

MINUTES OF THE NAYLAND WITH WISSINGTON ANNUAL PARISH COUNCIL MEETING
HELD ON WEDNESDAY, 13th MAY 2015, AT 7.30 PM IN THE VILLAGE HALL, NAYLAND.

Present: Mrs George (Chairman), G Battye, Mrs Fuller, G Walker, I Harris, Mrs Hattrell (Clerk), J Finch (County Councillor) and Mrs Cook for the press.

Before Commencement of the Meeting

a. Public Forum

Nothing was raised.

b. District Council Report

The new District Councillor was unable to attend and no report was provided.

c. County Council Report

County Councillor James Finch was unable to attend and no report was provided in view of his recent attendance at the Annual Parish Assembly.

d. Police Report

PCSO Mandy Coleman sent her apologies and had confirmed there were no reported crimes since our last meeting. The Police continue to monitor school parking with the children.

Before commencement of the meeting members completed their Declaration of Acceptance of Office forms in the presence of the Clerk.

Parish Council Meeting

1. Election of Chairman

I Harris proposed Mary George to continue as Chairman. This was seconded by Mrs Fuller and unanimously carried.

2. Declaration of Acceptance of Office

The relevant form was duly completed.

3. Apologies

None had been received

4. Co-option of Members: With 4 vacancies, it was agreed the numbers of members were too low. It was therefore agreed this Council should look to co-opt the remaining members. It was agreed to advertise in Community Times and LSPN with 7th July deadline for applications. The Chairman would work on a relevant advert – **Action Chairman**

5. Election of Vice Chairman: It was agreed to elect a Vice Chairman when Council was back to full strength

6. Nomination of Representatives: Again it was agreed to defer the majority of this item until Council was back to full strength. However, it was noted that W Hitchcock and T Gardiner were happy to continue as non-council members of an Allotment sub-committee. G Battye will look after Open Spaces and the Community Council will be rotated for the present time between the Chairman, I Harris and G Battye. Mrs Fuller will represent the Parish Council on the Village Hall Committee.

7. Approval of Minutes of 8th April Meeting: These were accepted as a true record.

8. Declarations of Interest by Councillors: No declarations were made

9. Finance Report

The Clerk read from the bank balances as at 30th April 2015 as £1000 in the Current Account, £45907.90 in the linked Account and £11952.62 in the Capital Investment Account making a total of £58860.52. The End of Year Accounts and Audit submission was accepted as a true record subject to internal and external audit. This was proposed by Mrs Fuller, seconded by G Walker and unanimously carried.

5. Accounts for Payment

Pete Irving Tree Services Ltd (Tree Work)	1025.00
Employment Costs totalled	1138.83
Chris Mortimer Grounds Maintenance (Litter/grass)	501.60
Environment Agency (Allotment drainage)	16.90
Mrs M George (Annual Parish Assembly printing and displays)	47.29

6. Planning

1. Decisions from the Planning Authority:- No decision notices had been received

2. **Old Maltings Farmhouse** – Proposed single storey rear extension to link existing detached annexe – **B/15/00304 & 305/LBC – No Objections**
3. **43 Bear Street** – Proposed alterations to existing flat roof extensions to barn, replacement doors and windows and to replace metal garage door with wooden doors – **B/15/00326/FHA & 327/LBC - No Objections.**
7. **Highways**
The over flowing dog bin at the Anchor lay by had been reported. Various lorry incidents performing dangerous manoeuvres had been logged. It was agreed to encourage residents to report such incidents. Following attendance at the Annual Parish Assembly a resident has been in touch with Inspector Danny Cooper on the subject of Speedwatch. The Cawley Road resurfacing was going ahead and various pot holes reported on the on-line system were getting filled.
8. **Recreation and Open Spaces**
It was noted that Babergh District Council have not responded regarding a suitable location for a dog bin at the end of the fairfield recreation ground at the start of the footpath. It was agreed to chase – **Action Clerk.** G Battye had the regular playground inspections in hand. The Chairman confirmed the Environment Agency cleared the Mill stream and found it to be blocked with garden debris. It was agreed to write to Bear Street residents (even no's) seeking their cooperation having first obtained a relevant text from the Environment Agency on the issues involved – **Action Clerk.** The Chairman agreed to plant the Horse trough and retain receipts for expenses – **Action Chairman.**
9. **Street Lighting**
Various items from the upgrade schedule promised to be completed were outstanding. The Chairman had carried out a review. It was agreed to complain strongly requesting a site meeting and involving County Cllr J Finch – **Action Clerk.**
10. **Footpaths**
The Footpath Warden, Sally Bartrum, was praised for her pro-active handling of the various outstanding issues including the bridges. In a separate project, stiles have been replaced with kissing gates. An aggressive horse issue was raised and it was agreed to ask the concerned resident to report to K Verlander, Right of Way Officer. It was agreed for Mrs Fuller to liaise in this respect.
11. **Allotments**
Following the Annual Meeting, it was agreed for the Clerk to politely ask the Allotment Holders not to park on the Allotments during the winter months. This request can go out with the rent requests – **Action Clerk.** There are various options to improve the Allotment area and field and it was agreed for members to consider between meetings. The Clerk is to write to the farmer to see if he would like to take the hay this year – **Action Clerk.** G Walker agreed to set up an on-line sheet for an Allotment Management Plan for the next 4 years to enable members to contribute ideas – **Action G Walker**
12. **Village Hall**
Mrs Fuller now the Village Hall Representative will obtain full information from Mrs Knox who previously undertook the role.
13. **Community Council**
There was nothing to report.
14. **Correspondence**
The correspondence report was provided to members ahead of the meeting. The Chairman went through the items for circulation to members. It was agreed to involve Mrs Knox in taking the Allotment Judge around. The Clerk had the list of Regional Representatives from the Allotment Association to enable arrangements for judging to be made – **Action Clerk.**
15. **Annual Parish Assembly**
It was noted the Dedham Vale Consultation was on-line and nearing the deadline. It was agreed for members to forward comments to the Chairman who will put in a supportive response incorporating views of members – **Action Chairman.** Various items were raised at the Annual Parish Assembly including recycling and a bike rack. It was agreed to list views from members once the Minutes are available.
16. **Burial Ground**
The Chairman confirmed the 5 year plan at the Burial Ground had been completed which has led to much improvement to the general upkeep of the area. The only outstanding item is the Jane Walker Memorial plinth. It was agreed to include as an Agenda item for the July Meeting – **Action Clerk.** Members agreed the Annual Burial Charge increase effective from 1st August 2015 – **Action Clerk.** G Battye will be the Walsh Trust representative.

The meeting closed at 9.18 pm.