

MINUTES OF THE NAYLAND WITH WISSINGTON ANNUAL PARISH COUNCIL MEETING
HELD ON WEDNESDAY, 11th MAY 2016, AT 7.30 PM IN THE CHURCH HALL, NAYLAND.

Present: Mrs George, G Battye, Mrs Fuller, G Walker, I Harris, Mrs Cannings, R Badrick, M Booth, Mrs Hattrell (Clerk), J Finch (County Cllr), Melanie Barrett (District Cllr), Mrs Brooks for the press and 2 members of the public.

Before Commencement of the Meeting

a. Public Forum

The landlord at Nags Corner confirmed recent developments at the site and concerns over commercial viability. They are now considering working with the village in relation to additional housing. He enquired about the progress towards a Housing Needs Survey because this may help steer the type of housing required in the village. On other matters, the vandalism in the village was raised. A further criminal incident, this time of potentially obstructive driving, was mentioned. All reports were being made to the Police who were investigating. It was unlikely the Police would attend the Annual Parish Assembly. The bench on Pop's Piece had been damaged.

b. District Council Report

District Councillor Melanie Barrett attended and reported on the District Council AGM and appointment to key roles within the Council. A deputy will cover when the Chief Executive, Charlie Adan, leaves. Cllr Barrett was questioned on the apparent joining of the District Councils despite the vote not to merge them. She explained the Councillors are still separate, however, officers have dual roles to save cost. The next step is to merge the accommodation.

c. County Council Report

County Councillor James Finch had provided a report which is attached to these Minutes.

Parish Council Meeting

1. Election of Chairman

G Battye proposed Mary George to continue as Chairman. This was seconded by Mrs Fuller and carried.

2. Declaration of Acceptance of Office

The relevant form was duly completed.

3. Apologies

None had been received

4. Election of Vice Chairman: It was agreed to defer this item to the next meeting - **Action Clerk.**

Rotating members into the role could also be considered.

5. Nomination of Representatives: The Chairman read from the existing Highways responsibilities and agreement was reached to continue on this basis. Mrs Fuller will continue in respect of the Village Hall. M Booth will be the Community Council representative. G Battye and I Harris will cover the recreation ground. G Battye will continue as the Walsh Trust representative. In relation to the SALC meetings it was agreed to allocate different members to the various meeting dates.

6. Approval of Minutes of 13th April Meeting: These were accepted as a true record.

7. Declarations of Interest by Councillors: G Battye confirmed an abstention on a planning matter coming up on the Agenda.

8. Finance Report

The Clerk read from the bank balances as at 10th May 2016 as £1000 in the Current Account, £51252.02 in the linked Account and £10926.83 in the Capital Investment Account making a total of £63178.85. The End of Year Accounts and Audit submission will be an Agenda item for the June Meeting - **Action Clerk.**

9. Accounts for Payment

Mortimer Contracts Ltd (Litter/grass/recreation)	1650.60
Employment Costs totalled	1158.78
SALC (Subscriptions)	420.40
Direct Debit to Anglian Water (Allotments)	59.64

10. Planning

1. Decisions from the Planning Authority:-

a) **B/16/00194** - Permission was granted for rear extensions and alterations at 10 Heycroft Way.

b) **B/16/00390/TPO** - Consent was refused to reduce 5 lime and 7 holm oak trees at Park House, Wissington Uplands. The Planning Authority did not consider there was sufficient justification for the work.

c) **B/16/00380/TPO** - Approval was granted for tree work at 8 Jane Walker Park

- 2. Pound House, Bures Road** - Internal alterations and installation of french doors - **B/16/00456 – No Objections**
- 3. 8 Jane Walker Park** - Application including Listed Building Consent for garage door, wood burning stove and chimney pot - **B/16/00360 & 361 - No Objections.**
- 4. 84 Bear Street** - Erection of garden building - **B/16/00514** - The Parish Council **objected** as they felt the proposal was inappropriate in a conservation area and close to the mill stream and a public footpath.
- 5. Star Cottage, 81 Bear Street** - Application for a single storey rear extension with roof light and new flat roof covering including Listed Building Consent - **B/16/00525/6 - No Objections.** G Battye abstained from voting in respect of this application.
- 6. Great Horkesley Glasshouses** - This application was discussed in detail and whilst members had no comment on the application itself, they raised points in relation to infrastructure, traffic and safety. It was agreed for the Chairman to draft a response as a neighbouring Parish for approval by members between meetings. This was done.
- 7. Meeting with adjoining Parish Councils** - The Chairman and G Battye reported on their recent meeting. Matters jointly affecting all the Parishes were discussed during the meeting. It was agreed to join together for a Training Session for members.
11. **Highways**
The traffic closure order at Gravel Hill was mentioned. A large oak is leaning over the Mill lade. It was agreed to report to D Stiff, County Highways - **Action Clerk.** Pot holes at the top of Bear Street had been reported. The Chairman agreed to report a further pot hole on Stoke Road. It was agreed to ask the Mortimers to remove the yellow advertising poster.
12. **Recreation and Open Spaces**
The 2 yearly tree inspection had been carried out and the report was received on the day of the meeting. The Chairman agreed to scan the document for circulation to members. It was agreed to include this on the Agenda for the June Meeting - **Action Clerk.** The various damage caused by vandalism was outlined. All incidents were being reported to the police. It was agreed for the Clerk to check our insurance policy in relation to the new play equipment and report any relevant incidents to insurers - **Action Clerk.** Mrs Cannings agreed to research options for Caley Green including considering past records - **Action Mrs Cannings.**
13. **Street Lighting**
A site meeting needs to be arranged with the owners of Vine House to agree whether the up-graded LED can be installed - **Action Clerk to arrange.**
14. **Footpaths**
There was nothing to report.
15. **Allotments**
G Walker out-lined the preparation for the Annual Parish Assembly in relation to the proposal for the Allotment field. A Tesco grant is being considered. Some helpful input has been gained from the Footpath warden, Sally Bartrum, in respect of the permissive status. It was agreed to report on the current waiting list for the Allotments at next meeting - **Action Clerk.**
16. **Village Hall**
Mrs Fuller had attended a SALC seminar on Village Halls and commented on the favourable arrangements in Nayland compared to some other Parishes.
17. **Community Council**
The project in respect of a Community Defibrillator is still on-going. M Booth out-lined the raising awareness campaign around the Village Post Office. There was a query about the Village Hall Endowment fund and the authorisation required to access the money. More volunteers were required to help with the Street Fayre.
- A ten minute extension was agreed to complete the Agenda.
18. **Correspondence**
The correspondence report was provided to members ahead of the meeting. The Chairman went through the items for circulation. The Chairman had been booked to attend the Town and Parish Liaison Meeting on 7th June. The Chairman went through the outcome of the Fire Service Review confirming Nayland Fire Station was still safe along with amendments to plans at Sudbury which did not have a knock on affect on our Parish.
19. **Annual Parish Assembly**
The arrangements were finalised for the Annual Parish Assembly.

20. **Burial Ground**

The Chairman confirmed the 5 year plan at the Burial Ground had been updated and some fence panels replaced. The recommendations in respect of Burial Ground trees are to be considered at the June Meeting - **Action Clerk**.

21. **Housing Needs Survey**

Stoke by Nayland Parish Council are considering a Housing Needs Survey at the same time as ourselves and they will register their interest with Babergh District Council. Leavenheath Parish Council have decided not to proceed with a survey at this stage.

The meeting closed at 9.50 pm.