

MINUTES OF THE NAYLAND WITH WISSINGTON PARISH COUNCIL MEETING HELD ON WEDNESDAY, 13th January 2016, AT 7.30 PM IN THE VILLAGE HALL, NAYLAND.

Present: Mrs George (Chairman), G Batty, Mrs Fuller, Mrs Cannings, M Booth, G Walker, R Badrick, Mrs Hattrell (Clerk), Mrs Barrett (District Cllr), Mrs Cook (For the Press) and 1 member of the public.

The Chairman welcomed everyone and read the filming notice.

Before Commencement of the Meeting

a. Public Forum

Nothing was raised.

b. District Council Report

District Cllr Melanie Barrett gave a brief report at the end of the meeting. The old bus park in Mill Street was inspected and not deemed to be a danger. Babergh officers are in contact with the owner. Budgeting over the next few years at Babergh Council is tough and they are considering options including charging for short stay parking. The proposal currently for next year is for the District Council element to increase by 1.9%.

c. County Council Report

County Councillor James Finch was due to arrive later but had provided his report that is attached to the Minutes.

d. Police Report

PCSO Mandy Coleman was unable to attend and no report was provided.

Parish Council Meeting

1. Apologies

none were received.

2. Approval of Previous Minutes

Approval of the minutes of the meeting held on 9th December 2015 was proposed by G Walker, seconded by Mrs Cannings and carried.

3. Member Vacancy

The Chairman was aware that somebody had expressed an interest and a written application was awaited.

4. Declaration of Interest by Councillors

M Booth declared an interest in respect of the planning application for 4 Fox Cottages as a neighbouring property holder.

5. Finance Report

The Chairman read from the bank balances as at 31st December 2015 as £1000 in the Current Account, £50575.53 in the linked Account and £10921.70 in the Capital Investment Account making a total of £62497.23. The precept form was duly completed. Charity payments were discussed and it was agreed to split the £375 budget between four charities. These are Sudbury Citizens Advice, Babergh Homestart, Suffolk Accident Rescue and Suffolk Age UK. The payments will be arranged at next meeting - **Action Clerk**. It was agreed to include the Long term asset renewal as a February Agenda item - **Action Clerk**. It was agreed to proceed with the new street lighting column to replace unit 58 in Court Street subject to a suitable location being agreed between meetings. The Clerk is to ask for the exact location proposed for members to consider - **Action Clerk**. The Chairman explained correspondence received over the Christmas period relating to match funding a PCSO and a meeting on the subject arranged for 6th January. She read a letter from Clare Town Council complaining about the timing of this opportunity. The Chairman explained that she had written in similar terms over the Christmas period ahead of the details from Clare Town Council and had asked the Police & Crime Commissioner for the minutes of the meetings. G Walker made the point that it is not the role of the Parish Council to fund Policing.

6. Accounts for Payment

Employment Costs totalled	1120.33
Chris Mortimer Grounds (Bench refurbishment and litter)	714.00
Suffolk County Council (street light power and maintenance charges 15/16)	1366.47

7. Planning

1. Decisions from the Planning Authority:

- Blincoes, Newlands Lane **B/15/01592** - Work can process to crown reduce silver birch by 30%.
- York Cottage, 19 Stoke Road **B/15/01451** - Permission had been granted for porch and conservatory extensions.
- 24 Stoke Road **B/15/01448** - Permission had been granted for front and side extensions.

d) 21 Laburnum Way **B/15/01487** - Permission had been granted for a single storey rear extension.

2. 28 Stoke Road - B/15/01666 – The Parish Council had No Objections to the removal of robinia frisia.

3. 6 Bear Street – B/15/01510. The Parish Council had No Objections to the application to remove the requirement to have the chimney stack re-rendered

4.Smallbridge Hall, Smallbridge, Bures St Mary - B/15/01663 – The Parish Council had No Objections to this application to restore first floor window to south elevation.

5. 4 Fox Cottages, Bures Road - B/15/01423 - M Booth left the room whilst this application was being discussed in view of his declared interest. The Parish Council had No Objections to the erection of single storey detached annex subject to a condition not allowing the annex to be used or sold separately from the host dwelling.

6. Local List - The District Council had replied to the Parish Council providing a link to where the Local List appears. The Chairman had replied between meetings as the new list does not include full details and photographs. A further response was awaited.

7. AONB Planning Training - Places had been booked for Mrs Fuller and Mrs Cannings on forthcoming training.

8. Housing Needs Survey - It was agreed to go ahead with a Survey in partnership with the District Council and invite an officer from the District Council to attend a future Parish Council Meeting - **Action Clerk/Chairman**. This resolution was proposed by M Booth, seconded by G Battye and unanimously carried. During the discussion I Harris made a point that potential land providers may be influenced by the right to buy laws.

8. Highways

Mrs Fuller was pleased to report that the name plate signs had been restored at the Heights. Various pot holes have been reported during the month. A further one was mentioned on Wiston Road at the bottom of Champions Hill. It was agreed for the Clerk to report - **Action Clerk**. It was noted that some litter and dog bins have not been emptied recently leading to complaints. It was agreed for the Clerk to chase Babergh District Council in this respect - **Action Clerk**. It was noted that individual households will no longer receive leaflets showing the Festive period waste collections. Early notice from Babergh was suggested to enable the information to go in Community Times.

9. Recreation and Open Spaces

It was noted that the new guidelines for displaying banners on Caley Green had been sent to the organisers of the farmers markets. Unfortunately the craft fair is no longer coming to Nayland. It was agreed to send a similar notification to the Village Hall and Horticultural Society. Those wishing to display a banner need to carry out a risk assessment on the areas listed in our guidelines and provide proof of public liability insurance. The Clerk is to keep the dates in her diary to avoid more than 3 banners at any one time - **Action Clerk**. G Battye and I Harris updated members on progress with the playground. All the communications had been sent and further information and meetings were awaited. R Badrick asked about a Village Sign and it was agreed to include as an Agenda item for the February Meeting - **Action Clerk**. A further Agenda item for February will be the "bus shelter on Heycroft Way" - in relation to the back wall being converted to a noticeboard and the shelter incorporating a bike park - **Action Clerk**. Ferreting had taken place at Webbs Meadow and the Allotment Field.

10. Street Lighting

There was nothing further to report.

11. Footpaths

It was agreed to ask the landowners, Suffolk County Council, to dispose of the dead swan by the river on Caley Green - **Action Clerk**.

12. Allotments

G Walker had produced a discussion document on future options for the Allotment field. It was agreed to talk informally in Committee after the meeting. The outstanding Allotment Rents were being chased

13. Village Hall

Mrs Fuller had read out the guidelines for displaying banners on Caley Green at the Village Hall Meeting. They will liaise with P Gant at Suffolk Highways regarding the Village Hall Sign. A curry night had been arranged as a fund raiser which was nearly sold out.

14. **Community Council**
A new treasurer was being appointed. Iain Wright has agreed to take the lead on the Community Defibrillator project. The grant was agreed to the Village Hall towards recent kitchen improvements. The Village Hall and Community Council AGM was scheduled for 7th March.
15. **Correspondence**
The correspondence report was provided to members ahead of the meeting. The pension staging date was noted for the Parish Council as an employer. The Parish Council's employee Pension scheme is compliant with the new rules.
16. **Burial Ground**
The Chairman was chasing the contractors to meet to agree winter priorities. The bench near the entrance to the burial ground is in need of repair.
17. **Annual Parish Meeting**
The date will be agreed between meetings. It was agreed to include as an Agenda item for the February Meeting to agree the content - **Action Clerk**.

The meeting closed at 9.15 pm.