

MINUTES OF THE NAYLAND WITH WISSINGTON PARISH COUNCIL MEETING HELD ON WEDNESDAY, 12TH OCTOBER 2016, AT 7.30 PM IN THE VILLAGE HALL, NAYLAND.

Present: Mrs George (Chairman), G Battye, Mrs Fuller, Mrs Cannings, M Booth, I Harris, G Walker, Mrs Hattrell (Clerk), Melanie Barrett (District Cllr), James Finch (County Cllr) arrived late and 4 members of the public.

The Chairman welcomed everyone and read the filming notice.

Before Commencement of the Meeting

a. Public Forum

Members of the public expressed concern that in their opinion community spirited work on Caley Green had been met with criticism. They explained the background and the reasons they stepped in. The Chairman explained the ownership, responsibilities and the policy adopted by the Environment Agency. Members listened with interest the views expressed by the residents attending. The Chairman explained regular nettle cutting by the river bank has been added to next years' maintenance contract and the Parish Council is currently reviewing the whole regime. The Parish Council already provide over and above what the land owners, Suffolk County Council would provide. On another subject, concern was expressed about the lack of Police attendance in the Village and the spate of vandalism. The Chairman explained how the Parish Council were urging more support towards detection and accurate recording of information by the Police.

b. District Council Report

Cllr Melanie Barrett attended and it was noted that her report from the previous month did not reach us. She explained the District Councils will re-locate to Endeavour House, Ipswich. This was decided out of the four options considered. Local access to officers will be achieved at various locations, details to follow. Members of the Parish Council expressed concern at the remoteness of these arrangements and also urged adequate parking to be provided for visitors to Endeavour House to minimise the impact. Cllr Barrett explained improvements are being made to the telephone contact centre. Finally the Parish Council spoke about lack of recognition of their engagement role with tiers of Local Government.

c. County Council Report

A report had been circulated to members ahead of the meeting.

Parish Council Meeting

1. Apologies

late apologies were received from R Badrick.

2. Approval of Previous Minutes

The minutes of the meeting held on 14th September 2016 were accepted as a true record.

3. Declaration of Interest by Councillors

Nothing was declared.

4. Election of Vice Chairman

No nominations were made.

5. Planning

1. Decisions from the Planning Authority:

- a) A site inspection was arranged at Harpers Hill Farm regarding the proposed change of use at the waste transfer station.
- b) Hollies, Stoke Road **B/16/01184/TCA** - Work can proceed to remove leylandii trees to ground level.
- c) 48 Bear Street **B/16/00768/FHA & 769/LBC** - Permission had been granted for single storey rear extension.
- d) 8 Jane Walker Park **B/16/01132/FHA** - Permission had been granted for a garden greenhouse.

2. Ricklands Bungalow, Wiston Road B/16/01238 - Application for a new annexe and garage - A response was issued between meetings to comply with the deadline. There were No Objections to a residential annexe subject to a condition to ensure it cannot be used or sold separately from the host dwelling.

3. There were No Objections to the following applications: -

- i) Proposed rear extension at The Manse, 27 Bear Street - **B/16/01210 & 01109**
- ii) Proposed rear extensions at 109 Bear Street - **B/16/01260**
- iii) Proposed rear extension at 14 Heycroft Way - **B/16/01200**
- iv) Proposed removal of 3 leylandii at 28 Stoke Road - **B/16/01343**

4) The Chairman had been progressing a joint training session with Stoke by Nayland Parish Council on the subject of Planning. Members were to advise the Chairman of their availability for the session.

6. **Housing Needs Survey** - Members expressed disappointment at the lack of progress by the District Council in relation to organising a survey. A letter from the owner, in respect of a potential housing scheme at Nags, was read to Council and an idea was raised of an informal discussion that would not involve any decisions by Council. Following discussion, it was agreed to invite the owner to a working party meeting at 7.15 p.m. ahead of the November Parish Council Meeting which will be scheduled to start at 8.00 p.m. - **Action Clerk**.
7. **Allotments** - The Rent request letters had been issued. I Harris and G Battye were working on the specification for the gates and when ready will be passed to the Clerk to obtain quotes - **Action I Harris/G Battye/Clerk**. The Allotment taps had failed an inspection by the Water Authority, however, subsequent investigation instigated by this Parish Council has revealed that the taps were up to the required standard. An Invoice will be forwarded to the Clerk from the plumbing contractor instructed by this Council.
8. **Highways** - The response to the A134 speed limit consultation had been issued between meetings in accordance with members views and to comply with the deadline. The comments were supportive of the change, however, suggested extending the speed reduction to Honey Tye, as a short distance at national speed limit would not support compliance. G Battye reported on progress towards a noticeboard for inside the redundant bus shelter at the entrance to Heycroft Way. J Finch was arranging for the road signs on the A134 to be cleaned. The sign showing the start of Essex on the A134 is missing - it was agreed to report to Essex County Council - **Action Clerk**. The forthcoming litter pick was mentioned and that our litter contractors were to shift priorities temporarily as a result.
9. **Street Lighting** - Orders had been made and remaining lights from previous orders had been chased. It was agreed for the Clerk to ensure the small amount of upgrades that were scheduled for next year to be ordered now - **Action Clerk**. There was an item to be discussed in Committee following the meeting.
10. **Footpaths** - There was nothing new to report.
11. **Recreation and Open Spaces** - Concern was expressed at the continuing vandalism problem. A tree had been taken down near the turning circle on the Fairfield. There were 2 recent break ins at the dig. It was agreed to produce a letter for distribution to nearby residents urging vigilance and reports to be made either on 999 if a crime was in progress or otherwise on 101 - **Action Clerk to produce the letters**. The comments made by residents in the public forum were considered in relation to the management of Caley Green. It was felt that some views expressed were valid and cooperation was needed between the various interested parties. Consideration of future management of the area was in the process of being reviewed and considered.
12. **Village Hall** - The bookings secretary was resigning effective on 17th November and therefore a volunteer to take on the role was being sought. It was acknowledged that the current booking secretary, Mrs Strover, has done a superb job. The last film night was successful, however, with other factors such as renewal of equipment and further volunteers needed to run it, a decision has been taken to close. Funds are being raised for a piano which will be stored in the bar.
13. **Community Council** - See item under correspondence
14. **Correspondence** - The correspondence report was issued ahead of the meeting and key areas had already been addressed under the various Agenda items. The Chairman had issued a letter expressing sympathy at the sad death of Neil Barbrook, the Chairman on the Community Council.
15. **Burial Ground** - A Memorial Application was duly approved - **Action Clerk to respond**. The Memorial Seat for the late Ben Collins had been installed and G Battye agreed to join the Chairman at the Burial Ground priority maintenance meeting.
16. **Finance Report**
The Chairman read from the bank balances as at 30th September 2016 as £1000 in the Current Account, £57576.01 in the linked Account and £10926.83 in the Capital Investment Account making a

total of £69505.84. The External Auditors Findings were noted with one minor point regarding approval of the Accounts ahead of the inspection period.

17. **Accounts for Payment**

Employment Costs totalled	1161.36
Mortimer Contracts (Grass/litter/recreation gd & Burial gd)	1606.80
Playquip Leisure (Recreation gd)	4166.40
S Carter (Bus shelter clean)	20.00
BDO LLP (External Audit Fee)	240.00
Came & Co (PC Insurance)	625.97
Nayland Village Hall (Hall Hire)	45.00
Nayland Village Hall (Contribution towards Webbs Meadow grass cutting)	275.00

The meeting closed at 9.40 pm.