have been issued to landowners along Candy Lane to seek on-going permission for hedge cutting. G Walker was pleased to advise that some money will be allocated via Tesco's towards the Glebe Land improvements. A response was agreed to letters from a dog walker concerned about the treatment of rabbits - **Action Clerk**.
17. **Accounts for Payment**
Employment Costs totalled

Mortimer Contracts (Grass/litter/recreation gd & Burial gd)	1114.80
NP & SG Evans (Allotments)	58.00
Anglia Inspection Services (Playgd Inspection)	186.00
A Gowen (Remembrance Wreaths - British Legion)	35.50

The meeting closed at 9.55 pm.