

MINUTES OF THE NAYLAND WITH WISSINGTON PARISH COUNCIL MEETING HELD ON WEDNESDAY, 9th December 2015, AT 7.30 PM IN THE VILLAGE HALL, NAYLAND.

Present: Mrs George (Chairman), I Harris, Mrs Cannings, M Booth, G Battye, G Walker, Mrs Hattrell (Clerk), Melanie Barrett (District Cllr) and 1 member of the public.

The Chairman welcomed everyone and read the filming notice.

Before Commencement of the Meeting

a. Public Forum

Items raised included some highways issues including a problem grate outside Weavers, a water leak and forthcoming roadworks. The Chairman was able to provide information on delays at Mill Street in relation to contractors working for Anglian Water.

b. District Council Report

District Cllr Melanie Barrett was present and advised the District Council element of the Council tax is likely to increase by 1.9% in part due to the lack of new housing which has a knock on effect on finances. New homes and jobs are required in the area. She is heavily involved in planning issues and is also attending various training sessions. Work towards potential devolution continues. She is keeping a watchful eye on any deteriorating buildings in her ward and asked for reports on any falling into this category. I Harris mentioned the old bus park in Mill Street. Cllr Barrett agreed to follow this up with the officers. G Battye enquired about the housing situation.

c. County Council Report

County Councillor James Finch was due to arrive later but had provided his report that is attached to the Minutes.

d. Police Report

PCSO Mandy Coleman was unable to attend and no report was provided.

Parish Council Meeting

1. Apologies

were received from R Badrick and Mrs Fuller.

2. Approval of Previous Minutes

Approval of the minutes of the meeting held on 11th November 2015 was proposed by Mrs Cannings, seconded by M Booth and unanimously carried.

3. Declaration of Interest by Councillors

Nothing was declared.

4. Finance Report

The Chairman read from the bank balances as at 30th November 2015 as £1000 in the Current Account, £53314.54 in the linked Account and £10921.70 in the Capital Investment Account making a total of £65236.24. The Chairman reported that £1500 had been allocated from the Locality Budget by J Finch towards Street Lighting upgrades. The Minutes of the Finance Committee Meeting were approved as a true record. It was agreed not to opt out of the group external audit arrangements. It was agreed to include Agenda items for the January Meeting of "Allocation to Charities" and "Future planning in relation to Parish Assets" - **Action Clerk**. The new Internal Control Policy was duly approved. The recommendations of Finance Committee were accepted including an increase in Precept charge to residents of 1.5%, allocation of £2000 to the Capital Investment Account next year, to stay with the current contractor for litter and grass cutting services, to stay with the National Rates for the Clerk's pay, increases to Burial fees and allotment charges on the same basis as last year and an increase to the contribution for grass cutting of Webbs Meadow which raises the contribution to £300.

5. Accounts for Payment

Employment Costs totalled	1111.07
Chris Mortimer Grounds (Litter)	216.00
S Carter (bus shelter clean)	20.00

6. Planning

1. Decisions from the Planning Authority:

- a) 8 Willow Grove **B/15/01197** - Permission had been granted for a first floor side extension.
- b) Bridge Ho, Horkesley Road **B/15/01005/6** - Permission and Listed Building Consent had been granted for rear extension and various other works included under these applications.
- c) 5 Jane Walker Park **B/15/01060** - Listed Building Consent had been granted to replace floor in dining room.
- d) Swan Harbour, 102 Bear Street **B/15/01547** - Approval had been granted to fell protected lime tree.

2. 21 Laburnum Way - B/15/01487 – The Parish Council had No Objections to the proposed single storey rear extension.

3. Swan Harbour – B/15/0547. The Parish Council had No Objections to the proposed felling of protected lime tree.

4. Ricklands Ho, Cawley Road - B/15/01482 – This application to construct new vehicular access, garage and porch following demolition of existing outbuildings was discussed. The Parish Council did not object to the principle of a replacement dwelling, nor to the initial design. It was recognised as a pragmatic option, and although substantially larger than the previous house, the proposal sought to minimise visual impact from the road. The Parish Council did, however, have reservations about this additional proposal, which would see the complete loss of the original buildings. It would be good to see consideration given to restoring those structures to retain an element of farming history and narrative for the site. Increasing the length of solid wall and gates, where the initial plan had native hedging, is also less visually consistent with the open AONB landscape.

5. Blincoes, Newlands Lane - B/15/01592 - The Parish Council had No Objections to the proposal to reduce the crown of the silver birch by 30%.

6. Oak Cottage, Breach Grove - B/15/01600 - The Parish Council had No Objections to this proposal to erect a garage outbuilding following demolition of existing garage as pre-application advice had been taken into consideration.

7. Local List - It was agreed to write to the District Council to clarify the status of the Local List and how it is taken into consideration in the planning process? The enquiry is also to ask why the Local List has been taken off the planning pages of the District Council website? - **Action Clerk.**

7. **Highways**

The member responsibility sheet had been updated and circulated. It was noted the leaking water main in Mill Street was being addressed by Anglian Water as noted in the public forum. The temporary road closure for Gravel Hill was noted. The broken kerb at the top of Fen Street had been repaired. The road erosion on Bures Road had been identified but had n't been repaired at the time of the meeting. Questions were asked regarding correct disposal of paint and J Finch agreed to enquire. It was agreed for a report to be made on the Highways on-line reporting system regarding the state of the Star Alley surface. The Chairman is to provide full details to the Clerk - **Action Chairman.** G Walker was pleased to report that the Suffolk Wildlife team have been diligent regarding the clearance following timber extraction. The meeting closed briefly to allow J Finch to report the good news that the speed limit along the A134 is now being scrutinised.

8. **Recreation and Open Spaces**

G Battye had provided an update on the necessary work to the playground which has been delegated to G Battye and I Harris to resolve. The more specialist work is being estimated by Playground Contractors and other items are being listed for our Grounds Maintenance Contractor. A meeting took place on Caley Green with P Gant from SCC Highways to examine the rules relating to banners close to the Highway to enable the working party to produce a policy for banners on Caley Green. Guidelines have been issued by P Gant following the meeting and the working party proposed those guidelines should form our written policy. This was approved and it was agreed to write to the 2 organisations who regularly advertise their events on Caley Green explaining the new guidelines and that nothing should be placed on Caley Green until these guidelines are followed - **Action Clerk.** Preference will be given to the first request for a particular date. It was noted that nothing is permitted to be attached to road signs. Following our report, the County Council have matters in hand regarding the large willow adjacent to the A134. Members are still to suggest potential gardeners for the Horsewatering and the Chairman is happy to meet them in this respect.

9. **Street Lighting**

The quote for a new column will be included on the January Agenda. This is to replace the light removed from a property recently - **Action Clerk.** With regard to the part night lighting over the festive period, it was agreed to keep the lights on all night on the same basis as the County Council lights - **Action Clerk.**

10. **Footpaths**

There was nothing to report.

11. **Allotments**

G Walker confirmed a meeting was arranged with Neil Catchpole from the Dedham Vale project the following week and all members were welcome to come along. Details of our grant term and conditions for the Allotment field was passed to G Walker to review.

12. Village Hall

There was nothing to report.

13. Community Council

There was nothing to report.

14. Correspondence

The correspondence report was provided to members ahead of the meeting. Details of waste collection dates were to be put on village noticeboards.

15. Burial Ground

The Chairman was chasing the contractors to meet to agree winter priorities. There was discussion with the agent for the Diocese in relation to the driveway.

The meeting closed at 9.35 pm.