

MINUTES OF THE NAYLAND WITH WISSINGTON PARISH COUNCIL MEETING HELD ON WEDNESDAY, 11th NOVEMBER 2015, AT 7.30 PM IN THE VILLAGE HALL, NAYLAND.

Present: Mrs George (Chairman), I Harris, Mrs Cannings, M Booth, G Battye, Mrs Fuller, G Walker, Mrs Hattrell (Clerk), Mandy Cook (For the press) and 1 member of the public.

The Chairman welcomed everyone and read the filming notice.

**Before Commencement of the Meeting**

**a. Public Forum**

Nothing was raised.

**b. District Council Report**

District Councillor Melanie Barrett had sent her apologies.

**c. County Council Report**

County Councillor James Finch was unable to attend and his report is attached to the Minutes. G Battye was seeking a further update on faster broadband in the Parish.

**d. Police Report**

PCSO Mandy Coleman was unable to attend. From the October Police report there were 2 crimes recorded including computer equipment stolen from Bear Street and arson on Gravel Hill. It was noted that we are unlikely to see a police representative at ordinary Parish Council Meetings, however, it is hoped that they will be able to make the Annual Parish Assembly next year.

**Parish Council Meeting**

**1. Apologies**

were received from R Badrick.

**2. Approval of Previous Minutes**

Approval of the minutes of the meeting held on 14th October 2015 was proposed by Mrs Fuller, seconded by Mrs Cannings and unanimously carried.

**3. Declaration of Interest by Councillors**

G Battye declared an interest in the planning application at 21 Laburnum Way.

**4. Finance Report**

The Chairman read from the bank balances as at 30<sup>th</sup> October 2015 as £1000 in the Current Account, £54942.31 in the linked Account and £10921.70 in the Capital Investment Account making a total of £66864.01. The Chairman confirmed the Risk Management Policy had been updated and circulated as agreed at last meeting. Finance Committee had been arranged for 23rd November and it was agreed to meet after the meeting to suggest ideas for inclusion in the budget for next year.

**5. Accounts for Payment**

Chris Mortimer Grounds Maintenance (Litter/grass)	309.60
Employment Costs totalled	1098.17
Anglia Inspection Services Ltd (Rec: safety inspection)	186.00
Andrew Gowen/RBL (poppy wreaths)	34.00

**6. Planning**

**1. Decision from the Planning Authority:**

Bridge House, Horkesley Road **B/15/01006** - Listed Building Consent had been granted for various works including a rear extension. It was agreed to point out that this Council did not receive the consultation on the amendments mentioned in the report from Babergh Planning.

**2. GladwinsFarm, Harpers Hill - B/15/01469** – A notification had been received to erect an agricultural

barn. It only gave 7 days to reply from the date of the letter and the plans were not available on the Planning Website. It was agreed to clarify the procedure for applications of this nature in the AONB.

**3. York Cottage, 19 Stoke Road – B/15/01451.** This is an application for porch and conservatory extensions. The Parish Council had **No Objections, however, reminded the planning authority that this property is on the Local List and this fact was not mentioned in the Design and Access Statement.**

It was agreed for G Battye to circulate an electronic version of the Local List to members and for "Clarification of the status of the Local List" to be included as an Agenda item for December - **Action G Battye and Clerk.**

**4. 24 Stoke Road - B/15/01448** – This is an application for front and side extensions. Following a review of the plans, members could not see where the application had changed from the previous one. It was agreed to clarify with the Planning Authority - **Action Clerk.**

**5.4 Bures Road - disposal of council house** - The Chairman confirmed that following contributions from members following her draft letter, it was amended and sent. The Chairman agreed to circulate data received following a demographic survey including information relating to the Parish. It was agreed to include an Agenda item for January of "Local Housing Needs Survey" - **Action Clerk**.

**6. Pre-Consultation Event - former Buntings site, Horkesley Park** - this was scheduled for 5th December and details had been circulated via the email.

8. **Highways**

The member responsibility sheet had been updated and circulated. The District Council had advised on leaf clearance and our litter contractors were extending their hours slightly, as usual, to clear the leaf fall. The possibility of positioning a new noticeboard within the shelter, at the start of Heycroft Way was discussed. I Harris agreed to take a look. The Chairman has enquired with the District Council for funding towards a cycle rack to be positioned near the Bear Street bus shelter. Concern was expressed in relation to the reduction in the frequency of bus provision. It was agreed to seek evidence and include as an Agenda item for January - **Action Clerk**. Reports have been made when the daytime trading van has appeared in the village. Litter is an issue at the centre reservation on the A134. It was agreed to report to the District Council with information of when our litter contractors have cleared - **Action Clerk**. Mrs Cannings reported that the fence on the A134/barrier over the flood channel needs cleaning. It was agreed to check whether County Highways have any plans to clean - **Action Clerk**.

9. **Recreation and Open Spaces**

G Battye had provided a draft action plan following the playground safety inspection. Members agreed it was in order to proceed with the action plan. Our grounds maintenance contractors are to be asked for prices on some of the items and a site meeting is to be arranged - **Action Clerk**. Views were exchanged regarding replacing the gate at the playground and it was agreed to add to the specification at this stage. It was agreed for G Battye and I Harris to meet and then brief the Clerk accordingly.

10. **Street Lighting**

It was agreed to chase the outstanding upgrades to unit 59 - High Street and unit 48 - Mill Street/Birch Street. A quotation will be chased for a potential new unit to replace the one removed from the building (unit 58) on the High Street - **Action Clerk**.

11. **Footpaths**

The work to the footbridge (Horkesley Lock Bridge) is complete. Discussion had occurred between meetings on the reference to the bridge, by the County Council, as Merles bridge. All had agreed the original name of Horkesley Lock Bridge should be used. It was agreed to issue a thank you note for the completed work - **Action Clerk**.

12. **Allotments**

A Specification for the repairs to gates in the vicinity of the allotments had been provided by I Harris. It was agreed to extend the specification to include a further gate limiting access to the allotments from Candy Lane. The Allotment Sub-Committee had taken an informal look around the allotment field. A meeting with Dedham Vale Project representative was still awaited to explore options.

13. **Village Hall**

Both the Village Hall Management Committee and the Parish Council had consented to the use of ferrets on Webbs Meadow to control the rabbit population. Members are to look at the kitchen alterations. Vandalism had been reported on Webbs Meadow and the allotments.

14. **Community Council**

M Booth had attended and the Minutes were already available. A representative from the Fire Service met representatives from both the Parish and Community Councils in relation to the Community Defibrillator proposal. The principle of locating one on the wall of the Fire Station was agreed subject to consent from the landlord. The electricity will be an expense of the Fire Station. A previous refusal of the Planning Authority to grant permission for a sign at the Fire Station was mentioned. On other matters during the Community Council Meeting, their Treasurer resigned.

15. **Correspondence**

The correspondence report was provided to members ahead of the meeting. G Battye agreed to check his diary and advise the Clerk if he still can attend the Police Meeting on 10th December - **Action G Battye**. An appeal from Dedham Vale project was included in the items for circulation. In relation to the Nayland Fire Station, it's future is safe, but it is likely to be under increased pressure because of reductions elsewhere. A public consultation was expected on the proposed changes in the area.

16. **Burial Ground**

There was nothing to report. The Annual Maintenance Meeting was still to be scheduled.

**The meeting closed at 9.20 pm.**