

MINUTES OF THE NAYLAND WITH WISSINGTON PARISH COUNCIL MEETING HELD ON WEDNESDAY, 11th MARCH 2015, AT 7.30 PM IN THE VILLAGE HALL, NAYLAND.

Present: Mrs George (Chairman), G Batty, Mrs Fuller, G Walker, Mrs Knox, T Gardiner, I Harris, Mrs Hattrell (Clerk), J Finch (County Councillor), R Cave (District Councillor) and Mrs Cook (For the Press) and 1 member of the public.

Before Commencement of the Meeting

a. Public Forum

Nothing was raised.

b. District Council Report

District Councillor Richard Cave attended and referred to the End of Term Report from the District Council which was due to be circulated. This comprehensive report shows details of the savings achieved over the four year term. A new Council is due to be elected in May. The transformation program continues where a culture change is required to generate the necessary funding to operate in the future. He urged members to read the End of Term Report upon receipt.

c. County Council Report

County Councillor James Finch attended and his report is attached to the Minutes.

d. Police Report

PCSO Mandy Coleman sent her apologies and had confirmed there were no reported crimes since our last meeting.

Parish Council Meeting

1. Apologies

Were received from M Pescott Frost and W Hitchcock.

2. Approval of Previous Minutes

Approval of the minutes of the meeting held on 11th February 2015 was proposed by Mrs Fuller, seconded by I Harris and carried with 3 abstention due to absence at the meeting concerned.

3. Declaration of Interest by Councillors

Nothing was declared.

4. Finance Report

The Clerk read from the bank balances as at 5th March 2015 as £1000 in the Current Account, £32407.03 in the linked Account and £11952.06 in the Capital Investment Account making a total of £45359.09.

5. Accounts for Payment

Suffolk County Council (Street Lighting power & maintenance)	1732.90
Employment Costs totalled	1090.64
Babergh District Council (Bin Empty Service)	544.19
Chris Mortimer Grounds (Litter, Burial Ground & Allotments)	468.00
The National Allotment Society (Membership)	66.00
S Carter (Bus Shelter Clean)	20.00
Babergh District Council (Bus Shelter Rent)	1.00

Ahead of payment, it was agreed to verify whether the County Council had credited savings the Parish Council would have achieved due to the reduction in power costs had the upgrades to the lanterns gone ahead without delay. It was also agreed to check the work at the Allotments itemised on the Grounds Maintenance Invoice – **Action Clerk.**

6. Planning

1. Decisions from the Planning Authority:-

- a) Permission had been granted to install 3 windows & internal screen, acoustic upgrade to Nave floor & internal alterations at The Old Chapel, Stoke Road - **B/14/01611/FHA.**
- b) Listed Building Consent was also granted on the above proposal - **B/15/00011/LBC.**
- c) Permission had been granted for single storey rear extension, pitched roof, replacement windows and doors, rendering and provision of boiler at 12 Stoke Road – **B/14/01557/FHA.**
- d) Permission had been refused to remove agricultural condition at Little Firmins, Cawley Road – **B/14/01590/ROC**

e) Approval had been granted to crown reduce 4 ash trees at Mallards, 88 Bear Street – **B/15/00113/TPO.**

- 2. Babergh & Mid Suffolk Joint Local Plan** – Members had reviewed this plan between meetings and G Battye had carried out the most detailed analysis. The numbers of Local Planning Policies were to reduce substantially. This process seemed to mean certain key considerations were missing and concerns were identified. His suggested comments were discussed and agreed with some additions. It was agreed for G Battye to respond on behalf of this Parish Council and copy to the Clerk for our records – **Action G Battye.**
- 3. On-line comments form** – All agreed this is a good system. T Gardiner is supportive of the system, but still cannot access the documents on-line. The Chairman proposed adoption of this process as a permanent change. This was unanimously carried.
7. **Street Lighting**
There had been no progress report despite requests and no evidence that the upgrades had started since the estimated commencement of end of January. It was agreed to seek assistance from James Finch to chase for information – **Action Clerk.**
8. **Highways**
The Chairman reported on the Stoke Road closure due to road surfacing and confirmed that various pot holes have been reported on the on-line system with completion dates advised. The on-line reporting system now allows you to pin point on a map the precise location and add photos if required. The Mill Street sign pointing to the churches has sustained impact damage and has been reported. A letter had been received complaining about the state of Park Road which comes under a separate parish. It was agreed for the Clerk to report on the Colchester Borough on-line reporting system as many from the parish use Park Road – **Action Clerk.** The District Councillor had received letters from two residents requesting a complete one way system around the centre of the village. It was noted that a voluntary system exists for parents of school children for drop off and pick up times, but the imposition of a permanent system would not be possible for practical reasons such as lorries being directed onto unsuitable roads and that a car park suggestion involves the use of private land for access. The Chairman has responded to the residents appropriately. The Chairman then shared a detailed response from County Highways in respect of the various outstanding issues raised by this Council. It was noted that the pavement surfacing was in the 2015-16 program at the Heights. Road surfacing at Cawley Road and Radley Road is also included in the program. Consideration of lorry movements through Nayland is on-going. County Highways will listen to requests for reduced speed limits that are supported by the relevant County Councillors. It was agreed to seek clarity from County Cllr James Finch that reducing the speed limit along the A134 at Nayland is one of his top priorities - **Action.** Babergh Council are responsible for all the sweeping even where there is an accumulation of gravel and mud. Concern was expressed over the perceived lack of monitoring by County Highways and Babergh District Council following tasks by their contractors. The Chairman urged members of the Council and the public to report anything of concern. A letter was shared with Council supporting a reduced speed limit on the A134 and suggesting other improvements to signage around the village. It was agreed for members to review the recommendations ahead of next meeting for further discussion and Agenda item – **Action All.**
9. **Recreation and Open Spaces**
Further to the playground risk assessment carried out by T Gardiner where one of the wooden “A Frame” supports on the new rope swing was identified as not embedded in the ground, a further update was requested. The Clerk had previously confirmed that she had telephoned the installer who confirms that the design involves keeping the timber out of the ground and if one support looks different to the others this may be due to uneven ground. The installers had agreed to inspect when they are next in the area. The outcome of this inspection was to be chased – **Action Clerk.** The insurance on the new equipment is in place and the additional premium paid. The very generous donation of £500 from Buggs Skip Hire towards the new playground was reported and they will be included on the noticeboard as a sponsor. It was agreed to issue a thank you letter – **Action Clerk.** There has been a request from a resident for a new dog bin at the start of Footpath 4 near the turning circle for the Burial Ground. It was agreed to ask Babergh District Council whether they would be prepared to empty the bin at this location – **Action Clerk.** The Parish Council will purchase fluorescent spray to apply to dog mess on footpaths and open spaces in the Parish. This is to draw attention to the problem and hopefully encourage a more responsible attitude from some dog owners. Babergh District Council can prosecute where there is evidence against an owner. It was agreed to monitor the condition of Candy Lane for the time being and include as an Agenda item for the September Meeting – **Action Clerk.**
10. **Footpaths**
The Footpath Warden, Sally Bartrum continues to chase safety issues with two bridges – Horkesley Lock bridge and the overflow channel bridge from Popp’s Piece. This follows various reports from

residents and observations by members of this Council. It was agreed to encourage individuals to make reports to the County Council as this may prompt more immediate action – **Action All**. The gates are now in place on footpath 4 which is now easy to access. A resident had asked who was responsible for the footpath around the river bank and his enquiry had been answered.

11. **Allotments**

Most of the rents have been received and the Clerk will chase the remainder – **Action Clerk**. A date was agreed for the Annual Meeting with Allotment Holders of 15th April at 7.30 p.m. in the Committee room at the Village Hall. It was agreed for the Clerk to book the room and send out invitations to the Allotment Holders – **Action Clerk**. G Battye suggested that the meeting is scheduled earlier next year.

12. **Village Hall**

Mrs Fuller had attended the AGM and confirmed the funds were in a good state. The on-going projects are the showers in need of refurbishment and the drainage to the outside of the hall. They have received advice from Transition Nayland on a potential new boiler. The Chairman proposed a vote of thanks to the volunteers who spent a day clearing the ditch at Candy Lane and had done a superb job.

13. **Community Council** – Details of the Community Council Accounts were shared with members. This follows their AGM. Iain Wright has taken over as treasurer and further Committee members are being encouraged to join the Community Council.

14. **Correspondence**

The correspondence report had been circulated to members ahead of the meeting. The Chairman confirmed that nomination papers for the Parish Council Elections must be hand delivered to Babergh Council before 4.00 p.m. on 9th April. The Chairman went through the items for circulation to members.

15. **Burial Ground**

It was confirmed that a letter on a sensitive matter would be discussed in Committee after the meeting.

16. **Annual Parish Assembly**

The Parish Assembly will take place on 27th April in the Village Hall. Members agreed with the poster circulated by the Chairman ahead of the meeting. It was agreed to start with refreshments at 7.30 p.m. with the Meeting commencing at 7.45 p.m. The speaker has been confirmed as Simon Amstutz and his talk will be entitled: Areas of Outstanding Natural Beauty: Assets for the Nation. All the other representatives have been invited.

The meeting closed at 9.40 pm.