

MINUTES OF THE NAYLAND WITH WISSINGTON PARISH COUNCIL MEETING HELD ON WEDNESDAY, 10th February 2016, AT 7.30 PM IN THE VILLAGE HALL, NAYLAND.

Present: Mrs George (Chairman), I Harris, G Battye, Mrs Fuller, Mrs Cannings, M Booth, G Walker, Mrs Hattrell (Clerk) and 2 members of the public.

The Chairman welcomed everyone and read the filming notice.

Before Commencement of the Meeting

- a. **Public Forum**
Issues raised by the public included litter on the verges on Horkesley Hill and dogs to be kept on leads under the Countryside and Rights of Way Act.
- b. **District Council Report**
District Cllr Melanie Barrett was unable to attend and no report was provided.
- c. **County Council Report**
County Cllr James Finch was unable to attend and no report was provided.

Parish Council Meeting

1. **Apologies**
were received from R Badrick.
2. **Approval of Previous Minutes**
Approval of the minutes of the meeting held on 13th January 2016 was proposed by Mrs Fuller, seconded by Mrs Cannings and unanimously carried.
3. **Member Vacancy**
The Chairman confirmed there was nothing to report and that the Parish Assembly would be a good place to publicise the remaining Vacancy.
4. **Declaration of Interest by Councillors**
Nothing was declared.
5. **Finance Report**
The Chairman read from the bank balances as at 29th January 2016 as £1000 in the Current Account, £46368.32 in the linked Account and £10921.70 in the Capital Investment Account making a total of £58290.02. The precept request had been acknowledged. The Parish Council agreed not to contribute towards the funding of a Police Community Support Officer as the concept was considered fundamentally wrong. It was noted that the Standing Orders and Financial Regulations should be reviewed annually. It was agreed to include as an Agenda item for April - **Action Clerk**. It was agreed for G Walker to work with members to make calculations in respect of Asset Management. The Clerk agreed to put something together for the lighting - **Action All and Clerk**. The Chairman agreed to respond in respect of the SCC Survey - funding and services - **Action Chairman**.
6. **Accounts for Payment**

Employment Costs totalled	1198.17
Suffolk Preservation Society (Membership)	30.00
Babergh District Council (Bus Shelter Rent)	1.00
Miss R Dibble (Cancellation of grave reservation- Cheque 400687)	35.00
7. **Planning**
 1. **Decisions from the Planning Authority:**
 - a) Ricklands House, Cawley Road **B/15/01482** - Permission had been granted to alter access and construct a garage. A number of conditions were stipulated.
 - b) Little Firmins, Cawley Road **B/14/01590/ROC** - The Informal Appeal hearing was scheduled for 16th February.
 2. **The Manse, 27 Bear Street - B/15/01750** – The Parish Council objected to this application on the grounds of not having sight of the Heritage Officer's assessment and that the applicant did not seek pre-application advice.
 3. **High Garth House, Cawley Road – B/15/01691**. The Parish Council had No Objections to the application to alter the roofline on the cartlodge and for new dormer windows and roof lights.
 4. **Local List** – The Chairman was pleased to report that an electronic version of the list was sent to Babergh District Council and they are now making this available via their website.
 5. **Planning together and Community Engagement** - An approach had been made by Stoke by Nayland Parish Council. The Chairman and G Battye agreed to attend the first meeting with them and report back to Council.

6. Housing Needs Survey - It was agreed for Ian Tippet from the District Council to attend at the start of the March Parish Council Meeting on this subject.

8. **Highways**

A recent cycle event was discussed in respect of notification and organisation. It was agreed to make any necessary enquiries in respect of future events upon notification. The road surface in Cawley Road has been notified. The bins subject to various reports due to delays with emptying have now been resolved. The priorities of our litter contractors have been altered in view of the forthcoming Community litter pick. The sweeping carried out by the District Council was discussed and it was agreed to ask whether this extends to Wiston - **Action Clerk**. It was agreed to alert Leavenheath Parish Council to the untidy state of the layby between Nayland and Honey Tye - **Action Clerk**. Fly tipping was reported near the nature reserve on the A134 - it was agreed to report to Babergh District Council - **Action Clerk**. It was agreed to defer the item of a Village Sign to the March Meeting - **Action Clerk**. G Battye agreed to meet potential contractors to install a notice board inside the Heycroft Way bus shelter. The old one on the outside could then be removed. They could also consider the best approach regarding a cycle rack to also be installed inside the bus shelter - **Action Clerk**. M Booth agreed to also consider ideas in respect of a bicycle rack - **Action M Booth**. It was agreed to report the state of the tarmac on the steps in Star Alley to the County Council - **Action Clerk**. The pot holes outside Forget Me Not are getting bigger, these have been reported.

9. **Recreation and Open Spaces**

G Battye and I Harris outlined progress towards authorisation of major work at the playground. They are liaising with the contractors to ensure the quotations are comparable before making the final decision. Our Grounds Maintenance Contractors have a list of more minor items to work through. The signs advertising the Farmers Market were mentioned. The Chairman proposed instructing our Grounds Maintenance Contractors to cut back the hedge at Pop's piece and this was agreed - **Action Clerk**.

An extension of 10 minutes was agreed.

10. **Street Lighting**

Members had agreed the new position for the new Court Street lampost.

11. **Footpaths**

There was nothing to report.

12. **Allotments**

It was agreed for the Chairman and Clerk to liaise over a suitable date for the annual allotment holders meeting - **Action Chairman and Clerk**.

13. **Village Hall**

Mrs Fuller confirmed the curry night successfully raised substantial funds. She met P Gant, SCC Highways, in respect of the sign to the Village Hall. They have had reports of the floor becoming slippery and are investigating. The AGM was scheduled for 7th March.

14. **Community Council**

There was nothing to report.

15. **Correspondence**

The correspondence report was provided to members ahead of the meeting. The letter from James Cartlidge MP with a petition in respect of improving mobile phone coverage was shared with members. It was agreed to make the petition available for signing in public places around the village. From the Police report there were no crimes reported during November and December in the Parish. The Babergh Waste Collection times over the festive period were reported in Community Times. The Chairman was delighted to advise that our two nominations for Community Achievement Awards had been successful. G Battye thanked the Chairman for her hard work in wording the nominations. The charity returns had been completed and the Chairman went through the items for circulation to members.

16. **Burial Ground**

The Chairman confirmed that she met our grounds maintenance contractor to agree winter clearance. Members approved the replacement of some fencing panels. It was agreed for the Clerk to ask the Nursing home to clear ivy from their side of the fencing - **Action Clerk**.

17. **Annual Parish Meeting**

The date had been set for 17th May at the Village Hall. A potential presentation about the Allotment Field was discussed. Refreshments will be served at 7.45 p.m. ready for an 8.00 p.m. start. Reports will be displayed as in previous years and questions will be taken from residents.

The meeting closed at 9.50 pm.