

MINUTES OF THE NAYLAND WITH WISSINGTON PARISH COUNCIL MEETING HELD ON WEDNESDAY, 13th JULY 2016, AT 7.30 PM IN THE VILLAGE HALL, NAYLAND.

Present: Mrs George (Chairman), G Batty, Mrs Fuller, Mrs Cannings, M Booth, Mrs Hattrell (Clerk), Melanie Barrett (District Cllr) and 3 members of the public.

The Chairman welcomed everyone and read the filming notice.

**Before Commencement of the Meeting**

**a. Public Forum**

Concern was expressed about future plans for the Allotment Field and, in the resident's opinion, the limited information available about the proposals. The procedure of displaying the Minutes on the noticeboard and on the website was discussed which is usually available from the week leading to Parish Council Meetings. The Clerk apologised for any recent delays due to the pressures of accounting and audit at this time of year. The transparency rules were mentioned. The Chairman confirmed that the whole Parish were invited to the Annual Parish Assembly where the ideas for the allotment field were presented and feedback received. District Cllr Melanie Barrett mentioned the idea of a working party to clean road signs and she offered to take part. The Chairman explained this exercise was carried out as part of the clean for the Queen arrangements, however, she would not support cleaning near dangerous roads.

**b. District Council Report**

The District Council did vote for Devolution at Full Council and Cllr Melanie Barrett acknowledged the considerable amount of work put in by Cllr Jennie Jenkins to secure the devolution bid. The District Council has set priorities in the Babergh Strategic Plan which can be found on their website. Cllr Barrett had ensured the fly tipping issues were resolved and hoped that the 48 hour standard will be adhered to in the future. She confirmed a correction to her earlier information and advised that the "Building a Sustainable Future" Event did not take place in Nayland as she had originally thought.

**c. County Council Report**

A report had been circulated to members ahead of the meeting. The Chairman confirmed on the subject of Devolution, Cllr Jennie Jenkins has offered to speak to the Parish Council Meeting. It was agreed to liaise with Cllr Jenkins on the possibility of her attending the August Meeting - **Action Chairman.**

**Parish Council Meeting**

**1. Apologies**

were received from R Badrick, I Harris and G Walker.

**2. Approval of Previous Minutes**

Approval of the minutes of the meeting held on 8th June 2016 was proposed by Mrs Fuller, seconded by Mrs Cannings and unanimously carried.

**3. Declaration of Interest by Councillors**

Mrs Cannings confirmed she would be abstaining on one of the Planning Applications coming up later in the meeting.

**4. Election of Vice Chairman**

It was agreed to defer this item as full Council were not at the Meeting.

**5. Planning**

**1. Decisions from the Planning Authority:**

a) Park House, Wissington Uplands **B/16/00723/TPO** - Approval had been granted for work to protected trees.

b) Westwood, Harpers Hill **B/16/00288/FUL** - Permission had been granted for a new dwelling and cartlodge.

c) 17 Birch Street **B/16/00519/FHA & 520/LBC** - Permission and Listed Building Consent had been granted for replacement windows and plastering.

d) 8 Jane Walker Park **B/16/00360/FHA & 361/LBC** - Permission and Listed Building Consent had been granted for garage door, wood burning stove and chimney pot.

e) Star Cottage, 81 Bear Street **B/16/00525/FHA & 526/LBC** - Permission and Listed Building Consent had been granted for a single storey rear extension.

f) 84 Bear Street **B/16/00514** - The Planning Authority confirmed the application for a garden building had been withdrawn.

**2. 48 Bear Street B/16/00768** - Application for a rear extension including Listed Building Consent - This was agreed between meetings to comply with the deadline. The Parish Council had No Objections subject to a visit by the Heritage Officer.

**3. 14 The Westerings B/16/00774** - Application for single storey rear extension. This was agreed between meetings to comply with the deadline. There were **No Objections**.

**4. 4 Bures Road B/16/00767** - Application for side extension. This was agreed between meetings to comply with the deadline. There were **No Objections**.

**5. Jasmine Cottage, 32 Newlands Lane** - This application for a side extension was discussed. There was an abstention from Mrs Cannings. The Parish Council had **No Objections**.

**6. Housing Needs Survey** - It was noted there has been a change in personnel at the District Council responsible for this. It was agreed for the Clerk to chase progress - **Action Clerk**.

6. **Allotments** - The allotment competition was being arranged and the judges had been booked. G Walker and I Harris had met the footpath warden Sally Bartrum and also representatives at the Allotments to investigate various things in relation to the Allotment Field. It was noted finger posts may not be appropriate due to other permissive paths. Some allotment plots appear not to be fully productive and this should be considered ahead of extending the provision. The grant has been applied for. It was suggested that bollards/signage in the vicinity should be rustic in appearance. Quotes were needed for hedge cutting and tree work. Lockable bollards were being investigated to prevent unauthorised access. The Chairman confirmed creation of a permissive path does not affect a claim for prescriptive rights over the land. The footpath warden's report would be displayed in Community Times. A volunteer from Suffolk Wildlife Trust would visit to check the owl boxes.
7. **Highways** - It was noted that the Horticultural Society had complained to the County Council about the weedkilling of the Hollyhocks. Flooding in the vicinity of Bear Street, Birch Street, Gravel Hill and Stoke Road in mid June was reported and clearance organised. A full drain survey is now expected. The weed killing in Socket Alley has been completed. Consideration is still being given to a cycle rack. The idea of getting volunteers to clean the Street Signs was considered. It was noted this has been done recently, however, dangerous areas such as the A134 should not be done. It was agreed to ask Essex County Council to clean the railings on the bridge over the River Stour on the boundary of the A134 - **Action Clerk**. It was agreed to raise with J Finch, the state of the island on the A134, which needs cleaning and clearing. The verges in Wiston are affecting visibility at junctions - report on-line - **Action Clerk**.
8. **Street Lighting** - It was agreed to chase the outstanding upgrades - **Action Clerk**.
9. **Footpaths** - The Chairman shared details of the forthcoming closure of the permissive path on Court Knoll. The Footpath Warden's report to the Annual Parish Assembly will appear in Community Times. Another running event was scheduled for 13th August.
10. **Recreation and Open Spaces** - All the records for Caley Green were with Mrs Cannings to review. It was agreed to check the Risk Assessment for the Street Fayre had been received.
11. **Village Hall** - The Village Lunch Ladies would like to fund raise for a dishwasher for the bar. The proposed LED lighting quote had been accepted. The Cinema banners had been agreed and were in the diary. The history of the Endowment fund was being investigated and a copy of the hall lease had been located by Mrs Fuller and a copy was being passed to the Village Hall Committee.
12. **Community Council** - The Community Defibrillator Project is now shelved as the funding opportunity has ended. Discussion continues about the Endowment fund. The issue about clearing the bon fire site had been taken on board.
13. **Correspondence** - It was noted that the Environment Agency no longer clears under the Mill structures. Concern has been reported about elm trees in the corner of the Playingfield that may be diseased, it was agreed to follow up with our tree adviser at his next visit.
14. **Quiet Lanes Scheme** - M Booth outlined details of the scheme. Printed details were to be circulated for members to consider and also to give consideration as to which lanes may be suitable in the Village.
15. **Burial Ground** - The Memorial Application for the late Gordon Dean was duly approved subject to the dimensions falling within the regulations - **Action Clerk**.

**16. Finance Report**

The Chairman read from the bank balances as at 12th July 2016 as £1000 in the Current Account, £46016.86 in the linked Account and £10926.83 in the Capital Investment Account making a total of £57943.69.

**17. Accounts for Payment**

Employment Costs totalled	1121.50
Mortimer Contracts (Grass/litter)	784.80
SALC (Training)	36.00
S Carter (Bus Shelter Clean)	20.00

**The meeting closed at 9.20 pm.**