

MINUTES OF THE NAYLAND WITH WISSINGTON PARISH COUNCIL MEETING HELD ON WEDNESDAY, 14th OCTOBER 2015, AT 7.30 PM IN THE VILLAGE HALL, NAYLAND.

Present: Mrs George (Chairman), I Harris, Mrs Cannings, M Booth, G Battye, Mrs Fuller, G Walker, R Badrick, Mrs Hattrell (Clerk) and 2 members of the public.

The Chairman welcomed everyone and read the filming notice.

Before Commencement of the Meeting

a. Public Forum

The Chairman of Stoke by Nayland Football Club attended to share the issues they are encountering with rabbits on Webbs Meadow. As the land owners, he wondered if the Parish Council could take some action to improve the situation.

b. District Council Report

District Councillor Melanie Barrett had sent her apologies and her report was distributed to members following the meeting.

c. County Council Report

County Councillor James Finch was unable to attend and his report is attached to the Minutes.

d. Police Report

PCSO Mandy Coleman was unable to attend. From the September Police report there was a report of an agricultural machine stolen from Bures Road. A letter had been received from Suffolk Police confirming that due to resourcing, Police attendance at Parish Council Meetings will be reduced.

Parish Council Meeting

1. Apologies

None were received.

2. Approval of Previous Minutes

Approval of the minutes of the meeting held on 9th September 2015 was proposed by Mrs Fuller, seconded by G Battye and carried with 1 abstention due to absence at the meeting concerned.

3. Declaration of Interest by Councillors

Nothing was declared.

4. Co-option of Councillor

The Chairman welcomed Russell Badrick whose cooption onto the Parish Council had been previously approved. R Badrick duly signed the Declaration of Acceptance of Office form.

5. Finance Report

The Chairman read from the bank balances as at 30th September 2015 as £1000 in the Current Account, £57847.56 in the linked Account and £10916.35 in the Capital Investment Account making a total of £69763.91. The 6 month budget review was considered. It was agreed to apply for Locality Budget funds towards capital expenditure on street light upgrades - **Action Clerk**. The responsibilities and committees were reviewed and it was agreed to amend the Risk Management Policy Document to reflect these changes. With these amendments, the Chairman proposed we continue with the same Policy, this was seconded by Mrs Fuller and unanimously carried.

Representatives and Committees

The appointment of a Vice Chairman was deferred. G Battye and Mrs Fuller will represent the Council on The Walsh Trust. The Open Spaces Committee will include the Chairman, I Harris and Mrs Cannings. The Allotment Committee will include I Harris and G Walker. Finance Committee will include the Chairman, Mrs Fuller, G Walker and Mrs Cannings. The Burial Ground Committee will include the Chairman, G Battye and I Harris. G Battye will continue to monitor the Fairfield Playground on behalf of the Trustees/Parish Council and I Harris will assist where required. M Booth will represent the Parish Council on the Community Council. Mrs Fuller will continue on the Village Hall Committee. All members to cover SALC when available. Tree applications are to be reviewed by the Tree Warden, I Harris and Mrs Cannings.

It was agreed for the Clerk to check her diary and suggest potential dates for the Finance Committee Meeting - **Action Clerk**. The Chairman agreed to send round details of potential training topics. Members will review, however, it was confirmed that planning should feature.

6. Accounts for Payment

Chris Mortimer Grounds Maintenance (Litter/grass)	831.60
Employment Costs totalled	1143.60
Nayland Village Hall (Hall Hire)	45.00
Nayland Village Hall (Contribution towards grass cutting)	275.00

Came & Company (Insurance)	599.96
Anglian Water Direct Debit (Allotments)	47.95

7. Planning

1. Decisions from the Planning Authority:

- a) Listed Building Consent had been granted for work to lean to rear roof at Dresden Cottage, 10 Birch Street – **B/15/01056/LBC.**
- b) Listed Building Consent had been granted for work to garage at Clover Cottage, 4 Bear Street - **B/15/00831/LBC.**
- c) Permission was granted for the installation of heat pump in rear courtyard at 5 Court Street – **B/15/00812/FHA.**

2. Little Firmins, Cawley Road – Details of the Appeal for refusal to grant permission to remove agricultural condition at this property were discussed. It was agreed the Parish Council will not send a representative to the hearing.

3. 5 Jane Walker Park – B/15/01059/60. This is an application to insert double glazing and replace the dining room floor. The Parish Council had **No Objections.**

4. 8 Willow Grove – B/15/01197 – This is an application for a first floor side extension. The Parish Council had **No Objections.**

5. A letter from Jennie Jenkins, Leader of Babergh District Council, was read to the meeting. This was calling for potential short stay stopping sites for the gypsy and traveller community. Members were not aware of any suitable locations within the Parish

6. 4 Bures Road - disposal of council house - The Chairman read the response from Martin King, Head of Housing at the District Council. Concern was expressed that the response had not addressed fully the points raised and there was no reply from other high profile interested parties who were also sent the letter. It was agreed for the Chairman to draft a suitable response for approval by members - **Action Chairman.**

8. Highways

M Booth reported erosion/ pot holes on the edge of the road outside 4 Fox Cottages, Bures Road. It was agreed for the Clerk to report on-line to Highways - **Action Clerk.** Parking at school pick up and drop off times is problematic presently and PCSO Mandy Coleman has been investigating. Additionally there has been parking on the Fairfield Recreation Ground most days. The Chairman had discussed with the Headteacher and a reminder had been issued to parents. The Willow Grove sign had been fixed. The willow tree is starting to hang down close to the road on the A134. It was agreed to make a report to Highways - **Action Clerk.** It was agreed to include a Agenda item for next meeting of a cycle rack near the Bear Street bus stop - **Action Clerk.** The noticeboard and bus shelter on Heycroft Way is deteriorating. It was agreed to include as an Agenda item next time giving members the opportunity to inspect between meetings and come up with ideas - **Action Clerk and All.**

9. Recreation and Open Spaces

G Batty explained the situation to date regarding identifying maintenance issues at the playground, discussing with suitable contractors, amending the specification and sending out to the contractors. A query had been raised by one of the contractors which will be followed up. One quotation had been received based on the new specification. It was agreed to discuss in Committee following the meeting. The quotation to refurbish the village benches was reviewed and following discussion I Harris proposed acceptance of the quotation. This was seconded by Mrs Cannings and unanimously carried - **Action Clerk to authorise the work.**

10. Street Lighting

A further progress report had been requested from the County Council Engineers. Out of all the authorised improvements, only two units remain outstanding, so significant progress has been made. A report was made of a tree obscuring the light from one unit and it was agreed to provide the Clerk with some further information - **Action.** The light near the horsewatering in Bear Street is not working, so it was agreed to report - **Action Clerk.**

11. Footpaths

Work started on Merles bridge and then stopped. The Footpath Warden, Sally Bartrum, continues to chase for an early resolution and provides regular updates to the Parish Council.

12. Allotments

The survey at the Allotment field had been scheduled and parking arranged for the visitors involved in the survey. If the grass was too long it was possible the survey would have been diverted to a nearby field. Dates were awaited from the Dedham Vale project to explore ideas for the future of the Allotment field. It was agreed to issue a reminder to Allotment Holders to minimise parking during the winter months at the Allotments - **Action Clerk.**

13. **Village Hall**

The issue of rabbits on Webbs Meadow was discussed and the various potential solutions of ferreting, shooting and clearance of the boundaries were considered. Following discussion, G Batty proposed approval of ferreting subject to agreement by the Village Hall Management Committee. This was seconded by the Chairman and unanimously carried. P Fuller agreed to contact Iain Wright to take this forward - **Action P Fuller.**

A ten minute extension was agreed to complete the meeting.

14. **Correspondence**

The correspondence report was provided to members ahead of the meeting.

15. **Burial Ground**

There was one item to discuss in Committee following the meeting.

16. **Policy for Banners on Caley Green**

The working party had started to consider a policy for banners on Caley Green. It was agreed that until a policy was in place, no contact was appropriate regarding the current situation. Once in place, it is hoped hirers of the Village Hall will receive details when making a booking. The next step is to arrange a site meeting with representatives from County Highways - **Action Clerk.**

The meeting closed at 9.50 pm.