

MINUTES OF THE NAYLAND WITH WISSINGTON PARISH COUNCIL MEETING HELD ON WEDNESDAY, 13th APRIL 2016, AT 7.30 PM IN THE VILLAGE HALL, NAYLAND.

Present: Mrs George (Chairman), G Battye, Mrs Fuller, Mrs Cannings, M Booth, G Walker, I Harris, Mrs Hattrell (Clerk) and 1 member of the public. James Finch (County Cllr) arrived towards the end of the meeting.

The Chairman welcomed everyone and read the filming notice.

Before Commencement of the Meeting

a. Public Forum

Mrs Carver thanked the Parish Council for sending a thank you letter in respect of the successful litter picking. Another community initiative is planned for the autumn and fly tipping has been reported.

b. District Council Report

No report was provided.

c. County Council Report

A report had been circulated to members ahead of the meeting.

Parish Council Meeting

1. Apologies

were received from R Badrick.

2. Approval of Previous Minutes

Approval of the minutes of the meeting held on 9th March 2016 was proposed by Mrs Fuller, seconded by Mrs Cannings and carried with 1 abstention due to absence from the meeting concerned.

3. Declaration of Interest by Councillors

Nothing was declared.

4. Finance Report

The Chairman read from the bank balances as at 1st April 2016 as £1000 in the Current Account, £40789.25 in the linked Account and £10926.83 in the Capital Investment Account making a total of £52716.08. The timetable of the external audit had been received. A request was made to update the bank mandate for cheque signing. An Invoice for Street Lighting upgrades was approved. The work had all been checked and it was within the estimated cost.

5. Accounts for Payment

Employment Costs totalled	1098.17
Mortimer Contracts (Grass/litter)	559.20
Suffolk County Council (Street Lighting)	4778.40
S Carter (Bus Shelter Clean)	20.00
Environment Agency (Allotments)	17.40
Mrs M George (Horse trough plans and Church Hall heating tokens)	15.98

6. Planning

1. Decisions from the Planning Authority:

- 34 Bear Street **B/15/01521** - Conversion and alteration of existing shed and pagoda to form additional living accommodation. Permission had been granted.
- 4 Fox Cottages, Bures Road **B/15/01423** - Single storey detached annex. Permission had been granted.

2. 5 Jane Walker Park - B/16/00269 – The Parish Council had No Objections to this application for Listed Building Consent for slimlite double glazing.

3. Westwood, Harpers Hill - B/16/00288 - This application was for a replacement two storey dwelling and cartlodge. The Parish Council had No Objections subject to a condition that ties the cartlodge to residential use ancillary to the main building.

4. 8 Jane Walker Park - B/16/00380 - The Parish Council had No Objections to the Tree Preservation Order application.

5. The Manse, 27 Bear Street - This application was for erection of ancillary outbuilding and boiler room including Listed Building Consent. The Parish Council had No Objections.

6. Housing Needs Survey - The Parish Council had notified Babergh District Council of the intention to go ahead with a Housing Needs Survey along with neighbouring Parishes. It was agreed to include an Agenda item for next meeting of "Local Housing Needs". Concern had been raised regarding the future of sheltered accommodation at Parkers Way when they become vacant. The Chairman had written for information.

7. Horkesley Park - Colchester Borough Council had been contacted to ensure this Council is consulted on the Horkesley Park application.

8. SALC document on Planning Consultation - G Battye had reviewed the consultation and shared his findings. The response issued by Suffolk Association of Local Councils was praised. The Chairman reminded the meeting that G Battye and herself were attending an informal meeting with neighbouring Parish Councils to discuss Planning.

7. **Allotments**

The Chairman thanked the members who attended the Annual Allotment Holders Meeting. During the meeting G Walker outlined the glebe land initiative and positive responses were gained. There was also some discussion about field gates, signage and no parking on the field. All were pleased to see sheep had returned. G Walker had taken the opportunity to speak to the farmer about the proposals for the field. Members then discussed the glebe land initiative and following the discussion, G Walker proposed adoption of the scheme out-lined in the report from the working group. This was seconded by I Harris and unanimously carried. G Walker will have an initial discussion with Sally Bartrum about creating a permissive path around the edge of the field. A grant from Tesco's was being pursued. G Walker and I Harris will refine some of the detail and make preparations to discuss at the Annual Parish Assembly - **Action G Walker and I Harris.**

8. **Recreation and Open Spaces**

The spate of vandalism in the village was discussed including to private property, trees, at the allotments and the recreation ground. The incidents have been reported to the Police. A date is being organised for the 2 yearly tree inspection. The regime of maintenance of Caley Green had been discussed informally between meetings and the Chairman explained some of the history where only thistles grew when the regime was changed years ago. The Chairman suggested that a member might want to consider what has been done in the past, out-line options available now and report to Council. Mrs Fuller asked if a yellow advertising sign could be removed by our contractors from the give way sign at the A134/Bear Street junction - **Action Clerk.**

9. **Street Lighting**

The location of the new light was discussed. Prompted by a request for the homeowner to cut back their hedge to make way for the new light, residents in the vicinity have asked for the proposed light to be re-located. Those who had attended the original site meeting with Lighting Engineers felt the possibility of re-location was unlikely due to the availability of the power supply and also the spacing of the lighting units in the vicinity. It was agreed for the County Cllr and G Battye to visit the homeowner to understand the concerns with the suggested location. It was agreed to chase the outstanding upgrades - **Action Clerk.**

10. **Footpaths**

There was nothing to report.

11. **Highways**

Between meetings, potholes had been reported in Wiston and Bear Street. Concern was expressed that the roads are not sufficiently cleared of mud and it was agreed for the Chairman to provide the Clerk with evidence to take this further - **Action Chairman.** P Fuller updated the Parish Council following her meeting with County Highways regarding the sign pointing towards the Village Hall at the Mill Street junction. All agreed they were happy for the Church and Village Hall to be included on the sign. The location of a new noticeboard and a cycle rack was discussed. The consensus was the back of the bus shelter at the entrance to Heycroft Way would be suitable for a noticeboard and the grass verge by the junction with Bear Street could possibly be a suitable location for a cycle rack. G Battye agreed to pursue further the idea of a noticeboard with contractors - **Action G Battye.** The Clerk is to check with Babergh District Council whether permission could be obtained to locate a cycle rack on their grass verge - **Action Clerk.**

12. **Village Hall**

Mrs Fuller reported that the routine fire inspection at the hall led to some changes to the doors. Mrs Cannings attended the working party for Village Hall gardening a couple of weeks before.

13. **Community Council**

There was nothing to report.

14. **Correspondence**

The correspondence report was provided to members ahead of the meeting. The Chairman went through the items for circulation. She then read the letter from the District Council on the Suffolk Year of Walking. It was agreed to forward the letter to the Community Council - **Action Clerk.**

15. **Burial Ground**

The maintenance priorities agreed with our Grounds Maintenance Contractors had been finished. These included fencing repairs and clearance. The border fencing with the Nursing Home will need attention in the next couple of years.

16. **Annual Parish Assembly**

Posters will be displayed in the Village. The Chairman will organise these together the draft Agenda. It was agreed to ask Inspector Danny Cooper if he could attend again - **Action Clerk**. The Chairman explained the format will be the same as in recent years with brief reports from limited speakers and the whole essence again will be about Parishioners Questions.

The meeting closed at 9.30 pm.