

I HEREBY GIVE NOTICE OF THE ANNUAL MEETING OF NAYLAND WITH WISSINGTON PARISH COUNCIL TO BE HELD ON WEDNESDAY, 13TH MAY 2026, AT **7.30 P.M.** AT NAYLAND VILLAGE HALL WHICH ALSO OFFERS VIDEO CONFERENCING.

Clerk to the Council
12 Doughton Road, Kelvedon,
Colchester CO5 9RR.
Tel: 01376 425744

Before the start of the meeting there will be a public forum allowing Parishioners 2 minutes per person to speak. Please email the Clerk for a link if you would like to join by video conferencing. Any requests should be received by 1.00 p.m. on the day of the meeting. Detailed Minutes will be available as usual.

AGENDA and SUMMONS

- a) Public Forum
- b) District Council Report
- c) County Council Report

Annual Parish Council Meeting

- 1. Election of Chair and Declaration of Acceptance of Office.
- 2. Apologies.
- 3. Approval of Minutes of the Meeting held on 15th April 2026.
- 4. Declarations of Interest by Councillors.
- 5. Appointment of Vice Chair, Committee's, Working Groups and Representatives.
- 6. Highways
- 7. Finance Report including: -
 - i) Cash Report
 - ii) List of pre-agreed payments for April.
 - iii) Signing of Financial Documents agreed at last meeting.
 - iv) Update on National Savings Account.
 - v) Update in relation to Annual Audit.
 - vi) Any other urgent Finance Matters
- 8. Town and Country Planning
 - i) Report on decisions received.
 - ii) Application for works to Conservation Area trees at land to the west of Mill Street.
 - iii) Consider any other urgent Planning matters.
- 9. Street Lighting.
- 10. Housing Needs Survey.
- 11. Recreation and Open Spaces. Any Caley Green or memorial seat updates. Crayfish trapping. Playpark matters.
- 12. Village Hall.
- 13. Community Council.
- 14. Allotments including progress towards an Allotment Association.
- 15. Burial Ground.
- 16. Footpaths.
- 17. Correspondence - mostly covered under other Agenda items.
- 18. Annual Parish Assembly scheduled for 20th May 8pm. start.
- 19. The next PC Meeting is on 10th June at 7.30 pm.

Debbie Hattrell – Clerk to Parish Council