

MINUTES OF THE NAYLAND WITH WISSINGTON PARISH COUNCIL MEETING HELD ON WEDNESDAY, 8th JULY 2015, AT 7.30 PM IN THE VILLAGE HALL, NAYLAND.

Present: Mrs George (Chairman), I Harris, G Battye, Mrs Fuller, G Walker, Mrs Hattrell (Clerk), PCSO Mandy Coleman, Mandy Cook (For the Press), J Finch (County Councillor) arrived late and 1 members of the public.

Before Commencement of the Meeting

a. Public Forum

An update was requested at Merles footbridge. This was part of the Agenda. Dog waste still continues to be bagged and left in hedges near Court Knoll. The Chairman thanked volunteers for helping with footpaths.

b. District Council Report

District Councillor Melanie Barrett had sent her apologies.

c. County Council Report

County Councillor James Finch attended towards the end of the meeting and his report is attached to the Minutes.

d. Police Report

PCSO Mandy Coleman attended and confirmed there were no new crimes over the past month. She had investigated the hay issue at the allotment field.

Parish Council Meeting

1. Apologies

None were received.

2. Approval of Previous Minutes

Approval of the minutes of the meeting held on 10th June 2015 subject to an amendment adding the declared interest by I Harris was proposed by Mrs Fuller, seconded by G Walker and unanimously carried.

3. Declaration of Interest by Councillors

I Harris declared a non-pecuniary interest in the application at Highlands.

4. Co-option of Councillor

One application had been received ahead of the deadline from Martyn Booth of 3 Fox Cottages. Members had considered the application. I Harris formally proposed his co-option. This was seconded by G Battye and unanimously carried. This leaves 3 remaining vacancies.

5. Finance Report

The Chairman read from the bank balances as at 30th June 2015 as £1000 in the Current Account, £42511.78 in the linked Account and £10916.35 in the Capital Investment Account making a total of £54428.13.

6. Accounts for Payment

Chris Mortimer Grounds Maintenance (Litter/grass)	772.80
Employment Costs totalled	1108.65
Nayland Village Hall (Hall Hire)	87.50
Babergh District Council (Election costs)	87.50
Jones & Son (Bird spikes pro-forma)	49.02
Spingold Design & Print Ltd (Leaflets)	35.00
Chilton Office Supplies (Photocopies)	1.25

7. Planning

1. Decisions from the Planning Authority:

- a) Permission had been granted to insert 2 dormer windows at Perry Farmhouse, Bear Street – **B/15/00477/FHA.**
- b) Permission had been granted for a single storey front extension at 24 Stoke Road – **B/15/00419/FHA.**
- c) Permission was granted for alterations to existing flat roof extensions to barn and replacement doors and windows at 43 Bear Street – **B/15/00326/FHA.**
- d) Listed Building Consent was also granted at 43 Bear Street – **B/15/00327/LBC**

2. Littlegarth School – Mrs Fuller had attended a meeting to view the proposals at Littlegarth School which is close to the Parish Boundary. Mrs Fuller had reported to members ahead of the meeting on the two phases proposed. The intention is to extend an existing 2 storey building taking over an orchard. The second phase would abut phase 1 giving a single storey extension for a reception class. More trees are to be planted on the western boundary for screening, however, the changes are unlikely to be visible from

Nayland. Members thanked Mrs Fuller for attending and confirmed they could not comment fully ahead of a formal planning application. Mrs Fuller has asked for this Council to be consulted. **Early concerns from members at this stage were in relation to the lighting.** Mrs Fuller agreed to report back to Littlegarth School in this respect – **Action Mrs Fuller.**

3. 5 Court Street – B/13/00169/LBC. This is an application for Listed Building Consent to convert the existing basement to habitable space. **The Parish Council objected to this application and supported the report from the Heritage Officer.**

4. Highlands, Champions Hill – B/15/00722/FHA – I Harris had declared an interest in respect of this application. This is an application for a first floor roof extension, two storey extension on the south side of the building, new porch and new garage/garden store. This follows the demolition of an existing garage outbuilding. **The Parish Council had No Objections.**

5. Gladwins Farm Holiday Cottages, Harpers Hill – B/15/00629/FHA – This is an application to build side and rear extensions. **The Parish Council had No Objections.**

8. **Highways**

Reports of lorry incidents were mentioned. It was agreed to discuss with our Grounds Maintenance Contractor at the site meeting, to be arranged, the verge cutting to improve visibility as you exit Horkesley Road onto the A134 – **Action Clerk to include it with the Recreation Ground and Caley Green Site Meeting.** It was also agreed to make a report on-line to County Highways – **Action Clerk.** G Walker confirmed the surfacing has been done on Cawley Road.

9. **Recreation and Open Spaces**

It was noted that two quotes had been requested for the playground surface restoration. At the recent fortnightly playground check, a climbing log ledge was noted to have come loose and the fixings were exposed. The fixings had been removed for safety. The original contractors were SMP, so it was agreed to ask them if they could source a replacement – **Action Clerk.** The next annual inspection is due in early autumn. It was agreed to arrange a site meeting between our grounds maintenance contractors and I Harris to agree the necessary strim/management of nettle and weed growth over the full length of the western boundary of the Fairfield and also to consider whether it is time to remove the protective tubes from the new hedging – **Action Clerk.** It was agreed to include the vegetation close to the water on Caley Green at the site meeting. The question of installing a dog bin at an alternative location at the beginning of the recreation driveway was considered. Babergh District Council was not prepared to empty a bin at the cemetery end of the driveway as it is not near the highway. They had suggested it should be on the grass at the beginning of the play area and this was rejected by members as inappropriate - **Action Clerk to inform the resident.** Members had no objections to a resident converting a willow stump into a seat on Caley Green, subject to approval of the landowners – Suffolk County Council – **Action Clerk.**

10. **Street Lighting**

A site meeting took place on 17th June with representatives from County Council Street Lighting – Richard Webster and Adrian Last. From the Parish Council, the Chairman, G Battye and I Harris attended. Solutions were agreed to the outstanding lights. The Parish Council has written requesting the remaining permissions from home owners. Three responses have been received and it was agreed to chase the remaining two permissions – **Action Clerk.**

11. **Footpaths**

The Footpath Warden, Sally Bartrum, continues to chase for a resolution to the damaged bridges. The latest unwelcome news was that Merles Bridge is to remain closed until after April 2016. The Chairman agreed to circulate all the correspondence to members on this subject. It was agreed to invite Sally Bartrum to the next full Parish Council Meeting to discuss the legal issues relating to the closure. This will form the first general Agenda item at September – **Action Clerk.** In the meantime we should ask Sally Bartrum between meetings whether we could assist as the local authority and whether legal advice from SALC could assist at this stage – **Action Clerk.**

12. **Allotments**

The farmer has already baled the Allotment Field for hay. The vacant allotment has been offered to the first on the waiting list. It was agreed to ask our grounds maintenance contractor to strim the vacant allotment – **Action Clerk.** It was agreed not to add the enquirer from Leavenheath to the allotment waiting list. All Allotment Holders must be resident in the Parish. The Allotment judging had been arranged. It was agreed to deal with the gate issues at the allotments and village hall together and I Harris was to draw up a specification – **Action I Harris.**

13. **Village Hall**

Mrs Fuller attended the Village Hall Management Committee Meeting. It was agreed a formal proposal would be needed to consider a request from the Committee to display a sign on Caley Green publicising the Digital Cinema. It was for the Committee to decide in relation to a request to temporarily position a skip on the Village Hall Grounds.

14. **Community Council**

Concern was expressed at the Community Council meeting that the Parish Council still does not have a designated Councillor on their Committee. It was agreed this will be attended to once the Parish Council is up to full strength. In the meantime, Councillors will take turns to attend.

15. **Correspondence**

The correspondence report was provided to members ahead of the meeting. The circulation envelope was started. It was agreed to send a copy of The Local Councillor to our new member – Martyn Booth – **Action Clerk.**

16. **Burial Ground**

Approvals of the Memorial applications from last meeting had been sent. A reminder was made about the outstanding quotations to maintain the village benches – **Action Clerk to follow up.** It was agreed to meet our contractors during September to agree on-going regular maintenance in the Burial Ground.

17. **August Meeting**

Members were reminded that this Council will only meet in August if urgent planning or other urgent matters arise. Otherwise, the next full meeting will take place in September.

The meeting closed at 9.20 pm.