

MINUTES OF THE NAYLAND WITH WISSINGTON PARISH COUNCIL MEETING HELD ON WEDNESDAY, 9th SEPTEMBER 2015, AT 7.30 PM IN THE VILLAGE HALL, NAYLAND.

Present: Mrs George (Chairman), I Harris, G Battye, Mrs Fuller, G Walker, M Booth, Mrs Cannings, Mrs Hattrell (Clerk), Mrs Cook (For the Press), Mrs Barrett (District Councillor) arrived late, Mrs Bartrum (Footpath warden) and 1 members of the public.

Before Commencement of the Meeting

a. Public Forum

Sally Bartrum provided an update regarding Merles bridge and that the work was due to commence the following week. Members took the opportunity to thank Mrs Bartrum for her persistence and knowledge she brings to the role. I Harris raised a query regarding the footpath near Townlands Barn and Mrs Bartrum agreed to follow this up. She then took the opportunity to speak of her discussions in relation to the neighbouring parish, Leavenheath, and their circular path project. .

b. District Council Report

District Councillor Melanie Barrett was due to arrive later in the meeting.

c. County Council Report

County Councillor James Finch was unable to attend, however, his report is attached to the Minutes.

d. Police Report

PCSO Mandy Coleman was unable to attend and no report was provided.

Parish Council Meeting

1. Apologies

were received from Russell Badrick and County Cllr James Finch.

2. Approval of Previous Minutes

Approval of the minutes of the meeting held on 12th August 2015 was proposed by Mrs Fuller, seconded by G Walker and unanimously carried.

3. Declaration of Interest by Councillors

Interests were declared by the Chairman and I Harris in respect of the planning for Dresden Cottage.

4. Co-option of Councillor

The applications from Kathleen Cannings and Russell Badrick were considered following the August Parish Council Meeting and members agreed unanimously to invite them to be co-opted to the Council. The Chairman welcomed Kathleen Cannings who duly agreed to join the Council. The Declaration of Acceptance of Office was signed and Kathleen joined the meeting. Russell Badrick was unable to make the meeting, so his cooption will be formalised at a future meeting. This will leave one further vacancy.

5. Finance Report

The Chairman read from the bank balances as at 28th August 2015 as £1000 in the Current Account, £44330.77 in the linked Account and £10916.35 in the Capital Investment Account making a total of £56247.12.

6. Accounts for Payment

Chris Mortimer Grounds Maintenance (Litter/grass)	801.60
Employment Costs totalled	1107.61
BDO (External Audit)	360.00
SALC (Internal Audit)	264.00
S Carter (Bus shelter clean)	20.00

The Internal Audit Report was shared with members where the Accounts were approved and three recommendations were made on the topics of Risk Assessment, Internet banking and updating the Internal Control Policy - the latter will be an Agenda item at the next Finance Committee Meeting - **Action Clerk**. The Annual Risk Assessment Review will be conducted in conjunction with the allocation of members to committees and representation of various village matters - **Agenda October**. All matters were found to be in order on the External Audit. The Chairman thanked the Clerk for her hard work in this respect. The quotations for the playground and refurbishment of the benches will form an Agenda item at the October Meeting in conjunction with the 6 month budget review - **Action Clerk**. Smaller items of removing vegetation from the boundary at the Recreation Ground, clearing the river bank on Caley Green and improving the visibility at the Horkesley Road junction were approved - **Action Clerk**. The Insurance renewal was considered and it was agreed to transfer to Hiscox for a 3 year agreement in accordance with the recommendations of our Insurance Advisers - **Action Clerk**. The Annual Risk Assessment document was officially received by Council.

7. Planning

1. Decisions from the Planning Authority:

- a) Permission had been granted for the following applications: -
 - Gladwins Farm Cottages - B/15/00629/FHA.
 - Highlands, Campions Hill - B/15/00722/FHA
- b) The Planning Authority confirmed that the Secretary of State for the Environment had decided that the application at Little Firmins, Cawley Road could no longer be determined by the written representations procedure, so another appeal procedure will be followed.

2. Dresden Cottage, 10 Birch Street - B/15/01056 – Application for Listed Building Consent to replace deflected and undersized roof members of lean to rear roof over existing kitchen. The Chairman and I Harris left the room in view of their declared interests. G Batty Chaired this item. Members had No Objections

3. Bridge House, Horkesley Road - B/15/01005/6 - Application for various works including Listed Building Consent. The Parish Council Objected due to the following: -

- 1) Loss of garage space for parking which would result in more highways congestion in a part of the village that is already congested
- 2) Insufficient information has been provided to support the application and the Parish Council supports the comments made by the Heritage Officer
- 3) No pre-application advice was sought
- 4) The fabric of the building should not be altered, the roof lights should be made to fit into the existing roof

However, if the Planning Authority were minded to pass this application, it would be essential that a condition is included not allowing the annex to be used or sold separately from the host dwelling.

4. Wiston Council House - Members expressed their extreme concern at the decision by Babergh District Council to sell the Council House and the lack of consultation surrounding this decision. The meeting was closed to allow Mrs Barrett (District Cllr) to confirm her findings. She confirmed elected members voted to sell the house due to the isolated location, lack of parking and expense to bring the house back to a satisfactory condition. M Booth advised that he was made aware of 3 families who would have been interested in bidding to rent the property. It was agreed for the Chairman to write to the Chief Executive complaining, she agreed to circulate the draft letter ahead of sending - **Action Chairman.**

8. Highways

The Chairman had chased Babergh District Council to replace the street signs on the Heights reported earlier in the year. The positive news was that pot holes, once reported on the Highways reporting system, were getting filled. The burst water main near Campions Road had been fixed only to burst again in two other places. Work was on-going in this respect. Mrs Barrett had reported an accident where a Chambers Bus hit guttering in the village. Chambers Buses have accepted responsibility. The Chairman reminded the meeting of the HGV incident reporting.

9. Recreation and Open Spaces

In relation to the proposed work to the willow stump on Caley Green, the County Council has no objections subject to on-going conditions. Members discussed the issues and agreed not to proceed with this proposal. In relation to banners on Caley Green, it was agreed to form a working party to research the regulations and propose a policy. I Harris, Mrs Fuller and M Booth will form the working party and this will form an Agenda item at the October Meeting - **Action Clerk.** Unfortunately the gardener contracted to maintain the horsewatering has left the village. An autumn clearance is needed and it was agreed for members to contact the Clerk with recommendations of an appropriate gardener to take this on - **Action All.**

10. Street Lighting

It was agreed to chase the upgrades to the remaining lights. We were also waiting for a response from the County Council in respect of information for the Parish Councils Insurers - **Action Clerk.**

11. Footpaths

The Chairman reminded members of the items discussed during the public forum. Nothing further was added.

12. Allotments

The rent requests were due by the month end - **Action Clerk.** Members agreed to the survey of the allotment field which will involve students. Parking will be arranged in advance to avoid any

unnecessary issues. It was agreed for the Clerk to obtain possible dates from a Dedham Vale representative to explore ideas for the Allotment Field - **Action Clerk.**

13. Village Hall

Mrs Fuller out-lined developments with Village Hall projects. I Harris is to provide a specification for the rear field gate - **Action I Harris.**

14. Community Council

The Community Council are considering a defibrillator for use in the village. A suggestion has been made that this could be a joint initiative between the Community Council and Parish. Following discussion G Battye proposed this Council has a positive attitude to this suggestion subject to costs. This was seconded by I Harris and unanimously carried.

15. Correspondence

The correspondence report was provided to members ahead of the meeting. The circulation envelope was started.

16. Burial Ground

The Chairman confirmed it was time to arrange the autumn review with the contractor at the Burial Ground. G Battye agreed to assist at that meeting.

The meeting closed at 9.34 pm.